

**ORIGINATOR: HEAD OF PORTFOLIO
MANAGEMENT OFFICE**

DECISION NUMBER: 24 – 2024

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

**SUBJECT: RENEWAL OF SECTION 22A COLLABORATION AGREEMENT FOR THE
JOINT CORPORATE COMMUNICATIONS DEPARTMENT
(DIGITAL COMMUNICATIONS TEAM)**

SUMMARY:

1. The current Joint Corporate Communications Department (Digital Communications Team) Section 22A Collaboration Agreement expires 31 May 2025.
2. An extension of 12 months was agreed by The Parties and circulated 18 March 2024.
3. Renewal of the Section 22A Collaboration Agreement is now presented for PCC consideration and approval, effective 1 September 2024.
4. The function continues to operate and deliver in line with strategic objectives and a further Collaboration Agreement is proposed to continue with the function for a further 5 years.

RECOMMENDATION:

It is recommended that the Chief Executive of the Office of the Police and Crime Commissioner be authorised to execute the Agreement to Collaborate (under Section 22A of the Police Act 1996) on behalf of the Police and Crime Commissioner.

APPROVAL BY: PCC

The recommendation set out above is agreed.

A handwritten signature in black ink that reads "Tim Parry". The signature is written in a cursive style with a large initial 'T'.

Signature:

Date: 20 August 2024

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION:

- 1.1 Norfolk and Suffolk Chief Constables and OPCCs agreed to collaborate under a Section 22A agreement with a Joint Corporate Communications Department (Digital Communications Team) in the interests of efficiency and effectiveness.
- 1.2 The current Joint Corporate Communications Department (Digital Communications Team) Section 22A Collaboration Agreement is due to expire 31 May 2025, an extension to the previous agreement having been agreed by The Parties to accommodate a review of the existing structure of the Corporate Communications (Digital) function.
- 1.3 However, a senior postholder has since been temporarily abstracted to support a national programme. As a result, we now recommend renewal of the Collaboration Agreement.
- 1.4 An initial review of the current agreement identified no material changes to unit structure or responsibilities. Some minor revisions to terminology were required and to identify the joint function is managed by the Digital Communications Manager (formerly Digital Media Lead).
- 1.5 Signing of the Joint Corporate Communications Department (Digital Communications Team) Section 22A Collaboration Agreement is requested by the Norfolk and Suffolk Chief Constables and OPCCs to enable the function to continue to operate within the current model.
- 1.6 In accordance with paragraph 6.2 of the Joint Corporate Communications Department (Digital Communications Team) Section 22A Collaboration Agreement, signing of this Agreement terminates all prior collaboration agreements.

2. FINANCIAL IMPLICATIONS:

- 2.1 There are no known additional financial or other resource implications for the continued collaboration of the Joint Corporate Communications Department (Digital Communications Team).


3. OTHER IMPLICATIONS AND RISKS:

- 3.1 There are no known other implications and risks associated with the continued collaboration of the Joint Corporate Communications Department (Digital Communications Team).

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	No
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	No
Has communications advice been sought on areas of likely media interest and how they might be managed?	No
Have all relevant ethical factors been taken into consideration in developing this submission?	Yes

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

APPROVAL TO SUBMIT TO THE DECISION-MAKER

<p>Chief Executive</p> <p>I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.</p> <p style="text-align: center;"></p> <p>Signature: Date: 20 August 2024</p>
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