

**ORIGINATOR: GARY CUMMINS, SUPPLIER
RELATIONSHIP MANAGER,
7F COMMERCIAL SERVICES**

DECISION NUMBER: 8 - 2023

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

**SUBJECT: CONTRACT EXTENSION TO VICTIM SUPPORT FOR THE NORFOLK
AND SUFFOLK VICTIM CARE SERVICE (NSVC)**

SUMMARY:

1. This paper seeks approval from the Police and Crime Commissioner for the extension of the Victims of Crime contract with Victim Support at a 2-year cost of £1,274,919.
2. This contract commenced in April 2020 for a period of 3 years with the option to extend for two years.

RECOMMENDATION:

1. It is recommended that the Police and Crime Commissioner grants approval to extend the contract with Victim Support for a period of 2 years, as outlined in this report

APPROVAL BY: PCC

The recommendation set out above is agreed.



Signature:

Date 21 February 2023

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION

- 1.1 The Victims of Crime Care Service for the populations of Norfolk and Suffolk contract was originally commissioned in April 2020 for a period of 3 years.
- 1.2 Since 2015, Police and Crime Commissioners have been responsible for commissioning victim assessment referral services for their force areas, utilising grant funding from the Ministry of Justice (MoJ). The availability of an assessment and referral service is an entitlement set out in the Victims Code of Practice. In April 2018, the PCCs for Norfolk and Suffolk launched Norfolk and Suffolk Victim Care, which is the victim assessment, support and referral service for victims of crime in both counties. The service is currently managed by Victim Support, in partnership with the Offices of the Police and Crime Commissioners for Norfolk and Suffolk.
- 1.3 Clause 48 of the current contract allows for an extension period of 2 years. This may be taken either as a 2 x 1 year or 1 x 2 year periods. This report recommends that the 2 year period is executed in order to leverage the availability of fixed costs for the 2 year period to mitigate further market pressures in Year 2. This may be undertaken with minimal risk to OPCCs as Ministry of Justice Funding has been confirmed through to March 2025 to underpin the cost of this service.
- 1.4 The Commissioning leads, Liz Hollingworth and Gavin Thompson, have indicated support for the 2-year extension option.
- 1.5 Execution of this extension includes the attachment of a service action plan to ensure optimisation of service delivery during the 2-year period (in alignment with the new Victim Support management structure.)

2. FINANCIAL IMPLICATIONS

- 2.1 The original 3-year contract value was £1,889,946 and was jointly funded by Norfolk and Suffolk on a 50/50 basis. The cost of the 2 year extension period will be £1,274,919 funded on the same basis.

	NORFOLK	SUFFOLK	TOTAL	INCREASE (£)	INCREASE (%)
Y1	£316,301.50	£316,301.50	£632,603.00	£2,621.00	0.42%
Y2	£321,158.00	£321,158.00	£642,316.00	£12,334.00	1.96%
TOTAL 2 YEARS	£637,459.50	£637,459.50	£1,274,919.00	£14,955.00	1.19%

- 2.2 The requested increases are lower than expected due to efficiency created in the management restructure finalised by Victim Support in 2023 to 'right-size' the operating model for service delivery.
- 2.3 The cost for the delivery of this service is met by Ministry of Justice Victim Service funding. MOJ Victim Services funding has been confirmed until 31 March 2025 so will cover the period of this extension.

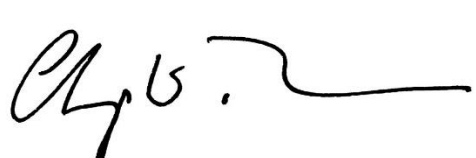
3. OTHER IMPLICATIONS AND RISKS

- 3.1 There are no known risks associated with this matter and no risk currently recorded on the PCC Risk Register are engaged.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	NO
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	N/A
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	N/A
Have all relevant ethical factors been taken into consideration in developing this submission?	YES

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

APPROVAL TO SUBMIT TO THE DECISION-MAKER

<p>Chief Executive</p> <p>I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.</p> <div style="text-align: center;">  </div> <p>Signature: _____ Date: 20 February 2023</p>
