

ORIGINATOR: ASSISTANT CHIEF OFFICER

PAPER NO: AP24/39

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 13 SEPTEMBER 2024

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 31 JULY 2024

SUMMARY:

1. This report supports objective 1 of the PCC's Police and Crime Plan to deliver an efficient and effective police force in Suffolk. It presents the financial overview of the PCC Revenue Budget, Constabulary Revenue Budget and Capital Budget and Investments and Reserves as at 31 July 2024.
2. The Group is forecasting a revenue underspend of £1.694m, comprising of underspends within the Constabulary of £1.597m and within OPCC of £0.097m.
3. The capital position is currently forecast to be on target.
4. This is a month 4 report presenting early outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. The PCC is asked to consider the progress made by the Constabulary and raise issues with the Chief Constable as appropriate to the PCC's role in holding the Chief Constable to account.

1. OVERVIEW

1.1 Based on the position as at 31 July 2024, the Suffolk Group Revenue Budget is forecast to underspend by £1.694m at year end (Appendix A) and its capital budget is forecast to be on target at year end.

1.2 The high level summary is as follows:

	Budget 2024/25	Outturn 2024/25	(Over)/ Under Spend
	£000	£000	£000
Officer of the Police and Crime Commissioner for Suffolk	1,033	936	97
PCC Commissioning	860	860	-
Chief Constable Operational Spending	169,033	167,436	1,597
Transfer from Reserves (Constabulary)	(286)	(286)	-
Chief Constable Operational Spending (net)	168,747	167,150	1,597
Capital Financing	5,642	5,642	-
Transfer from Reserves	(1,995)	(1,995)	-
Capital Financing (net)	3,647	3,647	-
Specific Government Grants	(11,588)	(11,588)	-
Transfer to Reserves	285	285	-
Total Revenue Expenditure	162,985	161,291	1,694
Capital Expenditure	5,261	5,261	-

2 PCC REVENUE BUDGET

- 2.1 The Office of the PCC Budget for 2024/25 is £1,033k (Appendix A (i)). The forecast year-end position is an underspend of £97k due to pay and employment costs (£63k), contingency budget (£30k) and income (£13k), offset by a forecast overspend in Supplies and Services (£9k).
- 2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £3.6m in total for 2024/25 (Appendix A (ii)). The breakdown of this is below.
- 2.3 Funding of £1.7m has been provided by the Ministry of Justice for 2024/25. The budget was allocated to the following purposes:
- £878k Core Grant funding for victim services. This funding is allocated to Norfolk and Suffolk Victim Care, the Suffolk IDVA service and specialist services to support victims of Child Sexual Abuse. The funding also contributes to the salary of the OPCC Commissioning and Policy Officer who ensures delivery of MOJ victim services.
 - £204k for additional Independent Domestic Violence Advisors (IDVAs) and £324k for Independent Sexual Violence Advisors (ISVAs).
 - £263k for specialist services supporting victims Domestic Abuse (DA) and Sexual Violence (SV).
- 2.4 Year 2 of the Home Office grant for local delivery of DA Perpetrator Programmes is £332k. This funding is to contribute to activity undertaken by the Constabulary's DA Perpetrator Unit, support delivery of the Venta programme delivered by local charity Icenl and provide additional victim support.
- 2.5 The Home Office has allocated funding of £397k for specified authorities for delivery of the Serious Violence Duty in the year to 31st March 2025. Specified authorities must decide how to spend the funding in relation to delivering the duty. The PCC will claim against the grant within the year for specified authorities, following approval by the Suffolk Serious Violence Duty Partnership.
- 2.6 The Home Office has awarded the PCC a grant of £355k for delivery of three projects under the Safer Streets Round 5 funding in Year 2.
- 2.7 The PCC commissioning budget of £860k supports crime and disorder reduction and additional victim services. As in previous years, £300k has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £1.597m as at month 4 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2024/25	Forecast 2024/25	(Over)/ Under Spend
	£000	£000	£000
Pay Related Costs	142,451	142,030	421
Other Employee Costs	1,721	1,844	(123)
Property Related Costs	11,267	11,153	114
Transport	2,790	2,927	(137)
Supplies and Services	13,803	14,005	(202)
Third Party Payments	2,756	2,770	(15)
Corporate including contingency and inflation	1,995	1,995	-
Income	(7,748)	(9,288)	1,538
Total	169,033	167,436	1,597

3.2 Pay Related Costs

- 3.2.1 The forecast underspend of £0.298m includes reduced officer costs based on the officer FTE for the year, together with an underspend in police staff costs due to vacancies, offset by additional costs in relation to police overtime and pension costs.
- 3.2.2 This position includes costs to maintain officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have provided a specific grant of £3.828m which is ringfenced and is accessed only if the Constabulary maintains its officer headcount at or above 1,425 which is the agreed baseline including its share of the 20,000 national additional officers. Furthermore, Suffolk is eligible for funding of £48k per officer for 22 officers within the maintenance headcount, see paragraph 5.1.

