

ORIGINATOR: ASSISTANT CHIEF OFFICER

PAPER NO: AP24 – 12

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 1 MARCH 2024

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 31 JANUARY 2024

SUMMARY:

1. This report supports objective 1 of the PCC's Police and Crime Plan to deliver an efficient and effective police force in Suffolk. It presents the financial overview of the PCC Revenue Budget, Constabulary Revenue Budget and Capital Budget and Investments and Reserves as at 31 January 2024.
2. The Group is forecasting a revenue underspend of £3.588m, comprising of underspends within the Constabulary of £3.013m and OPCC of £0.020m and a surplus within Specific Government Grants of £0.555m.
3. The capital position is currently forecast to underspend by £0.515m.
4. This is a month 10 report presenting outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. The PCC is asked to consider the progress made by the Constabulary and raise issues with the Chief Constable as appropriate to the PCC's role in holding the Chief Constable to account.

1. OVERVIEW

1.1 Based on the position as at 31 January 2024, the Suffolk Group Revenue Budget is forecast to underspend by £3.588m at year end (Appendix A) and its capital budget is forecast to be underspent by £0.515m.

1.2 The high level summary is as follows:

	Budget 2023/24 £000	Outturn 2023/24 £000	(Over)/ Under Spend £000
Officer of the Police and Crime Commissioner for Suffolk	990	970	20
PCC Commissioning	860	860	-
Chief Constable Operational Spending	158,377	155,364	3,013
Transfer from Reserves (Constabulary)	(699)	(699)	-
Chief Constable Operational Spending (net)	157,678	154,665	3,013
Capital Financing	4,875	4,875	-
Transfer from Reserves	(1,349)	(1,349)	-
Capital Financing (net)	3,526	3,526	-
Specific Government Grants	(9,344)	(9,899)	555
Transfer to Reserves	800	800	-
Total Revenue Expenditure	154,510	150,922	3,588
Capital Expenditure	5,418	4,903	515

2 PCC REVENUE BUDGET

2.1 The Office of the PCC Budget for 2023/24 is £990k (Appendix A (i)). The forecast year-end position is an underspend of £20k comprising underspends within the contingency budget line (£29k), non-pay (£30k) and surplus income (£2k), offset by an overspend on pay and employment costs (£41k).

2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £3m in total for 2023/24 (Appendix A (ii)). The breakdown of this is below.

2.3 Funding of £1.6m from the Ministry of Justice in 2023/24 allocated to the following purposes:

- £878k Core Grant funding for victim services and an uplift of £30k. This funding is allocated to Norfolk and Suffolk Victim Care, the Suffolk IDVA service and specialist

services to support victims of Child Sexual Abuse. The funding will also contribute to the salary of the OPCC Commissioning and Policy Officer who ensures delivery of MOJ victim services.

- £204k for additional Independent Domestic Violence Advisors (IDVAs).
- £267k for Independent Sexual Violence Advisors (ISVAs).
- £263k for specialist services supporting victims Domestic Abuse (DA) and Sexual Violence (SV).

- 2.4 A Home Office grant of £320k has been agreed for local delivery of DA Perpetrator Programmes (year 1 of a two year grant). This funding is to contribute to activity undertaken by the Constabulary’s DA Perpetrator Unit, support delivery of the Venta programme delivered by local charity Icen and provide additional victim support.
- 2.5 The Home Office has allocated funding of £287k for specified authorities for delivery of the Serious Violence Duty in the year to 31st March 2024. Specified authorities must decide how to spend the funding in relation to delivering the duty. The PCC can claim quarterly for specified authorities, following approval by the Suffolk Serious Violence Duty Partnership.
- 2.6 The Home Office has awarded the PCC a grant of £456,023 for delivery of three projects under the Safer Streets Round 5 funding. This allocation is for the period 1 October 2023 – 31 March 2024. Year 2 funding has been confirmed as £355,000.
- 2.7 The PCC commissioning budget of £860k supports crime and disorder reduction and additional victim services. As in previous years, £300k of this has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £3.013m as at month 10 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2023/24 £000	Forecast 2023/24 £000	(Over)/ Under Spend £000
Pay Related Costs	132,878	132,584	294
Other Employee Costs	1,548	1,619	(72)
Property Related Costs	11,335	11,315	20
Transport	2,915	2,868	47
Supplies and Services	13,738	13,668	71
Third Party Payments	2,373	2,371	2
Corporate including contingency and inflation	874	874	-
Income	(7,285)	(9,936)	2,651
Total	158,377	155,364	3,013

3.2 Pay Related Costs

3.2.1 The forecast underspend of £0.294m includes police pay based on the officer FTE for the year and police staff costs due to vacancies offset by additional overtime incurred together with an increase in injury pension costs.

