

ORIGINATOR: ASSISTANT CHIEF OFFICER

PAPER NO: AP22/30

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 8 JULY 2022

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 31 MAY 2022

SUMMARY:

1. This report covers the financial overview of the PCC Budget, Constabulary Revenue Budget, Capital Budget and Investments and Reserves as at 31 May 2022.
2. The Group is forecasting a revenue underspend of £1.733m, comprising of underspends within the Constabulary of £1.629m and within OPCC of £0.104m.
3. The capital position is currently forecast to be on target.
4. Inflationary pressure in non-pay has been highlighted as a risk for the Constabulary. The impact on budgets is being monitored to manage accordingly.
5. This is a month 2 report presenting early outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. The Police and Crime Commissioner is asked to consider the contents of this report.

1. OVERVIEW

1.1 Based on the position as at 31 May 2022, the Suffolk Group Revenue Budget is forecast to underspend by £1.733m at year end (Appendix A) and its capital budget is forecast to be on target at year end.

1.2 The high level summary is as follows:

	Budget 2022/23 £000	Full Year Forecast Outturn £000	(Over)/ Under Spend £000
Officer of the Police and Crime Commissioner for Suffolk	875	771	104
PCC Commissioning	860	860	-
Chief Constable Operational Spending	146,909	145,280	1,629
Transfer from Reserves (Constabulary)	(324)	(324)	-
Chief Constable Operational Spending (net)	146,585	144,956	1,629
Capital Financing	5,059	5,059	-
Transfer from Reserves	(1,417)	(1,417)	-
Capital Financing (net)	3,642	3,642	-
Specific Grants	(5,111)	(5,111)	-
Transfer from Reserves	2,750	2,750	-
Total Revenue	149,601	147,868	1,733
Capital Expenditure	5,209	5,209	-

2 PCC REVENUE BUDGET

2.1 The Office of the PCC Budget for 2022-23 is £0.875m (Appendix A (i)). The year-end position is forecast to be £0.104m underspent.

2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £2.1m which includes confirmed funding of £0.878m from the Ministry of Justice (Appendix A (ii)) for victim services, £204k for IDVAs and £188k for ISVAs. The PCC budget of £860k supports crime and disorder reduction and additional victim services.

2.3 The Ministry of Justice grant will be used for victim services including Norfolk and Suffolk Victim Care and the Independent Domestic Violence Advice (IDVA) service.

- 2.4 As in previous years, £300,000 has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £1.629m as at month 2 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2022/23 £000	Full Year Forecast Outturn £000	(Over)/ Under Spend £000
Pay Related Costs	116,943	115,499	1,444
Other Employee Costs	1,357	1,386	(28)
Property Related Costs	9,476	9,519	(43)
Transport	2,536	2,616	(81)
Supplies and Services	12,298	12,192	106
Third Party Payments	2,291	2,293	(2)
Corporate including contingency and inflation	6,971	6,971	-
Income	(4,963)	(5,197)	233
Total	146,909	145,280	1,629

3.2 Pay Related Costs

The forecast underspend of £1.444m primarily relates to reduced officer costs based on the average officer FTE for the year, based on the planned recruitment and leavers profile, together with an underspend in police staff costs due to vacancies.

This forecast includes costs to uplift officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have confirmed in-year funding of £1.216m to cover the additional costs for an uplift of a further 72 officers for Suffolk Constabulary in 2022/23.

Recruitment of both officers and staff is under review in order to meet the target for the increase in officers and fill staff vacancies. It is anticipated that the strengthening of the recruitment pipeline will lead to an increase in officers and staff numbers, therefore narrowing the underspend through 2022/23.

3.3 Other Non-Pay Costs

The forecast overspend of £0.049m includes additional costs in medical costs, property (service charges), fuel and car allowances, offset by lower anticipated costs in supplies and services (equipment and operational expenses).

Specific areas of expenditure such as energy and fuel costs are under review and will be re-forecast and any impact will be proactively managed to ensure the Constabulary remains within budget in 2022/23.

3.4 Income

The forecast surplus of £0.233m includes additional income as a result of mutual aid in excess of expenditure and additional court fees.

