

**ORIGINATOR: ASSISTANT CHIEF OFFICER**

**PAPER NO: AP24/46**

**SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 22 NOVEMBER 2024**

**SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 30 SEPTEMBER 2024**

**SUMMARY:**

1. This report supports objective 1 of the PCC's Police and Crime Plan to deliver an efficient and effective police force in Suffolk. It presents the financial overview of the PCC Revenue Budget, Constabulary Revenue Budget and Capital Budget and PCC Investments and Reserves as at 30 September 2024.
2. The Group is forecasting a revenue underspend of £2.368m, comprising of underspends within the Constabulary of £2.237m and within OPCC of £0.131m.
3. The capital position is currently forecast to be on target.
4. This is a month 6 report presenting outturn year-end forecasts that are subject to change during the financial year.

**RECOMMENDATION:**

1. The PCC is asked to consider the progress made by the Constabulary and raise issues with the Chief Constable as appropriate to the PCC's role in holding the Chief Constable to account.

## 1. OVERVIEW

1.1 Based on the position as at 30 September 2024, the Suffolk Group Revenue Budget is forecast to underspend by £2.368m at year end (Appendix A) and its capital budget is forecast to be on target at year end.

1.2 The high level summary is as follows:

	<b>Budget 2024/25 £000</b>	<b>Outturn 2024/25 £000</b>	<b>(Over)/ Under Spend £000</b>
<b>Officer of the Police and Crime Commissioner for Suffolk</b>	<b>1,033</b>	<b>902</b>	<b>131</b>
<b>PCC Commissioning</b>	<b>860</b>	<b>860</b>	<b>-</b>
Chief Constable Operational Spending	170,507	168,270	2,237
Transfer from Reserves (Constabulary)	(286)	(286)	-
<b>Chief Constable Operational Spending (net)</b>	<b>170,222</b>	<b>167,985</b>	<b>2,237</b>
Capital Financing	5,642	5,642	-
Transfer from Reserves	(1,995)	(1,995)	-
<b>Capital Financing (net)</b>	<b>3,647</b>	<b>3,648</b>	<b>-</b>
<b>Specific Government Grants</b>	<b>(13,062)</b>	<b>(13,062)</b>	<b>-</b>
<b>Transfer to Reserves</b>	<b>285</b>	<b>285</b>	<b>-</b>
<b>Total Revenue Expenditure</b>	<b>162,985</b>	<b>160,617</b>	<b>2,368</b>
<b>Capital Expenditure</b>	<b>5,277</b>	<b>5,277</b>	<b>-</b>

## **2 PCC REVENUE BUDGET**

- 2.1 The Office of the PCC Budget for 2024/25 is £1,033k (Appendix A (i)). The forecast year-end position is an underspend of £131k due to pay and employment costs (£95k), contingency budget (£30k) and income (£13k), offset by a forecast overspend in Supplies and Services (£7k).
- 2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £3.6m in total for 2024/25 (Appendix A (ii)). The breakdown of this is below.
- 2.3 Funding of £1.7m has been provided by the Ministry of Justice for 2024/25. The budget was allocated to the following purposes:
- £878k Core Grant funding for victim services. This funding is allocated to Norfolk and Suffolk Victim Care, the Suffolk IDVA service and specialist services to support victims of Child Sexual Abuse. The funding also contributes to the salary of the OPCC Commissioning and Policy Officer who ensures delivery of MOJ victim services.
  - £204k for additional Independent Domestic Violence Advisors (IDVAs) and £324k for Independent Sexual Violence Advisors (ISVAs).
  - £263k for specialist services supporting victims Domestic Abuse (DA) and Sexual Violence (SV).
- 2.4 Year 2 of the Home Office grant for local delivery of DA Perpetrator Programmes is £332k. This funding is to contribute to activity undertaken by the Constabulary's DA Perpetrator Unit, support delivery of the Venta programme delivered by local charity Icenl and provide additional victim support.
- 2.5 The Home Office has allocated funding of £397k for specified authorities for delivery of the Serious Violence Duty in the year to 31st March 2025. Specified authorities must decide how to spend the funding in relation to delivering the duty. The PCC will claim against the grant within the year for specified authorities, following approval by the Suffolk Serious Violence Duty Partnership.
- 2.6 The Home Office has awarded the PCC a grant of £355k for delivery of three projects under the Safer Streets Round 5 funding in Year 2.
- 2.7 The PCC commissioning budget of £860k supports crime and disorder reduction and additional victim services. As in previous years, £300k has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

