

ORIGINATOR: ASSISTANT CHIEF OFFICER

PAPER NO: AP23/42

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 15 SEPTEMBER 2023

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 31 JULY 2023

SUMMARY:

1. This report supports objective 1 of the PCC's Police and Crime Plan to deliver an efficient and effective police force in Suffolk. It presents the financial overview of the PCC Revenue Budget, Constabulary Revenue Budget and Capital Budget and Investments and Reserves as at 31 July 2023.
2. The Group is forecasting a revenue underspend of £1.739m, comprising of underspends within the Constabulary of £0.724m, within OPCC of £0.025m and a surplus within Specific Government Grants of £0.990m.
3. The capital position is currently forecast to be on target.
4. This is a month 4 report presenting outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. The Police and Crime Commissioner (PCC) is asked to consider the progress made by the Constabulary and raise issues with the Chief Constable as appropriate to the PCC's role in holding the Chief Constable to account.

1. OVERVIEW

1.1 Based on the position as at 31 July 2023, the Suffolk Group Revenue Budget is forecast to underspend by £1.739m at year end (Appendix A) and its capital budget is forecast to be on target at year end.

1.2 The high level summary is as follows:

	Budget 2023/24 £000	Outturn 2023/24 £000	(Over)/ Under Spend £000
Officer of the Police and Crime Commissioner for Suffolk	990	965	25
PCC Commissioning	860	860	-
Chief Constable Operational Spending	155,278	154,554	724
Transfer from Reserves (Constabulary)	(699)	(699)	-
Chief Constable Operational Spending (net)	154,579	153,855	724
Capital Financing	5,002	5,002	-
Transfer from Reserves	(1,349)	(1,349)	-
Capital Financing (net)	3,653	3,653	-
Specific Government Grants	(6,372)	(7,362)	990
Transfer to Reserves	800	800	-
Total Revenue Expenditure	154,510	152,771	1,739
Capital Expenditure	4,644	4,644	-

2 PCC REVENUE BUDGET

2.1 The Office of the PCC Budget for 2023/24 is £990k (Appendix A (i)). The forecast year-end position is an underspend of £26k comprising small overspends on pay and employment costs (£3k) and Transport costs (£1k) and underspend within the contingency budget line (£29k).

2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £3m in total for 2023/24 (Appendix A (ii)). The breakdown of this is below.

2.3 Funding of £1.6m from the Ministry of Justice in 2023/24 allocated to the following purposes:

- £878k Core Grant funding for victim services and an uplift of £30k. This funding is allocated to Norfolk and Suffolk Victim Care, the Suffolk IDVA service and specialist services to support victims of Child Sexual Abuse. The funding will also contribute to the salary of the OPCC Commissioning and Policy Officer who ensures delivery of MOJ victim services.
- £204k for additional Independent Domestic Violence Advisors (IDVAs).
- £267k for Independent Sexual Violence Advisors (ISVAs).
- £263k for specialist services supporting victims Domestic Abuse (DA) and Sexual Violence (SV).

- 2.4 A Home Office grant of £320k has been agreed for local delivery of DA Perpetrator Programmes (year 1 of a two year grant). This funding is to contribute to activity undertaken by the Constabulary's DA Perpetrator Unit, support delivery of the Venta programme delivered by local charity Icenl and provide additional victim support.
- 2.5 The Home Office has allocated funding of £287k for specified authorities for delivery of the Serious Violence Duty in the year to 31st March 2024. Specified authorities must decide how to spend the funding in relation to delivering the duty. The PCC can claim quarterly for specified authorities, following approval by the Suffolk Serious Violence Duty Partnership.
- 2.6 The PCC commissioning budget of £860k supports crime and disorder reduction and additional victim services. As in previous years, £300k of this has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £0.724m as at month 4 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2023/24 £000	Forecast 2023/24 £000	(Over)/ Under Spend £000
Pay Related Costs	128,864	129,272	(408)
Other Employee Costs	1,496	1,703	(207)
Property Related Costs	10,277	10,535	(258)
Transport	2,889	2,860	29
Supplies and Services	13,321	13,496	(175)
Third Party Payments	2,262	2,297	(35)
Corporate including contingency and inflation	2,765	2,765	-
Income	(6,596)	(8,375)	1,779
Total	155,278	154,554	724

3.2 Pay Related Costs

3.2.1 The forecast overspend of £0.408m includes additional overtime incurred together with an increase in pension contributions as a result of auto-enrolment, offset by an underspend in police pay based on the officer FTE for the year and police staff costs due to vacancies.