4 SAVINGS

4.1 The total planned savings requirement for 2022/23 is £2.001m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5 TRANSFER FROM RESERVES

5.1 The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
	£000	£000	£000
Capital Programme Funding from Reserves	(1,417)	(1,417)	-
Constabulary:			
7 Force Collaboration Contribution	(120)	(120)	-
Carry Forward from 2019/20	(204)	(204)	-
Transfer from Reserves (Constabulary)	(324)	(324)	-
Capital Financing Reserve	1,453	1,453	-
General Reserve	200	200	-
Budget Reserve	1,097	1,097	-
Transfer to Reserves	2,750	2,750	-
Total transfer to / (from) Reserves	1,009	1,009	-

6. CAPITAL PROGRAMME

6.1 The capital budget for 2022/23 is £5.209m, comprising the current programme of approved schemes of £2.639m and slippage from 2021/22 of £2.570m. A summary of capital schemes is provided at Appendix B.

6.2 The forecast position at year end is currently on target.

	Budget 2022/23	Full Year Forecast Outturn	(Over)/ Under spend
	£000	£000	£000
Slippage from 2021/22	2,570		
Table A – schemes approved for immediate start 1 April 2022	2,639		
Total Capital Programme	5,209	5,209	-
Table B – schemes requiring a business case or further report to PCC(s) for approval	3,206		
Total	8,415		

7. INVESTMENTS

7.1 At the end of May, investments totalled £16.5m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP			
LIMITS		BALANCE	RATE
£10,000,000	Lloyds Bank	£1,196,422	0.91%
£10,000,000	Barclays Bank	£1,500,000	0.75%
£10,000,000	Santander UK	£1,000,000	0.42%
£10,000,000	Nationwide BS	£1,000,000	0.15%
£10,000,000	Coventry BS	£nil	0.07%
£10,000,000	Goldman Sachs	£5,000,000	0.615%
	Goldman Sachs	£2,000,000	1.385%
£10,000,000	DBS Bank Ltd	£nil	-
£10,000,000 per LA	Local Authority	£nil	-
£10,000,000	CCLA	£4,000,000	0.86%
		£16,469,422	

8. FINANCIAL IMPLICATIONS

8.1 As per the report.

9. OTHER IMPLICATIONS AND RISK

9.1 There are no other implications and risks. No changes are required to the PCC risk register.

Corporate Monitoring Report at 31st May 2022				
SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2022/23	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	117,671	19,196	116,136	1,536
Other Employee Costs	1,361	60	1,370	(8)
Property Related	9,478	(519)	9,321	157
Transport Related	2,547	580	2,847	(301)
Supplies and Services	14,473	1,934	14,367	106
Third Party Payments	2,291	(82)	2,293	(2)
Capital Financing	5,059	29	5,059	-
Contingencies	6,984	-	6,971	13
Movement to / from Reserves	1,009	-	1,009	-
TOTAL EXPENDITURE	160,874	21,198	159,374	1,500
Grant, Trading and Reimbursed Income	(11,273)	(206)	(11,507)	233
TOTAL INCOME	(11,273)	(206)	(11,507)	233
NET INCOME/EXPENDITURE	149,601	20,992	147,868	1,733

Corporate Monitoring Report at 31st May 2022 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2022/23	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	728	107	637	91
Other Employee Costs	4	2	4	-
Property Related	2	-	2	-
Transport Related	11	(1)	11	-
Supplies and Services	117	13	117	-
Contingencies	13	-	-	13
Total OPCC	875	121	771	104
Movement to / from Reserves	1,009	-	1,009	-
TOTAL EXPENDITURE	1,884	121	1,780	104
TOTAL INCOME	(5,111)	-	(5,111)	-
NET INCOME/EXPENDITURE	(3,227)	121	(3,331)	104

Corporate Monitoring Report at 31st May 2022 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2022/23	Actual Year to Date	Full Year Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000
Supplies and Services	2,058	60	2,058	-
TOTAL EXPENDITURE	2,058	60	2,058	-
TOTAL INCOME	(1,198)	1	(1,198)	-
NET INCOME/EXPENDITURE	860	61	860	-

