

ORIGINATOR: Assistant Chief Officer

PAPER NO: AP21/53

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 19 November 2021

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 30 SEPTEMBER 2021

SUMMARY:

1. This report covers the financial overview of the PCC Budget, Constabulary Revenue Budget, Capital Budget and Investments and Reserves as at 30 September 2021.
2. The Group is forecasting a revenue underspend of £0.579m, comprising of underspends within the Constabulary of £0.567m and within OPCC of £0.012m.
3. The forecast capital position is currently forecasting an underspend of £0.916m.
4. This is a month 6 report presenting outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. Members of the Accountability and Performance Panel are invited to consider the contents of this report.

1. OVERVIEW

1.1 Based on the position as at 30 September 2021, the Suffolk Group Revenue Budget is forecast to underspend by £0.579m at year end (Appendix A) and its capital budget is forecast to be underspent by £0.916m at year end.

1.2 The high level summary is as follows:

	Budget 2021/22 £000	Forecast Outturn £000	(Over)/ Under spend £000
Officer of the Police and Crime Commissioner for Suffolk	875	863	12
PCC Commissioning	939	939	0
Chief Constable Operational Spending	138,344	137,777	567
Transfer from Reserves (Constabulary)	(732)	(732)	0
Chief Constable Operational Spending (net)	137,612	137,045	567
Capital Financing	3,260	3,260	0
Transfer from Reserves	657	657	0
Capital Financing (net)	3,917	3,917	0
Specific Grants	(5,748)	(5,748)	0
Transfer from Reserves	2,052	2,052	0
Total Revenue	139,647	139,158	579
Capital Expenditure	7,464	6,548	916

1.3 It should be noted that the constabulary is undertaking a detailed review of all forecast spending in advance of the expected 3 year Comprehensive Spending Review (CSR) by government. This will allow the constabulary to make in-year decisions that help reduce the potential funding risks from the CSR.

2 PCC REVENUE BUDGET

2.1 The Office of the PCC Budget for 2021-22 is £0.875m (Appendix A (i)). The year-end position is forecast to be £0.012m underspent.

2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £2.2m which includes a grant of £0.958m from the Ministry of Justice (Appendix A (ii)) for victim services. The Ministry of Justice grant will be used for victim services including Norfolk and Suffolk Victim Care, the Independent Domestic Violence Advice (IDVA) service and grants to support victims of child

sexual abuse. Additionally, the MOJ have provided one year 'uplift' funding of £143k for domestic abuse and sexual violence, £224k for additional ISVAs and IDVAs and have recently awarded £38k through the Critical Support Fund.

- 2.3 As in previous years, £300,000 has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £0.567m as at month 6 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2021/22 £000	Full Year Forecast £000	(Over)/Under spend £000
Pay Related Costs	113,627	113,359	268
Other Employee Costs	1,170	1,243	(73)
Property Related Costs	9,383	9,441	(58)
Transport	2,522	2,411	112
Supplies and Services	11,545	11,522	22
Third Party Payments	2,225	2,287	(62)
Corporate including contingency and inflation	3,260	3,260	0
Income	(4,700)	(5,057)	358
Total	139,032	138,465	567

3.2 Pay Related Costs

The forecast underspend of £0.268m primarily relates to reduced officer costs based on the average officer FTE for the year, based on the planned recruitment and leavers profile, together with an underspend in police staff pay due to vacancies.

This forecast includes costs to uplift officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have confirmed in-year funding of £0.901m to cover the additional costs for an uplift of a further 53 officers for Suffolk Constabulary in 2021-22.

3.3 Other Non-Pay Costs

The forecast overspend of £0.059m includes additional costs in medical costs, property (rent), supplies and services (stranded animals and insurance), offset by lower anticipated costs in transport (fuel and travel costs).

3.4 Income

The forecast surplus of £0.358m includes additional income as a result of recent mutual aid, recovery of costs and additional court fees, together with income loss recovery from the Home Office, following the final reconciliation of the reimbursement of funds received in 2020/21.

4 SAVINGS

4.1 The total planned savings requirement for 2021/22 is £3.158m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5 TRANSFER FROM RESERVES

5.1 The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
	£000	£000	£000
Capital Programme Funding to Reserves	657	657	0
Constabulary:			
7 Force Collaboration Contribution	(127)	(127)	0
Council Tax Deficit Funding	(203)	(203)	0
Carry Forward from 2019/20	(396)	(396)	0
Transfer from Reserves (Constabulary)	(732)	(732)	0
Change Reserve	800	800	0
General Reserve	300	300	0
Local Council Tax Support Grant	952	952	0
Transfer to Reserves	2,052	2,052	0
Total transfer to / (from) Reserves	1,977	1,977	0

6. CAPITAL PROGRAMME

6.1 The capital budget for 2021/22 is £7.464m, comprising the current programme of approved schemes of £4.918m, slippage from 2020/21 of £1.808m, increase of £0.283m in relation to additional uplift related vehicles (£0.183m) and Carbon Management (£0.100m), inclusion of Athena £0.037m and transfer of £0.418m from Table B to Table A. A summary of capital schemes is provided at Appendix B.

