

ORIGINATOR: ASSISTANT CHIEF OFFICER

PAPER NO: AP24/02

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 19 JANUARY 2024

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 30 NOVEMBER 2023

SUMMARY:

1. This report supports objective 1 of the PCC's Police and Crime Plan to deliver an efficient and effective police force in Suffolk. It presents the financial overview of the PCC Revenue Budget, Constabulary Revenue Budget and Capital Budget and Investments and Reserves as at 30 November 2023.
2. The Group is forecasting a revenue underspend of £2.826m, comprising of underspends within the Constabulary of £2.152m and a surplus within Specific Government Grants of £0.675m.
3. The capital position is currently forecast to underspend by £0.421m.
4. This is a month 8 report presenting outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. The PCC is asked to consider the progress made by the Constabulary and raise issues with the Chief Constable as appropriate to the PCC's role in holding the Chief Constable to account.

1. OVERVIEW

1.1 Based on the position as at 30 November 2023, the Suffolk Group Revenue Budget is forecast to underspend by £2.826m at year end (Appendix A) and its capital budget is forecast to be underspent by £0.421m.

1.2 The high level summary is as follows:

	Budget 2023/24 £000	Outturn 2023/24 £000	(Over)/ Under Spend £000
Officer of the Police and Crime Commissioner for Suffolk	990	991	(1)
PCC Commissioning	860	860	-
Chief Constable Operational Spending	158,499	156,347	2,152
Transfer from Reserves (Constabulary)	(699)	(699)	-
Chief Constable Operational Spending (net)	157,800	155,648	2,152
Capital Financing	4,753	4,753	-
Transfer from Reserves	(1,349)	(1,349)	-
Capital Financing (net)	3,404	3,404	-
Specific Government Grants	(9,344)	(10,019)	675
Transfer to Reserves	800	800	-
Total Revenue Expenditure	154,510	151,684	2,826
Capital Expenditure	5,334	4,913	421

2 PCC REVENUE BUDGET

2.1 The Office of the PCC Budget for 2023/24 is £990k (Appendix A (i)). The forecast year-end position is an overspend of £1k comprising an overspend on pay and employment costs (£34k), underspends within the contingency budget line (£29k) and non-pay of £2k, and surplus income (£2k).

2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £3m in total for 2023/24 (Appendix A (ii)). The breakdown of this is below.

2.3 Funding of £1.6m from the Ministry of Justice in 2023/24 allocated to the following purposes:

- £878k Core Grant funding for victim services and an uplift of £30k. This funding is allocated to Norfolk and Suffolk Victim Care, the Suffolk IDVA service and specialist services to support victims of Child Sexual Abuse. The funding will also contribute to the salary of the OPCC Commissioning and Policy Officer who ensures delivery of MOJ victim services.
- £204k for additional Independent Domestic Violence Advisors (IDVAs).
- £267k for Independent Sexual Violence Advisors (ISVAs).
- £263k for specialist services supporting victims Domestic Abuse (DA) and Sexual Violence (SV).

- 2.4 A Home Office grant of £320k has been agreed for local delivery of DA Perpetrator Programmes (year 1 of a two year grant). This funding is to contribute to activity undertaken by the Constabulary's DA Perpetrator Unit, support delivery of the Venta programme delivered by local charity Icen and provide additional victim support.
- 2.5 The Home Office has allocated funding of £287k for specified authorities for delivery of the Serious Violence Duty in the year to 31st March 2024. Specified authorities must decide how to spend the funding in relation to delivering the duty. The PCC can claim quarterly for specified authorities, following approval by the Suffolk Serious Violence Duty Partnership.
- 2.6 The Home Office has awarded the PCC a grant of £456,023 for delivery of three projects under the Safer Streets Round 5 funding. This allocation is for the period 1 October 2023 – 31 March 2024 with year 2 funding to follow.
- 2.7 The PCC commissioning budget of £860k supports crime and disorder reduction and additional victim services. As in previous years, £300k of this has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £2.152m as at month 8 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2023/24 £000	Forecast 2023/24 £000	(Over)/ Under Spend £000
Pay Related Costs	132,842	132,593	249
Other Employee Costs	1,541	1,720	(178)
Property Related Costs	11,037	11,302	(266)
Transport	2,915	3,022	(107)
Supplies and Services	13,573	13,673	(100)
Third Party Payments	2,323	2,302	21
Corporate including contingency and inflation	1,275	1,275	-
Income	(7,007)	(9,540)	2,533
Total	158,499	156,347	2,152