Corporate Monitoring Report at 31st May 2022				
Suffolk Constabulary				
CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2022/23	Actual Year to Date	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	116,943	19,089	115,499	1,444
Other Employee Costs	1,357	58	1,386	(28)
Property Related	9,476	(519)	9,519	(43)
Transport Related	2,536	580	2,616	(81)
Supplies and Services	12,298	1,861	12,192	106
Third Party Payments	2,291	(82)	2,293	(2)
Capital Financing	5,059	29	5,059	-
Contingencies	6,971	-	6,971	-
Movement to / from Reserves	-	-	-	-
TOTAL EXPENDITURE	156,932	21,017	155,536	1,396
Grant, Trading and Reimbursed Income	(4,963)	(207)	(5,197)	233
TOTAL INCOME	(4,963)	(207)	(5,197)	233
NET INCOME/EXPENDITURE	151,968	20,810	150,339	1,629

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE
Monitoring Summary 2022/23

	Slippage from 2021/22	Current Budget - Table A	Total Budget	Full Year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000	£000
Estates	1,026	121	1,147	1,147	-
Information, Communication and Technology	13	400	413	413	-
Vehicles and Equipment	783	779	1,562	1,562	-
Joint Schemes	748	1,339	2,087	2,087	-
Total	2,570	2,639	5,209	5,209	-

SUFFOLK ONLY								
PROJECT	Requested Slippage (21/22)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Forecast Outturn	Under/Over(-)
Carbon Management	100,000	100,000	0	200,000	23,642	32,263	200,000	0
PHQ Site	0	0	300,000	0	0	0	0	0
Halesworth Server Room	0	0	0	0	(24,798)	24,798	0	0
Estates Downsizing - Stowmarket	631,602	0	0	631,602	(1,103,835)	43,311	631,602	0
Estates Downsizing - Mildenhall Hub	80,000	0	0	80,000	1,407	98,051	80,000	0
Estates Downsizing - Sudbury	50,000	0	0	50,000	0	0	50,000	0
Estates Downsizing - Haverhill	0	0	111,572	0	0	0	0	0
Ipswich NE SNT - Heath Road and Gainsborough Clinic to Ransomes Fire Station.	150,000	0	0	150,000	0	0	150,000	0
Ipswich Town Centre SNT (Fire Station)	0	0	931,777	0	2,249	15,217	0	0
Martlesham PHQ - L&D Accommodation	14,312	0	300,000	14,312	9,465	97,693	14,312	0
Bury St Edmunds Car Park Extension	0	0	0	0	(21,532)	21,532	0	0
Bury St Edmunds Armoury	0	11,000	0	11,000	0	0	11,000	0
Bury St Edmunds Various	0	0	34,000	0	0	0	0	0
SALTO Renewals	0	10,000	0	10,000	0	0	10,000	0
	1,025,914	121,000	1,677,349	1,146,914	(1,113,402)	332,865	1,146,914	0
ICT Replacements - Desktop Services	13,169	275,885	0	289,054	44,133	22,629	289,054	0
ICT Replacements - Communications	0	74,000	0	74,000	10,183	1,658	74,000	0
Thin Client Replacement	0	0	0	0	0	0	0	0
ANPR Vehicle Kit Refresh	0	50,000	0	50,000	0	0	50,000	0
Suffolk ESN (Emergency Services Network)	0	0	100,000	0	0	0	0	0
	13,169	399,885	100,000	413,054	54,316	24,287	413,054	0
Athena	0	64,038	0	64,038	0	0	64,038	0
Cameras- Static/Dual lane/Fixed site	76,760	0	0	76,760	0	53,463	76,760	0
Vehicle Replacements	705,932	715,000	0	1,420,932	250,930	1,281,766	1,420,932	0
Command Platform Vehicles	0	0	0	0	0	0	0	0
	782,692	779,038	0	1,561,730	250,930	1,335,229	1,561,730	0
	1,821,775	1,299,923	1,777,349	3,121,698	(808,156)	1,692,382	3,121,698	0
Suffolk Capital Projects	1,821,775	1,299,923	1,777,349	3,121,698	(808,156)	1,692,382	3,121,698	0
Suffolk Share of Joint Projects	748,274	1,338,914	1,429,097	2,087,188	(60,055)	108,074	2,087,188	0
	2,570,049	2,638,837	3,206,446	5,208,886	(868,211)	1,800,456	5,208,886	0
		8,415,332						