### 3 CONSTABULARY REVENUE BUDGET

3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £2.237m as at month 6 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2024/25	Forecast 2024/25	(Over)/ Under Spend
	£000	£000	£000
Pay Related Costs	144,050	143,369	680
Other Employee Costs	1,746	1,886	(140)
Property Related Costs	11,361	11,321	40
Transport	2,790	2,856	(65)
Supplies and Services	13,920	14,068	(148)
Third Party Payments	2,762	2,827	(66)
Corporate including contingency and inflation	1,736	1,736	-
Income	(7,857)	(9,792)	1,935
<b>Total</b>	<b>170,507</b>	<b>168,270</b>	<b>2,237</b>

#### 3.2 Pay Related Costs

3.2.1 The forecast underspend of £0.541m includes reduced officer costs based on the officer FTE for the year, together with an underspend in police staff costs due to vacancies, offset by additional costs in relation to police overtime and pension costs.

3.2.2 This position includes costs to maintain officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have provided a specific grant of £3.828m which is ringfenced and is accessed only if the Constabulary maintains its officer headcount at or above 1,425 which is the agreed baseline including its share of the 20,000 national additional officers. Furthermore, Suffolk is eligible for funding of £48k per officer for 22 officers within the maintenance headcount, see paragraph 5.1.

#### 3.3 Other Non-Pay Costs

3.3.1 The forecast overspend of £0.238m primarily relates to legal costs (civil protection orders), car allowances, hotel accommodation, catering, subsistence and dangerous dog act costs, offset by underspends in building maintenance, vehicle repairs, vehicle insurance and ICT due to reduced costs in respect of operational communications.

#### 3.4 Income

3.4.1 The forecast surplus of £1.935m includes additional income as a result of investment interest and reimbursement of costs (subcontracting income in relation to student training and charges for police services).

#### 4 SAVINGS

- 4.1 The total planned savings requirement for 2024/25 is £1.331m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

#### 5. SPECIFIC GRANTS

- 5.1 The budget of £13.062m relates to Home Office funding for PFI and other specific grants. It is anticipated that these grants will be received in full. This includes the additional recruitment top up grant of £1.056m, £48k per officer for 22 officers. The PUP grant of £3.828m will be received assuming the maintenance headcount of 1,425 is reached. Headcount as at 30 September is confirmed at 1429, 4 above the target, therefore no penalties will be incurred at the first Uplift reporting period. The workforce plan currently assumes headcount of 1,442 as at 31 March 2025, 17 above the target, therefore the full PUP grant is forecast.

#### 6. TRANSFERS TO AND FROM RESERVES

The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
<b>Capital Programme Funding from Reserves</b>	<b>(1,995)</b>	<b>(1,995)</b>	-
Constabulary:			
Carry Forward from 2023/24	(286)	(286)	-
<b>Transfer from Reserves (Constabulary)</b>	<b>(286)</b>	<b>(286)</b>	-
General Reserve	285	285	-
<b>Transfer to Reserves</b>	<b>285</b>	<b>285</b>	-
<b>Total transfer from Reserves</b>	<b>(1,996)</b>	<b>(1,996)</b>	-

## 7. CAPITAL PROGRAMME

7.1 The capital budget for 2024/25 is £5.316m, comprising the current programme of approved schemes of £4.445m and slippage from 2023/24 of £0.679m, plus transfers from Table B for SMARTStorm Upgrade (£0.044m), RFID Readers (£0.028m), FCIU Laser Scanners (£0.065m), Mobile Workflow (£0.016m) and DFU Storage (£0.039m). A summary of capital schemes is provided at Appendix B.