3.2.2 This position includes costs to maintain officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have provided a specific grant of £2.477m which is ringfenced and is accessed only if the Constabulary maintains its officer headcount at or above 1,403 which is the agreed baseline including its share of the 20,000 national additional officers. Furthermore, Suffolk will be eligible for funding of £45k per officer for a maximum of 22 officers over the maintenance headcount as at 31 March, see paragraph 5.1.

3.3 Other Non-Pay Costs

3.3.1 The forecast underspend of £0.068m includes reduced expenditure in building maintenance, medical costs as a result of contractual service credits and Airwave costs, offset by additional costs in external training, staff medical fees, property costs (rent and cleaning) and ICT (software licences).

3.4 Income

3.4.1 The forecast surplus of £2.651m includes additional income as a result of fees and charges (Special Police Services), reimbursement of costs (secondments and subcontracting income in relation to student training), recovery of costs in relation to national support by policing to the prison service for use of cells within force custody centres and investment interest.

4 SAVINGS

4.1 The total planned savings requirement for 2023/24 is £2.306m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5 SPECIFIC GRANTS

5.1 The budget of £9.344m relates to Home Office funding for PFI and other specific grants including the in-year pay award grant. It is anticipated that these grants will be received in full. Furthermore, Suffolk will be eligible for funding of £15k per officer for a maximum of 22 officers recruited above the maintenance headcount of 1,403 as at 30 September 2023 and £30k per officer as at 31 March 2024.

5.2 The headcount as at 30 September was 1,416 and forecast to be 1,415 as at 31 March 2024, therefore the £0.555m additional Police Uplift Programme grant is forecast. Work remains ongoing to reach the target of 22 additional officers by 31 March 2024 and the PUP grant forecast will be updated as new information against the target is received.

6 TRANSFERS TO AND FROM RESERVES

6.1 The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
	£000	£000	£000
Capital Programme Funding from Reserves	(1,349)	(1,349)	-
Constabulary:			
7 Force Collaboration Contribution	(35)	(35)	-
Carry Forward from 2022/23	(319)	(319)	-
Transfer from Reserves (Constabulary)	(354)	(354)	-
Capital Financing Reserve	700	700	-
General Reserve	100	100	-
Transfer to Reserves (Constabulary)	800	800	-
Total transfer to Reserves	(903)	(903)	-

7. CAPITAL PROGRAMME

7.1 The capital budget for 2023/24 is £5.418m, comprising the original programme of approved schemes of £3.182m and slippage from 2022/23 of £1.624m, plus £0.044m approved for Rhodes House and transfers from Table B in respect of Project Server (£0.025m), ICT back-up solution (£0.170m), digital forensics' storage expansion (0.256m), data warehouse (£0.033m) and Bury St Edmunds improvements (£0.084m). A summary of capital schemes is provided at Appendix B.

7.2 The forecast position at year end is currently to underspend by £0.515m, primarily due to the delay in the ICT refresh and replacement programmes and lower spend than budgeted within Stowmarket and Sudbury Estates schemes.

	Budget 2023/24 £000	Forecast 2023/24 £000	(Over)/ Under Spend £000
Slippage from 2022/23	1,624		
Table A – schemes approved for immediate start 1 April 2023	3,794		
Total Capital Programme	5,418	4,903	515
Table B – schemes requiring a business case or further report to PCC(s) for approval	2,481		
Total	7,899		

8. INVESTMENTS AND PRUDENTIAL INDICATORS

8.1 At the end of January, investments totalled £32.1m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP				
LIMITS		BALANCE	RATE	MATURITY DATE
£10,000,000	Lloyds Bank	£1,854,424	5.14%	-
£10,000,000	Santander UK	£250,000	3.31%	-
£10,000,000	Barclays Bank	£0	-	-
£10,000,000	Nationwide BS	£0	-	-
£10,000,000	Coventry BS	£0	-	-
	Goldman Sachs	£5,000,000	5.60%	05/04/24
£10,000,000	Goldman Sachs	£5,000,000	5.61%	15/04/24
	DBS Bank Ltd	£3,000,000	5.36%	05/04/24
	DBS Bank Ltd	£5,000,000	5.24%	29/02/24
£10,000,000	DBS Bank Ltd	£2,000,000	5.82%	07/03/24
£10,000,000	CCLA	£10,000,000	5.29%	-
	TOTAL	£32,104,424		