3.2.2 This position includes costs to maintain officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have provided a specific grant of £2.477m which is ringfenced and is accessed only if the Constabulary maintains its officer headcount at or above 1,403 which is the agreed baseline including its share of the 20,000 national additional officers. Furthermore, Suffolk will be eligible for funding of £45k per officer for a maximum of 22 officers over the maintenance headcount, see paragraph 5.1.

3.3 Other Non-Pay Costs

3.3.1 The forecast overspend of £0.647m includes additional costs in external training, property costs (rent, rates and cleaning), ICT costs (Airwave and software licences) and Insurance (Public and Employer's liability). Work to address the overspend and bring it back to budget is underway.

3.4 Income

3.4.1 The forecast surplus of £1.779m includes additional income as a result of fees and charges (Special Police Services), reimbursement of costs (secondments and subcontracting income in relation to student training), recovery of costs in relation to national support by policing to the Prison Service for use of cells within force custody centres and investment interest.

4 SAVINGS

4.1 The total planned savings requirement for 2023/24 is £2.306m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5 SPECIFIC GRANTS

5.1 The budget of £6.372m relates to Home Office funding for PFI and other specific grants. It is anticipated that these grants will be received in full. Furthermore, Suffolk will be eligible for funding of £45k per officer for a maximum of 22 officers recruited above the maintenance headcount of 1,403. The workforce plan currently assumes headcount of 1,433 as at 31 March 2024, therefore the full £0.990m additional Police Uplift Programme grant is forecast.

6 TRANSFERS TO AND FROM RESERVES

6.1 The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
Capital Programme Funding from Reserves	(1,349)	(1,349)	-
Constabulary:			
7 Force Collaboration Contribution	(35)	(35)	-
Carry Forward from 2022/23	(319)	(319)	-
Transfer from Reserves (Constabulary)	(354)	(354)	-
Capital Financing Reserve	700	700	-
General Reserve	100	100	-
Transfer to Reserves (Constabulary)	800	800	-
Total transfer to Reserves	(903)	(903)	-

7. CAPITAL PROGRAMME

7.1 The capital budget for 2023/24 is £4.644m, comprising the original programme of approved schemes of £3.182m and slippage from 2022/23 of £1.393m, plus £0.044m approved for Rhodes House and transfer of £0.025m from Table B in respect of Project Server. A summary of capital schemes is provided at Appendix B.

7.2 The forecast position at year end is currently on target.

	Budget 2023/24	Forecast 2023/24	(Over)/ Under Spend
	£000	£000	£000
Slippage from 2022/23	1,393		
Table A – schemes approved for immediate start 1 April 2023	3,251		
Total Capital Programme	4,644	4,644	-
Table B – schemes requiring a business case or further report to PCC(s) for approval	2,854		
Total	7,498		

8. INVESTMENTS AND PRUDENTIAL INDICATORS

8.1 At the end of July, investments totalled £46m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP				
LIMITS		BALANCE	RATE	MATURITY DATE
£10,000,000	Lloyds Bank	£5,794,590	4.90%	-
£10,000,000	Santander UK	£250,000	3.16%	-
£10,000,000	Nationwide BS	£5,000,000	5.51%	08/01/24
£10,000,000	Coventry BS	£5,000,000	5.49%	08/01/24
£10,000,000	Goldman Sachs	£5,000,000	4.69%	05/10/23
£10,000,000	Goldman Sachs	£5,000,000	4.72%	13/10/23
£10,000,000	DBS Bank Ltd	£3,000,000	5.90%	05/01/24
£10,000,000	DBS Bank Ltd	£5,000,000	5.90%	15/01/24
£10,000,000	DBS Bank Ltd	£2,000,000	4.55%	07/09/23
£10,000,000	CCLA	£10,000,000	4.94%	-
	TOTAL	£46,044,590		

9. FINANCIAL IMPLICATIONS

9.1 As per the report.

10. OTHER IMPLICATIONS AND RISK

10.1 There are no other implications and risks.

Corporate Monitoring Report at 31 July 2023				
SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	129,593	41,934	130,006	(413)
Other Employee Costs	1,500	305	1,707	(207)
Property Related	10,279	2,110	10,537	(258)
Transport Related	2,897	1,008	2,869	28
Supplies and Services	16,648	7,290	16,823	(175)
Third Party Payments	2,262	594	2,297	(35)
Capital Financing	5,002	91	5,002	-
Contingencies	2,794	-	2,765	29
Movement to / from Reserves	(1,248)	-	(1,248)	-
TOTAL EXPENDITURE	169,728	53,333	170,758	(1,030)
Grant, Trading and Reimbursed Income	(15,218)	(4,543)	(17,987)	2,769
TOTAL INCOME	(15,218)	(4,543)	(17,987)	2,769
NET INCOME/EXPENDITURE	154,510	48,789	152,771	1,739

Appendix A (i)