3.2 Pay Related Costs

- 3.2.1 The forecast underspend of £0.249m includes police pay based on the officer FTE for the year and police staff costs due to vacancies offset by additional overtime incurred together with an increase in pension contributions as a result of auto-enrolment.
- 3.2.2 This position includes costs to maintain officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have provided a specific grant of £2.477m which is ringfenced and is accessed only if the Constabulary maintains its officer headcount at or above 1,403 which is the agreed baseline including its share of the 20,000 national additional officers. Furthermore, Suffolk will be eligible for funding of £45k per officer for a maximum of 22 officers over the maintenance headcount as at 31 March, see paragraph 5.1.

3.3 Other Non-Pay Costs

- 3.3.1 The forecast overspend of £0.630m includes additional costs in external training, property costs (rent, rates and cleaning), ICT costs (operational communications and software licences) and Insurance (public and employer's liability) offset by reduced expenditure in medical costs as a result of contractual service credits. Work to address the overspend and bring it back to budget is underway.

3.4 Income

- 3.4.1 The forecast surplus of £2.533m includes additional income as a result of fees and charges (Special Police Services), reimbursement of costs (secondments and subcontracting income in relation to student training), recovery of costs in relation to national support by policing to the prison service for use of cells within force custody centres and investment interest.

4 SAVINGS

- 4.1 The total planned savings requirement for 2023/24 is £2.306m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5 SPECIFIC GRANTS

- 5.1 The budget of £9.344m relates to Home Office funding for PFI and other specific grants including the in-year pay award grant. It is anticipated that these grants will be received in full. Furthermore, Suffolk will be eligible for funding of £15k per officer for a maximum of 22 officers recruited above the maintenance headcount of 1,403 as at 30 September 2023 and £30k per officer as at 31 March 2024. The headcount as at 30 September was 1416 and forecast to be 1419 as at 31 March 2024, therefore the £0.675m additional Police Uplift Programme grant is forecast. Work remains ongoing to reach the target of 22 additional officers by 31 March 2024 and the PUP grant forecast will be updated as new information against the target is received.

6 TRANSFERS TO AND FROM RESERVES

6.1 The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
Capital Programme Funding from Reserves	(1,349)	(1,349)	-
Constabulary:			
7 Force Collaboration Contribution	(35)	(35)	-
Carry Forward from 2022/23	(319)	(319)	-
Transfer from Reserves (Constabulary)	(354)	(354)	-
Capital Financing Reserve	700	700	-
General Reserve	100	100	-
Transfer to Reserves (Constabulary)	800	800	-
Total transfer to Reserves	(903)	(903)	-

7. CAPITAL PROGRAMME

7.1 The capital budget for 2023/24 is £5.334m, comprising the original programme of approved schemes of £3.182m and slippage from 2022/23 of £1.624m, plus £0.044m approved for Rhodes House and transfers from Table B in respect of Project Server (£0.025m), ICT back pp solution (£0.170m), digital forensics' storage expansion (0.256m) and data warehouse (£0.033m). A summary of capital schemes is provided at Appendix B.

7.2 The forecast position at year end is currently to underspend by £0.421m, primarily due to the delay in the ICT refresh and replacement programmes.

	Budget 2023/24	Forecast 2023/24	(Over)/ Under Spend
	£000	£000	£000
Slippage from 2022/23	1,624		
Table A – schemes approved for immediate start 1 April 2023	3,710		
Total Capital Programme	5,334	4,913	421
Table B – schemes requiring a business case or further report to PCC(s) for approval	2,565		
Total	7,899		