7.2 The forecast position at year end is currently on target.

	Budget 2024/25	Forecast 2024/25	(Over)/ Under Spend
	£000	£000	£000
Slippage from 2023/24	679		
Table A – schemes approved for immediate start 1 April 2024	4,637		
<b>Total Capital Programme</b>	<b>5,316</b>	<b>5,316</b>	-
Table B – schemes requiring a business case or further report to PCC(s) for approval	8,073		
<b>Total</b>	<b>13,389</b>		

## 8. INVESTMENTS AND PRUDENTIAL INDICATORS

8.1 At the end of September, investments totalled £45.8m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP				
LIMITS		BALANCE	RATE	MATURITY DATE
£10,000,000	Lloyds Bank	£4,098,839	4.88%	-
£10,000,000	Barclays Bank	£1,500,000	4.00%	-
£10,000,000	Santander UK	£250,000	3.31%	-
£10,000,000	Al Rayan Bank	£6,000,000	5.16%	15/01/25
		£4,000,000	4.90%	17/02/25
£10,000,000	Goldman Sachs	£5,000,000	5.27%	07/10/24
		£5,000,000	5.26%	15/10/24
£10,000,000	DBS Bank Ltd	£3,000,000	5.24%	07/10/24
		£7,000,000	5.32%	09/12/24
£10,000,000	CCLA	£10,000,000	5.00%	-
	<b>TOTAL</b>	<b>£45,848,839</b>		

**9. FINANCIAL IMPLICATIONS**

9.1 As per the report.

**10. OTHER IMPLICATIONS AND RISK**

10.1 There are no other implications and risks.

<b>Corporate Monitoring Report at 30 September 2024</b>				
<b>SUFFOLK GROUP</b>				
<b>FULL SUMMARY OF INCOME AND EXPENDITURE</b>				
	<b>Budget 2024/25</b>	<b>Actual Year to Date</b>	<b>Full year Forecast Outturn</b>	<b>(Over)/ Under Spend</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Pay and Employment Costs	144,835	69,756	144,059	776
Other Employee Costs	1,750	579	1,891	(141)
Property Related	11,363	4,836	11,323	40
Transport Related	2,799	1,044	2,864	(65)
Supplies and Services	17,737	10,079	17,921	(184)
Third Party Payments	2,762	779	2,827	(66)
Capital Financing	5,642	35	5,643	-
Contingencies	1,766	-	1,736	30
Movement to / from Reserves	(1,996)	-	(1,995)	-
<b>TOTAL EXPENDITURE</b>	<b>186,658</b>	<b>87,108</b>	<b>186,267</b>	<b>391</b>
Grant, Trading and Reimbursed Income	(23,673)	(9,541)	(25,650)	1,976
<b>TOTAL INCOME</b>	<b>(23,673)</b>	<b>(9,541)</b>	<b>(25,650)</b>	<b>1,976</b>
<b>NET INCOME/EXPENDITURE</b>	<b>162,985</b>	<b>77,567</b>	<b>160,618</b>	<b>2,367</b>



## Appendix A (i)

Corporate Monitoring Report at 30 September 2024 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	759	316	664	96
Other Employee Costs	4	2	5	(1)
Property Related	2	-	2	-
Transport Related	8	3	8	-
Supplies and Services	229	(26)	236	(7)
Contingencies	30	-	-	30
<b>Total OPCC</b>	<b>1,033</b>	<b>295</b>	<b>915</b>	<b>118</b>
Movement to / from Reserves	(1,996)	-	(1,996)	-
<b>TOTAL EXPENDITURE</b>	<b>(963)</b>	<b>295</b>	<b>(1,081)</b>	<b>118</b>
<b>TOTAL INCOME</b>	<b>(13,062)</b>	<b>(5,879)</b>	<b>(13,075)</b>	<b>13</b>
<b>NET INCOME/EXPENDITURE</b>	<b>(14,025)</b>	<b>(5,584)</b>	<b>(14,156)</b>	<b>131</b>