3.3 Other Non-Pay Costs

- 3.3.1 The forecast overspend of £0.240m primarily relates to legal costs (civil protection orders), car allowances, hotel accommodation and subsistence, offset by an underspend in ICT due to reduced costs in respect of Airwave.

3.4 Income

- 3.4.1 The forecast surplus of £1.538m includes additional income as a result of investment interest and reimbursement of costs (subcontracting income in relation to student training).

4 SAVINGS

- 4.1 The total planned savings requirement for 2024/25 is £1.331m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5. SPECIFIC GRANTS

- 5.1 The budget of £11.588m relates to Home Office funding for PFI and other specific grants. It is anticipated that these grants will be received in full. This includes the additional recruitment top up grant of £1.056m, £48k per officer for 22 officers. The PUP grant of £3.828m will be received assuming the maintenance headcount of 1,425 is reached. The workforce plan currently assumes headcount of 1,423 as at 30th September 2024, 2 below the target, however discussions are underway in relation to options available in order to meet 1,425, therefore the full PUP grant is forecast.

6. TRANSFERS TO AND FROM RESERVES

The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
Capital Programme Funding from Reserves	(1,995)	(1,995)	-
Constabulary:			
Carry Forward from 2023/24	(286)	(286)	-
Transfer from Reserves (Constabulary)	(286)	(286)	-
General Reserve	285	285	-
Transfer to Reserves	285	285	-
Total transfer to Reserves	(1,996)	(1,996)	-

7. CAPITAL PROGRAMME

7.1 The capital budget for 2024/25 is £5.261m, comprising the current programme of approved schemes of £4.445m and slippage from 2023/24 of £0.679m, plus transfers from Table B for SMARTStorm Upgrade (£0.044m), RFID Readers (£0.028m) and FCIU Laser Scanners (£0.065m). A summary of capital schemes is provided at Appendix B.

7.2 The forecast position at year end is currently on target.

	Budget 2024/25	Forecast 2024/25	(Over)/ Under Spend
	£000	£000	£000
Slippage from 2023/24	679		
Table A – schemes approved for immediate start 1 April 2024	4,582		
Total Capital Programme	5,261	5,261	-
Table B – schemes requiring a business case or further report to PCC(s) for approval	8,128		
Total	13,389		

8. INVESTMENTS AND PRUDENTIAL INDICATORS

8.1 At the end of July, investments totalled £48.7m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP				
LIMITS		BALANCE	RATE	MATURITY DATE
£10,000,000	Lloyds Bank	£4,425,332	5.14%	-
£10,000,000	Santander UK	£250,000	3.31%	-
£10,000,000	Al Rayan Bank	£6,000,000	5.16%	15/01/25
£10,000,000	Goldman Sachs	£5,000,000	5.27%	07/10/24
		£5,000,000	5.26%	15/10/24
£10,000,000	Norfolk PCC	£8,000,000	5.45%	07/08/24
£10,000,000	DBS Bank Ltd	£3,000,000	5.24%	07/10/24
		£7,000,000	5.32%	09/12/24
£10,000,000	CCLA	£10,000,000	5.18%	-
	TOTAL	£48,675,332		

9. FINANCIAL IMPLICATIONS

9.1 As per the report.

10. OTHER IMPLICATIONS AND RISK

10.1 There are no other implications and risks.

Corporate Monitoring Report at 31 July 2024				
SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	143,237	45,673	142,753	484
Other Employee Costs	1,725	332	1,848	(123)
Property Related	11,269	1,747	11,155	114
Transport Related	2,798	715	2,935	(137)
Supplies and Services	17,619	7,941	17,856	(237)
Third Party Payments	2,756	878	2,770	(15)
Capital Financing	5,642	27	5,642	-
Contingencies	2,025	-	1,995	30
Movement to / from Reserves	(1,996)	-	(1,995)	-
TOTAL EXPENDITURE	185,075	57,314	184,959	116
Grant, Trading and Reimbursed Income	(22,090)	(5,081)	(23,668)	1,578
TOTAL INCOME	(22,090)	(5,081)	(23,668)	1,578
NET INCOME/EXPENDITURE	162,985	52,232	161,291	1,694