8. INVESTMENTS AND PRUDENTIAL INDICATORS

8.1 At the end of November, investments totalled £39.7m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP				
LIMITS		BALANCE	RATE	MATURITY DATE
£10,000,000	Lloyds Bank	£5,469,254	5.14%	-
£10,000,000	Santander UK	£250,000	3.31%	-
£10,000,000	Barclays Bank	£2,000,000	4.25%	-
£10,000,000	Nationwide BS	£5,000,000	5.51%	08/01/24
£10,000,000	Coventry BS	£5,000,000	5.49%	08/01/24
	Goldman Sachs	£5,000,000	5.60%	05/04/24
£10,000,000	Goldman Sachs	£5,000,000	5.61%	15/04/24
	DBS Bank Ltd	£3,000,000	5.90%	05/01/24
	DBS Bank Ltd	£5,000,000	5.90%	15/01/24
£10,000,000	DBS Bank Ltd	£2,000,000	5.82%	07/03/24
£10,000,000	CCLA	-	-	-
	TOTAL	£37,719,254		

9. FINANCIAL IMPLICATIONS

9.1 As per the report.

10. OTHER IMPLICATIONS AND RISK

10.1 There are no other implications and risks.

Corporate Monitoring Report at 30 November 2023				
SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	133,571	86,683	133,357	214
Other Employee Costs	1,545	869	1,724	(179)
Property Related	11,039	6,138	11,303	(265)
Transport Related	2,923	2,122	3,030	(107)
Supplies and Services	16,900	11,618	17,025	(125)
Third Party Payments	2,323	1,391	2,302	21
Capital Financing	4,753	258	4,753	-
Contingencies	1,304	-	1,275	29
Movement to / from Reserves	(1,248)	-	(1,248)	-
TOTAL EXPENDITURE	173,111	109,079	173,521	(410)
Grant, Trading and Reimbursed Income	(18,601)	(10,662)	(21,837)	3,236
TOTAL INCOME	(18,601)	(10,662)	(21,837)	3,236
NET INCOME/EXPENDITURE	154,510	98,417	151,684	2,826

Corporate Monitoring Report at 30 November 2023 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	730	502	764	(34)
Other Employee Costs	4	2	5	(1)
Property Related	2	1	1	1
Transport Related	8	2	8	-
Supplies and Services	217	22	216	1
Contingencies	29	-	-	29
Total OPCC	990	529	993	(3)
Movement to / from Reserves	(1,248)	0	(1,248)	-
TOTAL EXPENDITURE	(258)	529	(255)	(3)
TOTAL INCOME	(9,344)	(3,521)	(10,021)	677
NET INCOME/EXPENDITURE	(9,602)	(2,993)	(10,275)	673

Corporate Monitoring Report at 30 November 2023 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2022/23	Actual Year to Date	Full Year Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000
Pay and Employment Costs	-	17	-	-
Supplies and Services	3,110	1,321	3,136	(26)
TOTAL EXPENDITURE	3,110	1,337	3,136	-
TOTAL INCOME	(2,250)	(1,809)	(2,276)	26
NET INCOME/EXPENDITURE	860	(471)	860	-

Corporate Monitoring Report at 30 November 2023				
Suffolk Constabulary				
CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24	Actual Year to Date	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	132,842	86,164	132,593	249
Other Employee Costs	1,541	867	1,720	(178)
Property Related	11,037	6,138	11,302	(266)
Transport Related	2,915	2,120	3,022	(107)
Supplies and Services	13,573	10,275	13,673	(100)
Third Party Payments	2,323	1,391	2,302	21
Capital Financing	4,753	258	4,753	-
Contingencies	1,275	-	1,275	-
TOTAL EXPENDITURE	170,259	107,213	170,641	(382)
Grant, Trading and Reimbursed Income	(7,007)	(5,332)	(9,540)	2,533
TOTAL INCOME	(7,007)	(5,332)	(9,540)	2,533
NET INCOME/EXPENDITURE	163,252	101,881	161,100	2,152

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE
Monitoring Summary 2023/24

	Slippage from 2022/23	Current Budget - Table A	Total Budget	Outturn	(Over)/ Under Spend
	£000	£000	£000	£000	£000
Estates	552	154	706	548	158
Information, Communication and Technology	50	716	766	646	120
Vehicles and Equipment	191	1,350	1,541	1,563	(22)
Joint Schemes	830	1,490	2,320	2,154	165
Total	1,624	3,710	5,334	4,912	421

