

**ORIGINATOR: HEAD OF PORTFOLIO  
MANAGEMENT OFFICE**

**DECISION NUMBER: 6 – 2024**

**REASON FOR SUBMISSION: FOR DECISION**

**SUBMITTED TO: POLICE AND CRIME COMMISSIONER**

**SUBJECT: RENEWAL OF THE SECTION 22A COLLABORATION  
AGREEMENT FOR THE JOINT TRANSPORT & UNIFORM  
SERVICES DEPARTMENT**

**SUMMARY:**

1. The current Joint Transport & Uniform Services Department Section 22A Collaboration Agreement expires on 30 April 2024.
2. Renewal of the Section 22A Collaboration Agreement is presented for PCC consideration and approval.
3. The function continues to operate and deliver in line with strategic objectives and a further Collaboration Agreement is proposed to continue with the function for a further 5 years.

**RECOMMENDATION:**

It is recommended that the Chief Executive of the Office of the Police and Crime Commissioner be authorised to execute the collaboration agreement on behalf of the Police and Crime Commissioner.

**APPROVAL BY: PCC**

The recommendation set out is agreed.

**Signature:**

A handwritten signature in black ink that reads "Tim Parmore". The signature is written in a cursive style with a large initial 'T'.

**Date: 31 January 2024**

## **DETAIL OF THE SUBMISSION**

### **1. KEY ISSUES FOR CONSIDERATION:**

- 1.1 In accordance with Section 12 of the Collaboration Agreement, the function has been reviewed to ensure it continues to operate effectively and in accordance with organisational objectives. A new Collaboration Agreement for a period of 5 years is now proposed.
- 1.2 The principal revision to the agreement arising from the review concerns a change to the Joint Transport & Uniform Services Department Performance Monitoring Board, a function which will now be undertaken by the Corporate Shared Services Senior Leadership Team.
- 1.3 The review identified no other changes to unit structure or responsibilities.

### **2. FINANCIAL IMPLICATIONS:**

- 2.1 There are no known financial or other resource implications for the continued collaboration of the Joint Transport & Uniform Services Department.

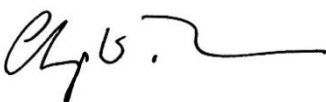
### **3. OTHER IMPLICATIONS AND RISKS:**

- 3.1 There are no known other implications and risks associated with the continued collaboration of the Joint Transport & Uniform Services Department.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	No
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	No
Has communications advice been sought on areas of likely media interest and how they might be managed?	No
Have all relevant ethical factors been taken into consideration in developing this submission?	Yes

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

**APPROVAL TO SUBMIT TO THE DECISION-MAKER** (this approval is required only for submissions to the PCC).

<p><b>Chief Executive</b></p> <p>I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.</p> <p style="text-align: center;">  </p> <p>Signature: _____ Date: 31 January 2024</p>
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