6.2 The forecast position at year end is currently underspent by £0.916m primarily in Estates, due to the timing of construction in relation to the new Police and Fire Station in Stowmarket (£0.777m) and the Sudbury Police Station scheme (£0.050m). An underspend of £0.092m has also been identified against the Ipswich NE SNT project.

	Budget	Forecast Outturn	(Over)/ Under spend
	£000	£000	£000
Slippage from 2019/20	1,808		
Table A – schemes approved for immediate start 1 April 2021	5,656		
Total Capital Programme	7,464	6,548	916
Table B – schemes requiring a business case or further report to PCC(s) for approval	2,646		
Table C – Longer term, provisional schemes requiring further reports	-		
Total	10,110		

7. INVESTMENTS

7.1 At the end of September, investments totalled £26.2m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP			
LIMITS		BALANCE	RATE
£10,000,000	Lloyds Bank	£6,252,610	0.01%
£10,000,000	Barclays Bank	£3,000,000	0.00%
£10,000,000	Santander UK	£7,000,000	0.17%
£10,000,000	Yorkshire BS	£0	
£10,000,000	Coventry BS	£0	
£10,000,000	Goldman Sachs	£5,000,000	0.125%
£10,000,000	DBS Bank Ltd	£0	
£10,000,000 per LA	Local Authority	0	
£10,000,000	CCLA	£5,000,000	0.02%
		£26,252,610	

8. FINANCIAL IMPLICATIONS

8.1 As per the report.

9. OTHER IMPLICATIONS AND RISK

9.1 There are no other implications and risks. No changes are required to the PCC risk register.

Corporate Monitoring Report at 30th September 2021				
SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	114,351	56,387	114,074	277
Other Employee Costs	1,174	345	1,247	(73)
Property Related	9,385	4,905	9,443	(58)
Transport Related	2,533	1,178	2,422	112
Supplies and Services	13,958	8,185	13,941	17
Third Party Payments	2,225	1,129	2,287	(62)
Capital Financing	3,260	31	3,260	0
Contingencies	2,581	0	2,572	9
Movement to / from Reserves	1,888	0	1,888	0
TOTAL EXPENDITURE	151,356	72,161	151,134	222
Grant, Trading and Reimb Income	(11,798)	(6,447)	(12,155)	358
TOTAL INCOME	(11,798)	(6,447)	(12,155)	358
NET INCOME/EXPENDITURE	139,558	65,714	138,979	579

Corporate Monitoring Report at 30 th September 2021 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	724	297	716	8
Other Employee Costs	4	0	4	0
Property Related	2	0	2	(0)
Transport Related	11	0	11	0
Supplies and Services	124	41	130	(6)
Contingencies	10	0	0	10
Total OPCC	875	339	863	12
Movement to / from Reserves	1,888	0	1,888	0
TOTAL EXPENDITURE	2,763	339	2,751	12
TOTAL INCOME	(5,748)	(2,826)	(5,748)	0
NET INCOME/EXPENDITURE	(2,985)	(2,488)	(2,997)	12

Corporate Monitoring Report at 30 th September 2021 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Supplies and Services	2,289	917	2,289	0
TOTAL EXPENDITURE	2,289	917	2,289	0
TOTAL INCOME	(1,325)	(697)	(1,350)	0
NET INCOME/EXPENDITURE	939	220	939	0

Corporate Monitoring Report at 30th September 2021				
Suffolk Constabulary				
CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	113,627	56,031	113,359	268
Other Employee Costs	1,170	345	1,243	(73)
Property Related	9,383	4,905	9,441	(58)
Transport Related	2,522	1,178	2,411	112
Supplies and Services	11,545	7,233	11,522	22
Third Party Payments	2,225	1,129	2,287	(62)
Capital Financing	3,260	31	3,260	0
Contingencies	2,572	0	2,572	(0)
Movement to / from Reserves	0	0	0	0
TOTAL EXPENDITURE	146,304	70,852	146,094	210
Grant, Trading and Reimb Income	(4,700)	(2,240)	(5,057)	358
TOTAL INCOME	(4,700)	(2,240)	(5,057)	358
NET INCOME/EXPENDITURE	141,604	68,612	141,037	567

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE
Monitoring Summary 2021/22

	Slippage from 2020/21	Current Budget - Table A	Total Budget	Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000	£000
Estates	694	2,492	3,186	2,267	919
Information, Communication and Technology	57	380	437	437	0
Vehicles and Equipment	154	1,061	1,215	1,215	0
Joint Schemes	903	1,575	2,478	2,478	0
Total	1,808	5,508	7,316	6,397	919