9. FINANCIAL IMPLICATIONS

9.1 As per the report.

10. OTHER IMPLICATIONS AND RISK

10.1 There are no other implications and risks.

Corporate Monitoring Report at 31 January 2024				
SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24 £000	Actual Year to Date £000	Full year Forecast Outturn £000	(Over)/ Under Spend £000
Pay and Employment Costs	133,608	109,895	133,355	253
Other Employee Costs	1,552	1,115	1,623	(71)
Property Related	11,337	8,045	11,316	21
Transport Related	2,923	2,207	2,873	50
Supplies and Services	17,065	13,476	17,003	63
Third Party Payments	2,373	1,644	2,371	2
Capital Financing	4,875	258	4,875	-
Contingencies	903	-	874	29
Movement to / from Reserves	(1,248)	-	(1,248)	-
TOTAL EXPENDITURE	173,389	136,640	173,042	347
Grant, Trading and Reimbursed Income	(18,879)	(14,067)	(22,120)	3,241
TOTAL INCOME	(18,879)	(14,067)	(22,120)	3,241
NET INCOME/EXPENDITURE	154,510	122,573	150,922	3,588

Appendix A (i)

Corporate Monitoring Report at 31 January 2024				
SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24 £000	Actual Year to Date £000	Full year Forecast Outturn £000	(Over)/ Under Spend £000
Pay and Employment Costs	730	633	771	(41)
Other Employee Costs	4	2	4	-
Property Related	2	1	1	1
Transport Related	8	2	5	3
Supplies and Services	217	22	192	26
Contingencies	29	-	-	29
Total OPCC	990	660	972	18
Movement to / from Reserves	(1,248)	-	(1,248)	-
TOTAL EXPENDITURE	(258)	660	(276)	18
TOTAL INCOME	(9,344)	(5,195)	(9,901)	557
NET INCOME/EXPENDITURE	(9,602)	(4,535)	(10,176)	574

Appendix A (ii)

Corporate Monitoring Report at 31 January 2024				
SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2022/23 £000	Actual Year to Date £000	Full Year Forecast Outturn £000	(Over)/ Under spend £000
Pay and Employment Costs	-	22	-	-
Supplies and Services	3,110	2,068	3,144	(34)
TOTAL EXPENDITURE	3,110	2,090	3,144	(34)
TOTAL INCOME	(2,250)	(1,816)	(2,284)	34
NET INCOME/EXPENDITURE	860	273	860	-

Corporate Monitoring Report at 31 January 2024				
Suffolk Constabulary				
CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24 £000	Actual Year to Date £000	Forecast Outturn £000	(Over)/ Under Spend £000
Pay and Employment Costs	132,878	109,241	132,584	294
Other Employee Costs	1,548	1,113	1,619	(72)
Property Related	11,335	8,044	11,315	20
Transport Related	2,915	2,204	2,868	47
Supplies and Services	13,738	11,387	13,668	71
Third Party Payments	2,373	1,644	2,371	2
Capital Financing	4,875	258	4,875	-
Contingencies	874	-	874	-
TOTAL EXPENDITURE	170,537	133,890	170,175	362
Grant, Trading and Reimbursed Income	(7,285)	(7,056)	(9,936)	2,651
TOTAL INCOME	(7,285)	(7,056)	(9,936)	2,651
NET INCOME/EXPENDITURE	163,252	126,835	160,239	3,013

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE					
Monitoring Summary 2023/24					
	Slippage from 2022/23 £000	Current Budget - Table A £000	Total Budget £000	Outturn £000	(Over)/ Under Spend £000
Estates	552	238	790	596	195
Information, Communication and Technology	50	716	766	646	120
Vehicles and Equipment	191	1,350	1,541	1,523	18
Joint Schemes	830	1,490	2,320	2,138	182
Total	1,624	3,794	5,418	4,903	515

