

**ORIGINATOR:** CHIEF EXECUTIVE

**DECISION NUMBER:** 22 - 2022

**REASON FOR SUBMISSION:** FOR DECISION

**SUBMITTED TO:** POLICE AND CRIME COMMISSIONER

**SUBJECT:** CORPORATE GOVERNANCE – SCHEME OF GOVERNANCE AND  
CONSENT – CONTRACT STANDING ORDERS AND PROCUREMENT  
COLLABORATION AGREEMENT

**SUMMARY:**

- 1 The Scheme of Governance and Consent requires amendment to accommodate a review of Contract Standing Orders undertaken at 7Force level.
- 2 Approval is now sought to the revised Contract Standing Orders and thereby the Scheme of Governance and Consent.
- 3 An update has also been undertaken of the 7Forces Procurement Collaboration Agreement and which now requires approval.

**RECOMMENDATION:**

The PCC is recommended to:

- 1 Approve the proposed changes to the 7Force Contract Standing Orders;
- 2 Approve the amendments made to the 7Force Procurement Collaboration Agreement;
- 3 Authorise the Chief Executive to execute the amended Collaboration Agreement on the PCC's behalf.

**APPROVAL BY: PCC**

The recommendation set out above is agreed.

Signature 

Date 4<sup>th</sup> July  
2022

**DETAIL OF THE SUBMISSION**

**1. INTRODUCTION:**

- 1.1 The Police and Crime Commissioner (PCC) has adopted a number of key corporate governance documents that help contribute to the good governance of the two corporations sole that operate in policing locally, namely the PCC and the Chief Constable. These corporate governance documents include a Scheme of Governance and Consent (the Scheme).
- 1.2 The Scheme has a number of constituent parts, one of which is the Contract Standing Orders. These Contract Standing Orders, common across the seven police areas, and introduced by the Seven Force Collaboration Agreement for Procurement in 2019, are reviewed on a regular basis.
- 1.3 It is now proposed following such a review to adopt revised Contract Standing Orders. Observations by the Suffolk Office for the PCC have been accommodated. The proposed changes have been considered by the Strategic Procurement Governance Board (attended by the PCC, PCC Chief Executive and Chief Constable's Chief Finance Officer).
- 1.4 It is also proposed following review that the Collaboration Agreement for 7Force Procurement be amended to accommodate recent changes and practices.
- 1.5 The proposed changes to both Contract Standing Orders and the Collaboration Agreement are set out as described in the attached report. The changes require the approval of the 14 Corporation sole with the 7Force Collaboration.

**2. FINANCIAL IMPLICATIONS:**

- 2.1 There are no direct financial implications arising from consideration of the paper.

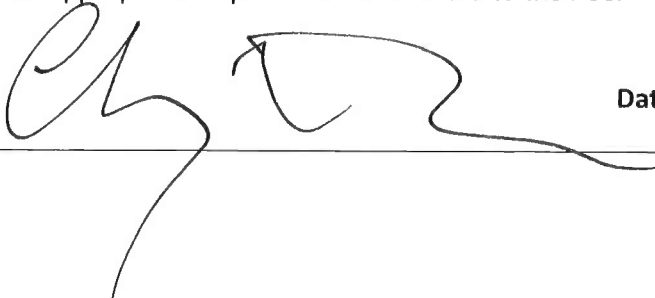
**3. OTHER IMPLICATIONS AND RISKS:**

- 3.1 There are no other material implications or risks associated with consideration of this paper.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	<b>YES</b> – Originator is a solicitor and the PCC's Monitoring Officer
Has the PCC's Chief Finance Officer been consulted?	<b>YES</b>
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	<b>YES</b> – although not directly applicable
Have human resource implications been considered?	<b>YES</b> – although not directly applicable
Is the recommendation consistent with the objectives in the Police and Crime Plan?	<b>YES</b>
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	<b>YES</b> – the Chief Finance Officer for the PCC and Chief Constable have been consulted
Has communications advice been sought on areas of likely media interest and how they might be managed?	<b>NO</b> – no media interest expected
Have all relevant ethical factors been taken into consideration in developing this submission?	<b>YES</b>

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

**APPROVAL TO SUBMIT TO THE DECISION-MAKER**

<p><b>Chief Executive</b></p>	
<p>I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.</p>	
<p>Signature: </p>	<p>Date 4 July 2022</p>