JOINT								
PROJECT	Requested Slippage (21/22)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Forecast Outturn	Under/Over(-)
ICT								
Joint ICT Replacements - Servers	76,752	621,700	0	698,452	28,956	29,258	698,452	0
ICT Replacements - Network	485,000	888,000	0	1,373,000	171,887	387,824	1,373,000	0
Microwave Refresh	21,000	37,500	0	58,500	0	21,000	58,500	0
ANPR Cameras	0	75,000	0	75,000	0	0	75,000	0
Telematics	0	0	0	0	0	2,250	0	0
CCR Telephony	76,587	0	0	76,587	0	53,736	76,587	0
Genie/Clearcore	0	0	100,000	0	0	450	0	0
Video Conferencing	56,356	0	0	56,356	(62,504)	63,911	56,356	0
Digital Recording/Streaming	100,777	0	0	100,777	0	13,689	100,777	0
Mobile Device Replacement Programme	200,942	255,000	0	455,942	0	6,780	455,942	0
BWV Device Replacement Programme	0	865,909	0	865,909	0	0	865,909	0
Windows 10	0	0	0	0	0	1,000	0	0
Mobile Workflow (OPTIK)	136,275	260,000	0	396,275	2,968	161,219	396,275	0
DAMS (Digital Asset Management)	0	0	332,055	0	0	0	0	0
Airwave Handset Replacement	0	0	0	0	(41,166)	41,166	0	0
Covert Airwave Upgrade	0	0	0	0	(8,980)	8,980	0	0
ERP Upgrade Project	164,721	0	0	164,721	(3,584)	62,270	164,721	0
Sailpoint ERP	124,178	0	0	124,178	0	0	124,178	0
DMS Upgrade	95,050	0	0	95,050	0	28,243	95,050	0
ERP - Skills Module	0	0	110,000	0	0	0	0	0
ESN	0	0	106,242	0	21,821	125,948	0	0
eRecruitment Oleo	129,210	0	0	129,210	8,720	46,860	129,210	0
E-PDR	0	50,000	0	50,000	0	0	50,000	0
Modern Workplace	0	0	100,000	0	0	0	0	0
ERP Projects Server	0	0	30,000	0	0	0	0	0
Digital Forensics - Data Centre	0	0	526,448	0	0	0	0	0
Efficiency Initiatives Various	0	0	1,028,000	0	0	0	0	0
CDG Phase 2 - Data Warehousing	0	0	75,000	0	0	0	0	0
O365 Exploitation	0	0	50,000	0	0	0	0	0
Equipment & Other								
L&D Training & Taser Equipment	0	0	0	0	0	54,529	0	0
Rifle Capability	49,374	17,796	0	67,170	0	0	67,170	0
Radio Frequency Capacity	0	0	237,000	0	0	0	0	0
Firearms Various	0	0	227,000	0	0	0	0	0
Camera equipment refresh for CSI & FCIU	0	0	90,000	0	0	0	0	0
PSU Training Premises	0	0	100,000	0	0	0	0	0
Forensic Case Management System	0	0	166,000	0	0	0	0	0
Grant & Additional Revenue Funding								
ESN ICCS Upgrade	0	0	0	0	0	3,085	0	0
Cubic EROS (Safecam)	0	0	0	0	0	0	0	0
TOTAL	1,716,222	3,070,905	3,277,745	4,787,127	118,117	1,112,196	4,787,127	0
Joint Capital Projects Norfolk	967,948	1,731,991	1,848,648	2,699,939	178,172	1,004,122	2,699,939	0
Joint Capital Projects Suffolk	748,274	1,338,914	1,429,097	2,087,188	(60,055)	108,074	2,087,188	0
	1,716,222	3,070,905	3,277,745	4,787,127	118,117	1,112,196	4,787,127	0
		4,787,127						