SUFFOLK ONLY											
PROJECT	Requested Slippage (22/23)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Forecast Outturn	Under/Over (-)	Table A Slippage	Table B Slippage	Approved Business Case
Estates											
Carbon Management	97,913	100,000	-	197,913	4,480	76,202	197,913	-	-	-	-
PHQ Site	-	-	128,605	-	-	-	-	-	-	-	-
Halesworth Server Room	-	-	-	-	(10,000)	12,194	(10,000)	10,000	-	-	-
Estates Downsizing - Stowmarket	-	-	-	-	(1,894,929)	-	(94,929)	94,929	-	-	-
Estates Downsizing - Mildenhall Hub	-	-	-	-	(47,171)	47,171	-	-	-	-	700,000
Estates Downsizing - Sudbury	42,276	-	-	42,276	3,500	4,500	8,000	34,276	34,276	-	-
Estates Downsizing - Haverhill	-	-	-	-	-	-	-	-	-	-	-
Ipswich NE Accommodation - Rhodes House	141,686	44,000	-	185,686	154,410	45,608	185,686	-	-	-	-
Ipswich Town Centre SNT (Fire Station)	-	-	-	-	(1,325)	-	(1,325)	1,325	-	-	950,000
Martlesham PHQ - L&D Accommodation	270,382	-	-	270,382	237,708	11,900	270,382	-	-	-	-
Bury St Edmunds Car Park Extension	-	-	-	-	(21,532)	21,532	(17,392)	17,392	-	-	-
Sizewell C	-	-	100,000	-	-	-	-	-	-	100,000	-
SARC Improvements	-	-	700,000	-	-	-	-	-	-	700,000	-
Bury St Edmunds Modernisation	-	-	84,000	-	-	-	-	-	-	-	-
RAF Barnham Camp & ERSOU	-	-	-	-	-	-	-	-	-	-	-
SALTO Renewals	-	10,000	-	10,000	-	-	10,000	-	-	-	-
	552,257	154,000	1,012,605	706,257	(1,574,860)	219,108	548,335	157,922	34,276	800,000	1,650,000
ICT											
ICT Replacements - Desktop Services	-	592,360	-	592,360	198,120	46,740	492,360	100,000	100,000	-	-
ICT Replacements - Communications	-	74,000	-	74,000	15,266	-	74,000	-	-	-	-
ANPR Vehicle Kit Refresh	50,000	50,000	-	100,000	-	-	80,000	20,000	-	-	-
	50,000	716,360	-	766,360	213,386	46,740	646,360	120,000	100,000	-	-
Equipment & Vehicles											
Athena	-	36,868	-	36,868	-	-	-	36,868	-	-	-
Cameras- Static/Dual lane/Fixed site	23,297	-	-	23,297	-	-	23,297	-	-	-	-
Vehicle Replacements	168,138	1,313,000	-	1,481,138	391,346	655,765	1,540,000	(58,862)	-	-	-
	191,435	1,349,868	-	1,541,303	391,346	655,765	1,563,297	(21,994)	-	-	-
Grant & Additional Revenue Funding											
Computer Equipment Revenue Funded	-	-	-	-	15,750	-	-	-	-	-	-
Sizewell C Vehicles and Equipment	-	-	-	-	50,253	364,742	-	-	-	-	-
Brightwell Lakes Safety Cameras (Safecam) - Suffolk	-	-	-	-	118,961	117,369	-	-	-	-	-
	-	-	-	-	184,964	482,111	-	-	-	-	-
	793,692	2,220,228	1,012,605	3,013,920	(785,163)	1,403,724	2,757,992	255,928	134,276	800,000	1,650,000
Suffolk Capital Projects	793,692	2,220,228	1,012,605	3,013,920	(785,163)	1,403,724	2,757,992	255,928	134,276	800,000	
Suffolk Share of Joint Projects	829,832	1,489,966	1,553,157	2,319,797	250,089	138,664	2,154,340	165,457	97,627	279,476	
	1,623,524	3,710,194	2,565,762	5,333,717	(535,074)	1,542,387	4,912,331	421,386	231,903	1,079,476	
		7,899,479									

Appendix C (ii)