Appendix A (i)

Corporate Monitoring Report at 31 July 2024 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	759	219	697	63
Other Employee Costs	4	-	4	-
Property Related	2	-	2	-
Transport Related	8	2	8	-
Supplies and Services	229	(34)	238	(9)
Contingencies	30	-	-	30
Total OPCC	1,033	188	949	84
Movement to / from Reserves	(1,996)	-	(1,996)	-
TOTAL EXPENDITURE	(963)	188	(1,047)	84
TOTAL INCOME	(11,588)	(3,297)	(11,601)	13
NET INCOME/EXPENDITURE	(12,551)	(3,110)	(12,647)	97

Appendix A (ii)

Corporate Monitoring Report at 31 July 2024 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full Year Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000
Pay and Employment Costs	26	9	26	-
Supplies and Services	3,587	750	3,614	(26)
TOTAL EXPENDITURE	3,614	759	3,640	(26)
TOTAL INCOME	(2,754)	(861)	(2,780)	26
NET INCOME/EXPENDITURE	860	(102)	860	-

Corporate Monitoring Report at 31 July 2024				
Suffolk Constabulary				
CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	142,451	45,445	142,030	421
Other Employee Costs	1,721	332	1,844	(123)
Property Related	11,267	1,747	11,153	114
Transport Related	2,790	713	2,926	(137)
Supplies and Services	13,803	7,224	14,005	(202)
Third Party Payments	2,756	878	2,770	(15)
Capital Financing	5,642	27	5,642	-
Contingencies	1,995	-	1,995	-
TOTAL EXPENDITURE	182,424	56,367	182,366	58
Grant, Trading and Reimbursed Income	(7,748)	(923)	(9,288)	1,539
TOTAL INCOME	(7,748)	(923)	(9,288)	1,539
NET INCOME/EXPENDITURE	174,675	55,444	173,078	1,597

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE
Monitoring Summary 2024/25

	Slippage from 2023/24	Current Budget - Table A	Total Budget	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000	£000
Estates	101	516	617	617	-
Information, Communication and Technology	214	473	687	687	-
Vehicles and Equipment	36	1,678	1,714	1,714	-
Joint Schemes	328	1,915	2,243	2,243	-
Total	679	4,582	5,261	5,261	-

SUFFOLK ONLY								
PROJECT	Requested Slippage (23/24)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)
Estates								
Carbon Management	63,500	105,000	-	168,500	32,302	45,191	168,500	-
PHQ Review	-	100,000	-	100,000	-	27,500	100,000	-
Estates Downsizing - Stowmarket	-	-	-	-	(1,900,000)	-	25,723	(25,723)
Estates Downsizing - Mildenhall Hub	-	-	-	-	(47,171)	47,171	-	-
Estates Downsizing - Sudbury	27,776	-	-	27,776	5,542	5,959	27,776	-
Ipswich NE Accommodation - Rhodes House	-	-	-	-	(24,353)	24,353	-	-
Martlesham PHQ - L&D Accommodation	-	-	-	-	-	3,198	-	-
SARC Improvements	-	-	1,000,000	-	10,934	45,393	-	-
Operational Accommodation	-	-	200,000	-	-	-	-	-
PHQ Modernisation	-	-	5,000,000	-	-	-	-	-
Major Planned Maintenance Works	-	300,000	-	300,000	-	-	274,277	25,723
PSU Review	-	-	750,000	-	-	-	-	-
SALTO Renewals	10,000	11,000	-	21,000	-	-	21,000	-
	101,276	516,000	6,950,000	617,276	(1,922,747)	198,764	617,276	-
ICT								
ICT Replacements - Desktop Services	193,702	333,200	-	526,902	62,697	2,449	526,902	-
ICT Replacements - Communications	10,000	90,000	-	100,000	14,100	-	100,000	-
ANPR Vehicle Kit Refresh	10,000	50,000	-	60,000	-	-	60,000	-
	213,702	473,200	-	686,902	76,797	2,449	686,902	-
Equipment & Vehicles								
Bury PIC In cell Tech	-	-	-	-	(4,809)	-	-	-
Vehicle Replacements	35,822	1,678,000	-	1,713,822	259,396	747,924	1,713,822	-
Command Platform Vehicles	-	-	-	-	33,600	-	-	-
	35,822	1,678,000	-	1,713,822	288,187	747,924	1,713,822	-
Grant & Additional Revenue Funding								
Sizewell C Vehicles and Equipment	-	-	-	-	108,849	118,240	-	-
	-	-	-	-	108,849	118,240	-	-
	350,800	2,667,200	6,950,000	3,018,000	(1,448,914)	1,067,377	3,018,000	-
Suffolk Capital Projects	350,800	2,667,200	6,950,000	3,018,000	(1,448,914)	1,067,377	3,018,000	-
Suffolk Share of Joint Projects	327,819	1,914,792	1,178,512	2,242,611	14,221	86,959	2,242,611	-
	678,619	4,581,992	8,128,512	5,260,611	(1,434,693)	1,154,336	5,260,611	-
		13,389,124						