## Appendix A (ii)

Corporate Monitoring Report at 30 September 2024 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full Year Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000
Pay and Employment Costs	26	13	26	-
Supplies and Services	3,587	1,204	3,616	(29)
<b>TOTAL EXPENDITURE</b>	<b>3,614</b>	<b>1,217</b>	<b>3,643</b>	<b>(29)</b>
<b>TOTAL INCOME</b>	<b>(2,754)</b>	<b>(1,123)</b>	<b>(2,783)</b>	<b>29</b>
<b>NET INCOME/EXPENDITURE</b>	<b>860</b>	<b>(94)</b>	<b>860</b>	<b>-</b>

<b>Corporate Monitoring Report at 30 September 2024</b>				
<b>Suffolk Constabulary</b>				
<b>CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE</b>				
	<b>Budget 2024/25</b>	<b>Actual Year to Date</b>	<b>Forecast Outturn</b>	<b>(Over)/ Under Spend</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Pay and Employment Costs	144,050	69,426	143,369	680
Other Employee Costs	1,746	577	1,886	(140)
Property Related	11,361	4,836	11,321	40
Transport Related	2,790	1,041	2,856	(65)
Supplies and Services	13,920	8,902	14,068	(148)
Third Party Payments	2,762	779	2,827	(66)
Capital Financing	5,642	35	5,643	-
Contingencies	1,736	-	1,736	-
<b>TOTAL EXPENDITURE</b>	<b>184,007</b>	<b>85,596</b>	<b>183,705</b>	<b>302</b>
Grant, Trading and Reimbursed Income	(7,857)	(2,539)	(9,792)	1,935
<b>TOTAL INCOME</b>	<b>(7,857)</b>	<b>(2,539)</b>	<b>(9,792)</b>	<b>1,935</b>
<b>NET INCOME/EXPENDITURE</b>	<b>176,150</b>	<b>83,057</b>	<b>173,913</b>	<b>2,237</b>

**CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE**  
**Monitoring Summary 2024/25**

	<b>Slippage from 2023/24</b>	<b>Current Budget - Table A</b>	<b>Total Budget</b>	<b>Forecast Outturn</b>	<b>(Over)/ Under Spend</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Estates	101	516	617	617	-
Information, Communication and Technology	214	473	687	687	-
Vehicles and Equipment	36	1,678	1,714	1,714	-
Joint Schemes	328	1,970	2,298	2,298	-
<b>Total</b>	<b>679</b>	<b>4,637</b>	<b>5,316</b>	<b>5,316</b>	<b>-</b>