JOINT										
PROJECT	Requested Slippage (22/23)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Forecast Outturn	Under/Over(-)	Table A Slippage	Table B Slippage
ICT										
Joint ICT Replacements - Servers	527,908	1,782,179	-	2,310,087	1,489,311	59,608	2,110,087	200,000	-	-
ICT Replacements - Network	551,000	43,398	-	594,398	319,528	145,950	593,000	1,398	-	-
Microwave Refresh	23,616	31,000	-	54,616	26,474	373	54,616	-	-	-
ANPR Cameras	-	255,000	-	255,000	270	163,113	205,000	50,000	-	-
CCR Telephony	46,469	-	-	46,469	214	67,701	46,469	-	-	-
Genie/Clearcore	-	-	100,000	-	-	-	-	-	-	100,000
Video Conferencing	2,575	-	-	2,575	459	389	2,575	-	-	-
Digital Recording/Streaming	97,217	-	-	97,217	27,263	-	27,217	70,000	70,000	-
Mobile Device Replacement Programme	42,667	300,000	-	342,667	-	-	27,667	315,000	-	-
BWV Device Replacement Programme	11,952	166,095	-	178,047	76,280	-	103,047	75,000	-	-
Mobile Workflow (OPTIK)	121,031	120,535	-	241,566	28,252	-	149,045	92,521	92,521	-
DAMS (Digital Asset Management)	-	-	203,599	-	142,235	-	-	-	-	-
DFU Storage Expansion	-	587,698	573,302	587,698	-	-	587,698	-	-	-
Airwave Handset Replacement	-	-	-	-	-	-	190,000	(190,000)	-	-
ERP Upgrade Project	94,324	-	-	94,324	4,000	1,450	83,324	11,000	11,000	-
Sailpoint	41,393	-	-	41,393	-	-	-	41,393	41,393	-
DMS Upgrade	56,018	-	-	56,018	16,768	17,403	56,018	-	-	-
Skills Module	-	-	110,000	-	-	-	-	-	-	-
ESN	-	-	50,000	-	117,748	35,985	-	-	-	-
eRecruitment Oleo	104,687	-	-	104,687	30,750	27,967	104,687	-	-	-
E-PDR	31,000	-	-	31,000	-	-	10,000	21,000	9,000	-
Modern Workplace	-	-	145,200	-	-	-	-	-	-	-
Intranet Upgrade	50,000	-	-	50,000	32,000	16,000	50,000	-	-	-
MS Projects Server	-	56,448	23,552	56,448	-	-	56,448	-	-	-
CCR Smart STORM upgrade	-	-	-	-	-	-	60,000	(60,000)	-	-
Efficiency Initiatives Various	-	-	1,516,224	-	-	-	-	-	-	-
DAMS Back Record Conversion	-	-	64,847	-	-	-	-	-	-	-
CDG Phase 2 - Data Warehousing	-	75,000	-	75,000	-	-	75,000	-	-	-
Single Online Home (SOH)	-	-	234,561	-	-	-	-	-	-	-
Fingerprint Scanner Replacement	-	-	120,000	-	-	-	-	-	-	120,000
Equipment & Other										
Firearms Various	-	-	155,000	-	-	-	-	-	-	155,000
Forensic Services Cameras	29,421	-	-	29,421	3,822	-	29,421	-	-	-
Firearms Communications	72,000	-	-	72,000	135,899	-	135,899	(63,899)	-	-
PSU Training Premises	-	-	100,000	-	-	-	-	-	-	100,000
Forensic Case Management System	-	-	166,000	-	-	-	-	-	-	166,000
Grant & Additional Revenue Funding										
Computer Hardware Revenue Funded	-	-	-	-	14,461	-	14,461	(14,461)	-	-
Operational Equipment Revenue Funded	-	-	-	-	10,863	-	-	-	-	-
IN CELL TECH - DTOA GRANT FUNDED	-	-	-	-	136,276	-	136,276	(136,276)	-	-
TOTAL	1,903,278	3,417,353	3,562,285	5,320,631	2,612,872	535,938	4,907,955	412,676	223,914	641,000
Joint Capital Projects Norfolk	1,073,446	1,927,387	2,009,128	3,000,834	2,362,783	397,275	2,753,616	247,218	126,287	361,524
Joint Capital Projects Suffolk	829,832	1,489,966	1,553,157	2,319,797	250,089	138,664	2,154,340	165,457	97,627	279,476
	1,903,278	3,417,353	3,562,285	5,320,631	2,612,872	535,938	4,907,955	412,676	223,914	641,000
		5,320,631								