Corporate Monitoring Report at 31 July 2023 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	730	246	733	(3)
Other Employee Costs	4	2	4	-
Property Related	2	-	2	-
Transport Related	8	1	9	(1)
Supplies and Services	217	7	217	-
Contingencies	29	-	-	29
Total OPCC	990	255	965	25
Movement to / from Reserves	(1,248)	-	(1,248)	-
TOTAL EXPENDITURE	(258)	255	(283)	25
TOTAL INCOME	(6,372)	(1,846)	(7,362)	990
NET INCOME/EXPENDITURE	(6,630)	(1,591)	(7,645)	1,015

Appendix A (ii)

Corporate Monitoring Report at 31 July 2023 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2022/23	Actual Year to Date	Full Year Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000
Pay and Employment Costs	-	8	-	-
Supplies and Services	3,110	717	3,110	-
TOTAL EXPENDITURE	3,110	725	3,110	-
TOTAL INCOME	(2,250)	(809)	(2,250)	-
NET INCOME/EXPENDITURE	860	(84)	860	-

Corporate Monitoring Report at 31 July 2023				
Suffolk Constabulary				
CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2023/24	Actual Year to Date	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	128,864	41,681	129,272	(408)
Other Employee Costs	1,496	304	1,703	(207)
Property Related	10,277	2,110	10,535	(258)
Transport Related	2,889	1,007	2,860	29
Supplies and Services	13,321	6,566	13,496	(175)
Third Party Payments	2,262	594	2,297	(35)
Capital Financing	5,002	91	5,002	-
Contingencies	2,765	-	2,765	-
TOTAL EXPENDITURE	166,876	52,352	167,931	(1,054)
Grant, Trading and Reimbursed Income	(6,596)	(1,888)	(8,375)	1,779
TOTAL INCOME	(6,596)	(1,888)	(8,375)	1,779
NET INCOME/EXPENDITURE	160,280	50,464	159,556	724

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE
Monitoring Summary 2023/24

	Slippage from 2022/23	Current Budget - Table A	Total Budget	Outturn	(Over)/ Under Spend
	£000	£000	£000	£000	£000
Estates	552	154	706	706	-
Information, Communication and Technology	50	716	766	766	-
Vehicles and Equipment	191	1,350	1,541	1,541	-
Joint Schemes	600	1,030	1,630	1,630	-
Total	1,393	3,250	4,644	4,644	-

SUFFOLK ONLY									
PROJECT	Requested Slippage (22/23)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Forecast Outturn	Under / Over(-)	Approved Business Case
Estates									
Carbon Management	97,913	100,000	-	197,913	(7,282)	10,126	197,913	-	-
PHQ Site	-	-	128,605	-	-	-	-	-	-
Halesworth Server Room	-	-	-	-	(10,000)	12,194	-	-	-
Estates Downsizing - Stowmarket	-	-	-	-	(1,894,929)	-	-	-	-
Estates Downsizing - Mildenhall Hub	-	-	-	-	(47,171)	47,171	-	-	700,000
Estates Downsizing - Sudbury	42,276	-	-	42,276	2,000	6,000	42,276	-	-
Ipswich NE Accommodation - Rhodes House	141,686	44,000	-	185,686	3,270	6,115	185,686	-	-
Ipswich Town Centre SNT (Fire Station)	-	-	-	-	(989,868)	-	-	-	950,000
Martlesham PHQ - L&D Accommodation	270,382	-	-	270,382	21,155	227,026	270,382	-	-
Bury St Edmunds Car Park Extension	-	-	-	-	(21,532)	21,532	-	-	-
Sizewell C	-	-	100,000	-	-	-	-	-	-
SARC Improvements	-	-	700,000	-	-	-	-	-	-
Bury St Edmunds Modernisation	-	-	84,000	-	-	-	-	-	-
SALTO Renewals	-	10,000	-	10,000	-	-	10,000	-	-
	552,257	154,000	1,012,605	706,257	(2,944,357)	330,164	706,257	-	1,650,000
ICT									
ICT Replacements - Desktop Services	-	592,360	-	592,360	18,399	55,344	592,360	-	-
ICT Replacements - Communications	-	74,000	-	74,000	-	15,266	74,000	-	-
ANPR Vehicle Kit Refresh	50,000	50,000	-	100,000	-	-	100,000	-	-
	50,000	716,360	-	766,360	18,399	70,610	766,360	-	-
Equipment & Vehicles									
Athena	-	36,868	-	36,868	-	15,597	36,868	-	-
Cameras- Static/Dual lane/Fixed site	23,297	-	-	23,297	-	-	23,297	-	-
Vehicle Replacements	168,138	1,313,000	-	1,481,138	139,043	866,174	1,481,138	-	-
	191,435	1,349,868	-	1,541,303	139,043	881,771	1,541,303	-	-
Grant & Additional Revenue Funding									
Brightwell Lakes Safety Cameras (Safecam) - Suffolk	-	-	-	-	-	234,781	-	-	-
	-	-	-	-	-	234,781	-	-	-
	793,692	2,220,228	1,012,605	3,013,920	(2,786,915)	1,517,327	3,013,920	-	1,650,000
Suffolk Capital Projects	793,692	2,220,228	1,012,605	3,013,920	(2,786,915)	1,517,327	3,013,920	-	-
Suffolk Share of Joint Projects	599,664	1,030,039	1,842,093	1,629,703	130,615	90,010	1,629,703	-	-
	1,393,356	3,250,267	2,854,698	4,643,623	(2,656,300)	1,607,337	4,643,623	-	-
		7,498,321							