SUFFOLK ONLY										
PROJECT	Requested Slippage (23/24)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Table B Slippage
<b>Estates</b>										
Carbon Management	63,500	105,000	-	168,500	32,302	45,191	168,500	-	-	-
PHQ Review	-	100,000	-	100,000	-	50,500	100,000	-	-	-
Estates Downsizing - Stowmarket	-	-	-	-	25,723	-	53,636	(53,636)	-	-
Estates Downsizing - Mildenhall Hub	-	-	-	-	(47,171)	47,171	-	-	-	-
Estates Downsizing - Sudbury	27,776	-	-	27,776	11,106	395	27,776	-	-	-
Ipswich NE Accommodation - Rhodes House	-	-	-	-	(24,353)	24,353	-	-	-	-
Martlesham PHQ - L&D Accommodation	-	-	-	-	3,198	-	-	-	-	-
SARC Improvements	-	-	1,000,000	-	28,010	29,064	-	-	-	1,000,000
Lowestoft PS Refurbishment	-	-	-	-	-	99,716	-	-	-	-
Operational Accommodation	-	-	200,000	-	-	-	-	-	-	200,000
PHQ Modernisation	-	-	5,000,000	-	-	-	-	-	-	5,000,000
Major Planned Maintenance Works	-	300,000	-	300,000	-	-	246,364	53,636	-	-
PSU Review	-	-	750,000	-	-	-	-	-	-	750,000
SALTO Renewals	10,000	11,000	-	21,000	-	-	21,000	-	-	-
	<b>101,276</b>	<b>516,000</b>	<b>6,950,000</b>	<b>617,276</b>	<b>28,815</b>	<b>296,389</b>	<b>617,276</b>	<b>-</b>	<b>-</b>	<b>6,950,000</b>
<b>ICT</b>										
ICT Replacements - Desktop Services	193,702	333,200	-	526,902	121,009	23,399	526,902	-	-	-
ICT Replacements - Communications	10,000	90,000	-	100,000	14,100	-	100,000	-	-	-
ANPR Vehicle Kit Refresh	10,000	50,000	-	60,000	-	-	60,000	-	-	-
	<b>213,702</b>	<b>473,200</b>	<b>-</b>	<b>686,902</b>	<b>135,109</b>	<b>23,399</b>	<b>686,902</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Equipment &amp; Vehicles</b>										
Bury PIC In cell Tech	-	-	-	-	(4,809)	-	-	-	-	-
Vehicle Replacements	35,822	1,678,000	-	1,713,822	317,098	712,279	1,713,822	-	-	-
Command Platform Vehicles	-	-	-	-	33,600	-	-	-	-	-
	<b>35,822</b>	<b>1,678,000</b>	<b>-</b>	<b>1,713,822</b>	<b>345,889</b>	<b>712,279</b>	<b>1,713,822</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grant &amp; Additional Revenue Funding</b>										
Sizewell C Vehicles and Equipment	-	-	-	-	233,281	1,198	-	-	-	-
Brightwell Lakes Safety Cameras (Safecam) - Suffolk	-	-	-	-	-	117,369	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>233,281</b>	<b>118,567</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>350,800</b>	<b>2,667,200</b>	<b>6,950,000</b>	<b>3,018,000</b>	<b>743,094</b>	<b>1,150,634</b>	<b>3,018,000</b>	<b>-</b>	<b>-</b>	<b>6,950,000</b>
Suffolk Capital Projects	350,800	2,667,200	6,950,000	3,018,000	743,094	1,150,634	3,018,000	-	-	6,950,000
Suffolk Share of Joint Projects	327,819	1,970,037	1,123,267	2,297,856	101,295	116,121	2,297,856	-	13,050	87,348
	<b>678,619</b>	<b>4,637,237</b>	<b>8,073,267</b>	<b>5,315,856</b>	<b>844,389</b>	<b>1,266,755</b>	<b>5,315,856</b>	<b>-</b>	<b>13,050</b>	<b>7,037,348</b>
		<b>13,389,124</b>								