SUFFOLK ONLY											
PROJECT	Requested Slippage (22/23)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Forecast Outturn	Under/Over(-)	Table A Slippage	Table B Slippage	Approved Business Case
Estates											
Carbon Management	97,913	100,000	-	197,913	4,728	88,386	157,000	40,913	-	-	-
PHQ Site	-	-	128,605	-	-	-	-	-	-	-	-
Halesworth Server Room	-	-	-	-	(10,000)	12,194	(10,000)	10,000	-	-	-
Estates Downsizing - Stowmarket	-	-	-	-	(1,894,929)	-	(94,929)	94,929	-	-	-
Estates Downsizing - Mildenhall Hub	-	-	-	-	(47,171)	47,171	-	-	-	-	700,000
Estates Downsizing - Sudbury	42,276	-	-	42,276	4,500	3,500	8,000	34,276	34,276	-	-
Estates Downsizing - Haverhill	-	-	-	-	-	-	-	-	-	-	-
Ipswich NE Accommodation - Rhodes House	141,686	44,000	-	185,686	174,755	26,554	185,686	-	-	-	-
Ipswich Town Centre SNT (Fire Station)	-	-	-	-	(1,325)	-	(1,325)	1,325	-	-	950,000
Martlesham PHQ - L&D Accommodation	270,382	-	-	270,382	237,708	11,900	270,382	-	-	-	-
Bury St Edmunds Car Park Extension	-	-	-	-	(17,392)	17,392	(13,252)	13,252	-	-	-
Sizewell C	-	-	100,000	-	-	-	-	-	-	100,000	-
SARC Improvements	-	-	700,000	-	-	-	-	-	-	700,000	-
Bury St Edmunds Welfare Accommodation Improvements	-	84,000	-	84,000	36,133	46,963	84,000	-	-	-	-
RAF Barnham Camp & ERSOU	-	-	-	-	-	-	-	-	-	-	-
SALTO Renewals	-	10,000	-	10,000	-	-	10,000	-	-	-	-
	552,257	238,000	928,605	790,257	(1,512,993)	254,061	595,562	194,695	34,276	800,000	1,650,000
ICT											
ICT Replacements - Desktop Services	-	592,360	-	592,360	246,364	112,252	492,360	100,000	100,000	-	-
ICT Replacements - Communications	-	74,000	-	74,000	15,266	-	74,000	-	-	-	-
ANPR Vehicle Kit Refresh	50,000	50,000	-	100,000	-	59,072	80,000	20,000	-	-	-
	50,000	716,360	-	766,360	261,630	171,324	646,360	120,000	100,000	-	-
Equipment & Vehicles											
Athena	-	36,868	-	36,868	-	-	-	36,868	-	-	-
Cameras- Static/Dual lane/Fixed site	23,297	-	-	23,297	-	-	23,297	-	-	-	-
Vehicle Replacements	168,138	1,313,000	-	1,481,138	716,623	688,192	1,500,000	(18,862)	-	-	-
	191,435	1,349,868	-	1,541,303	716,623	688,192	1,523,297	18,006	-	-	-
Grant & Additional Revenue Funding											
Computer Equipment Revenue Funded	-	-	-	-	15,750	-	-	-	-	-	-
Sizewell C Vehicles and Equipment	-	-	-	-	186,551	354,831	-	-	-	-	-
Brightwell Lakes Safety Cameras (Safecam) - Suffolk	-	-	-	-	118,961	117,369	-	-	-	-	-
	-	-	-	-	321,262	472,200	-	-	-	-	-
	793,692	2,304,228	928,605	3,097,920	(213,478)	1,585,776	2,765,219	332,701	134,276	800,000	1,650,000
Suffolk Capital Projects	793,692	2,304,228	928,605	3,097,920	(213,478)	1,585,776	2,765,219	332,701	134,276	800,000	
Suffolk Share of Joint Projects	829,832	1,489,966	1,553,157	2,319,797	313,903	149,889	2,138,056	181,741	97,627	279,476	
	1,623,524	3,794,194	2,481,762	5,417,717	100,425	1,735,665	4,903,275	514,442	231,903	1,079,476	
		7,899,479									