JOINT								
PROJECT	Slippage (22/23)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Forecast Outturn	Under/Over(-)
ICT								
Joint ICT Replacements - Servers	-	1,390,000	-	1,390,000	1,731,784	46,234	1,390,000	-
Joint ICT Replacements - Communications	-	-	-	-	-	-	-	-
ICT Replacements - Network	551,000	43,398	-	594,398	2,454	154,723	594,398	-
Microwave Refresh	23,616	31,000	-	54,616	23,268	3,579	54,616	-
ANPR Cameras	-	255,000	-	255,000	270	-	255,000	-
Telematics	-	-	-	-	-	-	-	-
CCR Telephony	46,469	-	-	46,469	214	67,701	46,469	-
Genie/Clearcore	-	-	100,000	-	-	450	-	-
Video Conferencing	2,575	-	-	2,575	459	-	2,575	-
Digital Recording/Streaming	97,217	-	-	97,217	21,031	6,265	97,217	-
Mobile Device Replacement Programme	42,667	300,000	-	342,667	-	-	342,667	-
BWV Device Replacement Programme	11,952	166,095	-	178,047	-	-	178,047	-
Mobile Workflow (OPTIK)	121,031	120,535	-	241,566	502	42,750	241,566	-
DAMS (Digital Asset Management)	-	-	203,599	-	33,536	-	-	-
DFU Storage Expansion	-	-	1,161,000	-	-	-	-	-
ERP Upgrade Project	94,324	-	-	94,324	4,000	1,450	94,324	-
Sailpoint	41,393	-	-	41,393	-	-	41,393	-
OPAS OH Case Management System	-	-	-	-	-	-	-	-
DMS Upgrade	56,018	-	-	56,018	4,028	30,143	56,018	-
Skills Module	-	-	110,000	-	-	-	-	-
ESN	-	-	50,000	-	9,922	76,562	-	-
eRecruitment Oleoo	104,687	-	-	104,687	15,750	27,967	104,687	-
E-PDR	31,000	-	-	31,000	-	-	31,000	-
Modern Workplace	-	-	145,200	-	-	-	-	-
MS Projects Server	-	56,448	23,552	56,448	-	-	56,448	-
Efficiency Initiatives Various	-	-	1,516,224	-	-	-	-	-
DAMS Back Record Conversion	-	-	64,847	-	-	-	-	-
CDG Phase 2 - Data Warehousing	-	-	75,000	-	-	-	-	-
Single Online Home (SOH)	-	-	234,561	-	-	-	-	-
Fingerprint Scanner Replacement	-	-	120,000	-	-	-	-	-
Intranet Upgrade	50,000	-	-	50,000	3,000	45,000	50,000	-
Equipment & Other								
Firearms Various	-	-	155,000	-	-	-	-	-
Forensic Services Cameras	29,421	-	-	29,421	3,822	-	29,421	-
Firearms Communications	72,000	-	-	72,000	135,899	-	72,000	-
PSU Training Premises	-	-	100,000	-	-	-	-	-
Forensic Case Management System	-	-	166,000	-	-	-	-	-
Grant & Additional Revenue Funding								
Computer Hardware Revenue Funded	-	-	-	-	14,461	-	-	-
Operational Equipment Revenue Funded	-	-	-	-	(1,859)	12,722	-	-
IN CELL TECH - DTOA GRANT FUNDED	-	-	-	-	136,276	-	-	-
TOTAL	1,375,370	2,362,476	4,224,983	3,737,846	2,138,815	515,545	3,737,846	-
Joint Capital Projects Norfolk	775,706	1,332,437	2,382,890	2,108,143	2,008,201	425,535	2,108,143	-
Joint Capital Projects Suffolk	599,664	1,030,039	1,842,093	1,629,703	130,615	90,010	1,629,703	-
	1,375,370	2,362,476	4,224,983	3,737,846	2,138,815	515,545	3,737,846	-
		3,737,846						