JOINT								
PROJECT	Requested Slippage (23/24)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)
ICT								
Joint ICT Replacements - Servers	155,000	947,000	-	1,102,000	16,320	69,631	1,102,000	-
ICT Replacements - Network	135,288	1,261,878	-	1,397,166	141,349	337,258	1,380,166	17,000
Microwave Refresh	23,565	27,000	-	50,565	23,565	-	50,565	-
ANPR Cameras	-	210,000	-	210,000	-	-	210,000	-
CCR Telephony	-	-	-	-	8,640	35,221	-	-
Genie/Clearcore	-	-	100,000	-	-	-	-	-
Video Conferencing	1,713	-	10,000	1,713	938	0	1,713	-
Digital Recording/Streaming	56,174	-	-	56,174	6,985	5,047	56,174	-
Mobile Device Replacement Programme	36,000	200,000	-	236,000	-	-	236,000	-
BWV Device Replacement Programme	30,000	166,095	-	196,095	-	-	196,095	-
Mobile Workflow	66,866	30,000	180,500	96,866	15,217	-	96,866	-
Digital Asset Management System & BRC	-	-	154,684	-	-	-	-	-
DFU Storage Expansion	-	-	1,000,000	-	2,416	50,750	-	-
ERP Upgrade Project	51,000	-	-	51,000	-	-	51,000	-
Access Management Software	41,393	-	-	41,393	-	-	41,393	-
DMS Upgrade	34,667	-	-	34,667	-	15,613	34,667	-
Skills Module	-	45,000	77,040	45,000	-	-	45,000	-
ESN	-	-	-	-	10,383	-	-	-
eRecruitment	41,435	-	10,000	41,435	11,902	-	20,000	21,435
E-PDR	9,000	-	-	9,000	-	-	9,000	-
Incident Management Software Upgrade	-	100,848	(0)	100,848	-	-	225,825	(124,977)
CDG Phase 2 - Data Warehousing	59,507	-	-	59,507	-	-	59,507	-
Learning Management System (LMS)	-	-	-	-	-	132,985	-	-
Automatic Vehicle Location System (AVLS)	-	205,000	-	205,000	-	-	411,000	(206,000)
ICCS Technical Refresh	-	995,000	-	995,000	-	-	995,000	-
Efficiency Initiatives Various	-	-	640,000	-	-	-	-	-
Airwave Handset Audit Software	-	-	180,000	-	-	-	-	-
Equipment & Other								
Forensic Services Cameras	12,000	-	-	12,000	-	-	12,000	-
RFID Readers	-	64,000	-	64,000	-	-	64,000	-
FCIU Laser Scanners	-	150,000	-	150,000	-	-	150,000	-
Firearms Various	-	-	91,000	-	-	-	-	-
PSU Training Premises	-	-	100,000	-	-	-	-	-
Forensic Case Management System	-	-	166,000	-	-	-	-	-
Funding to be identified with overall capital programme	-	-	-	-	-	-	(292,542)	292,542
Grant & Additional Revenue Funding								
Computer Hardware Revenue Funded	-	-	-	-	-	1,108	-	-
TOTAL	753,608	4,401,821	2,709,224	5,155,429	237,716	647,612	5,155,429	-
Joint Capital Projects Norfolk	425,789	2,487,029	1,530,712	2,912,818	223,495	560,654	2,912,818	-
Joint Capital Projects Suffolk	327,819	1,914,792	1,178,512	2,242,611	14,221	86,959	2,242,611	-
	753,608	4,401,821	2,709,224	5,155,429	237,716	647,612	5,155,429	-
		5,155,429						