JOINT										
PROJECT	Requested Slippage (22/23)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Forecast Outturn	Under/Over(-)	Table A Slippage	Table B Slippage
ICT										
Joint ICT Replacements - Servers	527,908	1,782,179	-	2,310,087	1,494,292	97,303	2,110,087	200,000	-	-
ICT Replacements - Network	551,000	43,398	-	594,398	341,466	202,450	593,000	1,398	-	-
Microwave Refresh	23,616	31,000	-	54,616	26,474	23,938	50,412	4,204	-	-
ANPR Cameras	-	255,000	-	255,000	163,383	-	205,000	50,000	-	-
Telematics	-	-	-	-	-	-	-	-	-	-
CCR Telephony	46,469	-	-	46,469	214	67,701	46,469	-	-	-
Genie/Clearcore	-	-	100,000	-	-	-	-	-	-	100,000
Video Conferencing	2,575	-	-	2,575	849	-	2,575	-	-	-
Digital Recording/Streaming	97,217	-	-	97,217	27,263	13,780	27,263	69,954	70,000	-
Mobile Device Replacement Programme	42,667	300,000	-	342,667	-	-	27,667	315,000	-	-
BWV Device Replacement Programme	11,952	166,095	-	178,047	76,280	-	103,047	75,000	-	-
Mobile Workflow (OPTIK)	121,031	120,535	-	241,566	28,252	10,000	149,045	92,521	92,521	-
DAMS (Digital Asset Management)	-	-	203,599	-	156,049	-	-	-	-	-
DFU Storage Expansion	-	587,698	573,302	587,698	565,107	11,238	587,698	-	-	-
Airwave Handset Replacement	-	-	-	-	-	189,990	190,000	(190,000)	-	-
ERP Upgrade Project	94,324	-	-	94,324	4,000	1,450	83,324	11,000	11,000	-
Sailpoint	41,393	-	-	41,393	-	-	-	41,393	41,393	-
DMS Upgrade	56,018	-	-	56,018	16,768	18,298	56,018	-	-	-
Skills Module	-	-	110,000	-	-	-	-	-	-	-
ESN	-	-	50,000	-	159,051	-	-	-	-	-
eRecruitment Oleeo	104,687	-	-	104,687	30,750	27,967	104,687	-	-	-
E-PDR	31,000	-	-	31,000	-	-	10,000	21,000	9,000	-
Modern Workplace	-	-	145,200	-	-	-	-	-	-	-
Intranet Upgrade	50,000	-	-	50,000	48,000	-	50,000	-	-	-
MS Projects Server	-	56,448	23,552	56,448	50,810	-	56,448	-	-	-
CCR Smart STORM upgrade	-	-	-	-	29,000	29,000	60,000	(60,000)	-	-
Efficiency Initiatives Various	-	-	1,516,224	-	-	-	-	-	-	-
DAMS Back Record Conversion	-	-	64,847	-	-	-	-	-	-	-
CDG Phase 2 - Data Warehousing	-	75,000	-	75,000	-	-	75,000	-	-	-
Single Online Home (SOH)	-	-	234,561	-	-	-	-	-	-	-
Fingerprint Scanner Replacement	-	-	120,000	-	-	-	-	-	-	120,000
Equipment & Other										
Firearms Various	-	-	155,000	-	-	-	-	-	-	155,000
Forensic Services Cameras	29,421	-	-	29,421	3,822	-	29,421	-	-	-
Firearms Communications	72,000	-	-	72,000	135,899	-	135,899	(63,899)	-	-
PSU Training Premises	-	-	100,000	-	-	-	-	-	-	100,000
Forensic Case Management System	-	-	166,000	-	-	-	-	-	-	166,000
Grant & Additional Revenue Funding										
Computer Hardware Revenue Funded	-	-	-	-	14,461	-	14,461	(14,461)	-	-
Operational Equipment Revenue Funded	-	-	-	-	10,863	-	-	-	-	-
IN CELL TECH - DTOA GRANT FUNDED	-	-	-	-	136,276	-	136,276	(136,276)	-	-
TOTAL	1,903,278	3,417,353	3,562,285	5,320,631	3,519,327	693,114	4,903,797	416,834	223,914	641,000
Joint Capital Projects Norfolk	1,073,446	1,927,387	2,009,128	3,000,834	3,205,424	543,226	2,765,741	235,093	126,287	361,524
Joint Capital Projects Suffolk	829,832	1,489,966	1,553,157	2,319,797	313,903	149,889	2,138,056	181,741	97,627	279,476
	1,903,278	3,417,353	3,562,285	5,320,631	3,519,327	693,114	4,903,797	416,834	223,914	641,000
		5,320,631								