JOINT										
PROJECT	Requested Slippage (23/24)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Table B Slippage
<b>ICT</b>										
Joint ICT Replacements - Servers	155,000	947,000	-	1,102,000	48,832	76,299	1,102,000	-	-	-
ICT Replacements - Network	135,288	1,261,878	-	1,397,166	444,554	178,286	1,380,166	17,000	-	-
Microwave Refresh	23,565	27,000	-	50,565	23,565	-	50,565	-	-	-
ANPR Cameras	-	210,000	-	210,000	-	-	210,000	-	-	-
CCR Telephony	-	-	-	-	8,640	35,221	8,640	(8,640)	-	-
Genie/Clearcore	-	-	100,000	-	-	-	-	-	-	100,000
Video Conferencing	1,713	-	10,000	1,713	1,681	0	1,713	-	-	-
Digital Recording/Streaming	56,174	-	-	56,174	12,032	-	56,174	-	-	-
Mobile Device Replacement Programme	36,000	200,000	-	236,000	-	-	236,000	-	-	-
BWV Device Replacement Programme	30,000	166,095	-	196,095	-	-	196,095	-	-	-
Mobile Workflow	66,866	67,000	143,500	133,866	15,217	9,642	133,866	-	-	90,800
Digital Asset Management System & BRC	-	-	154,684	-	-	-	-	-	-	-
DFU Storage Expansion	-	90,000	910,000	90,000	15,104	38,063	90,000	-	-	-
Tranman Refresh	-	-	-	-	52,880	-	-	-	-	-
ERP Upgrade Project	51,000	-	-	51,000	-	-	51,000	-	-	-
Access Management Software	41,393	-	-	41,393	-	-	41,393	-	-	-
DMS Upgrade	34,667	-	-	34,667	-	18,100	34,667	-	-	-
Skills Module	-	45,000	77,040	45,000	-	-	45,000	-	-	-
ESN	-	-	-	-	15,094	-	-	-	-	-
eRecruitment	41,435	-	10,000	41,435	11,902	18,000	27,901	13,534	-	10,000
E-PDR	9,000	-	-	9,000	-	-	9,000	-	-	-
Incident Management Software Upgrade	-	100,848	(0)	100,848	-	46,062	225,825	(124,977)	-	-
CDG Phase 2 - Data Warehousing	59,507	-	-	59,507	-	-	29,507	30,000	30,000	-
Learning Management System (LMS)	-	-	-	-	-	132,985	-	-	-	-
Automatic Vehicle Location System (AVLS)	-	205,000	-	205,000	-	-	411,000	(206,000)	-	-
ICCS Tech Refresh	-	995,000	-	995,000	-	-	995,000	-	-	-
Efficiency Initiatives Various	-	-	640,000	-	-	-	-	-	-	-
Airwave Handset Audit Software	-	-	180,000	-	-	-	-	-	-	-
<b>Equipment &amp; Other</b>										
Forensic Services Cameras	12,000	-	-	12,000	-	-	12,000	-	-	-
RFID Readers	-	64,000	-	64,000	22,389	-	64,000	-	-	-
FCIU Laser Scanners	-	150,000	-	150,000	-	-	147,924	2,076	-	-
Firearms Various	-	-	91,000	-	-	-	-	-	-	-
PSU Training Premises	-	-	100,000	-	-	-	-	-	-	-
Forensic Case Management System	-	-	166,000	-	-	-	-	-	-	-
Funding to be identified within overall capital programme	-	-	-	-	-	-	(277,007)	277,007	-	-
<b>Grant &amp; Additional Revenue Funding</b>										
Computer Hardware Revenue Funded	-	-	-	-	1,108	-	-	-	-	-
<b>TOTAL</b>	<b>753,608</b>	<b>4,528,821</b>	<b>2,582,224</b>	<b>5,282,429</b>	<b>672,997</b>	<b>552,657</b>	<b>5,282,429</b>	<b>-</b>	<b>30,000</b>	<b>200,800</b>
Joint Capital Projects Norfolk	425,789	2,558,784	1,458,957	2,984,573	571,702	436,536	2,984,573	-	16,950	113,452
Joint Capital Projects Suffolk	327,819	1,970,037	1,123,267	2,297,856	101,295	116,121	2,297,856	-	13,050	87,348
	<b>753,608</b>	<b>4,528,821</b>	<b>2,582,224</b>	<b>5,282,429</b>	<b>672,997</b>	<b>552,657</b>	<b>5,282,429</b>	<b>-</b>	<b>30,000</b>	<b>200,800</b>
		<b>5,282,429</b>								