SUFFOLK ONLY											
PROJECT	Requested Slippage (20/21)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Table B Slippage	Approved Business Case
Estates Downsizing - General	0	0	0	0	0	-2,101	0	0	-	-	
Carbon Management	0	100,000	0	100,000	0	37,393	100,000	0	-	-	0
PHQ Site	0	0	0	0	0	0	0	0	-	-	0
Halesworth Server Room	0	0	0	0	-9,288	24,798	0	0	-	-	0
Estates Downsizing - Stowmarket	349,230	1,785,000	0	2,134,230	0	0	1,357,072	777,158	777,158	-	0
Estates Downsizing - Mildenhall Hub	103,664	372,087	0	475,751	28,502	107,374	475,751	0	-	-	700,000
Estates Downsizing - Sudbury	50,000	0	0	50,000	0	0	0	50,000	50,000	-	0
Estates Downsizing - Haverhill	0	0	111,572	0	0	0	0	0	-	111,572	0
Ipswich NE SNT - Heath Road and Gainsborough Clinic to Ransomes Fire	191,757	50,000	0	241,757	0	0	150,000	91,757	-	91,757	0
Ipswich Town Centre SNT (Fire Station)	0	0	941,757	0	0	0	0	0	-	941,757	950,000
Martlesham PHQ - L&D Accommodation	0	100,000	300,000	100,000	5,549	22,070	100,000	0	-	300,000	0
Bury St Edmunds Car Park Extension	0	185,000	0	185,000	0	183,002	185,000	0	-	-	0
Bury St Edmunds Various	0	0	45,000	0	0	0	0	0	-	45,000	0
	694,651	2,592,087	1,398,329	3,286,738	24,763	372,536	2,367,823	918,915	827,158	1,490,086	1,650,000
ICT Replacements - Desktop Services	0	256,500	0	256,500	41,227	14,913	256,500	0	0	-	0
ICT Replacements - Communications	47,226	74,000	0	121,226	35,626	831	121,226	0	0	-	0
ANPR Vehicle Kit Refresh	9,372	50,000	0	59,372	0	0	59,372	0	0	-	0
Suffolk ESN (Emergency Services Network)	0	0	0	0	0	0	0	0	0	-	0
	56,598	380,500	0	437,098	76,853	15,744	437,098	0	0	0	0
Athena	0	36,895	0	36,895	9,217	0	36,895	0	0	-	0
Cameras- Static/Dual lane/Fixed site	76,760	0	0	76,760	0	53,463	76,760	0	0	-	0
Vehicle Replacements	77,000	1,024,000	0	1,101,000	254,465	305,094	1,101,000	0	0	-	0
	153,760	1,060,895	0	1,214,655	263,682	358,558	1,214,655	0	0	0	0
Computer Equipment Revenue Funded	0	0	0	0	5,953	0	0	0	0	-	0
ANPR Camera Suffolk Drugs Fund	0	0	0	0	-4,120	4,120	0	0	0	-	0
	0	0	0	0	1,833	4,120	0	0	0	0	0
	905,009	4,033,482	1,398,329	4,938,491	367,131	750,958	4,019,576	918,915	827,158	1,490,086	1,650,000
Suffolk Capital Projects	905,009	4,033,482	1,398,329	4,938,491	367,131	750,958	4,019,576	918,915	827,158	1,490,086	
Suffolk Share of Joint Projects	903,406	1,622,260	1,248,013	2,525,666	285,102	452,182	2,528,454	- 2,788	-	-	
	1,808,415	5,655,742	2,646,342	7,464,157	652,234	1,203,140	6,548,030	916,127	827,158	1,490,086	
		10,110,499									

JOINT								
PROJECT	Requested Slippage (20/2)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitment	Outturn	Under/Over(-)
ICT								
Joint ICT Replacements - Servers	223,796	982,000	0	1,205,796	104,792	162,784	1,205,796	0
ICT Replacements - Network	270,979	950,000	0	1,220,979	84,345	120,147	1,220,979	0
Microwave Refresh	11,900	40,700	0	52,600	580	28,890	52,600	0
ANPR Cameras	-	115,000	0	115,000	0	0	115,000	0
Telematics	10,866	35,000	0	45,866	10,866	0	45,866	0
ERP Change Control	-	0	0	0	-62,297	31,900	0	0
CCR Telephony	145,698	0	0	145,698	0	123,971	145,698	0
Digital Strategy -Frontline Mobile Devices	32,383	0	0	32,383	13,574	10,047	32,383	0
WAN Contract Renewal	-	0	0	0	0	0	0	0
Genie/Clearcore	-	0	100,000	0	450	450	0	0
Video Conferencing	56,356	0	0	56,356	-64,535	64,237	56,356	0
PROMAT3	-	0	33,730	0	0	0	0	0
Digital Recording/Streaming	118,734	0	0	118,734	0	31,639	118,734	0
Mobile Device Replacement Programme	42,081	293,000	0	335,081	19,477	23,846	335,081	0
BWV Device Replacement Programme	-	200,000	0	200,000	196,544	0	200,000	0
Windows 10	-	0	0	0	-1,000	1,000	0	0
Mobile Workflow	127,521	0	200,000	127,521	14,224	118,845	127,521	0
Digital Public Contact	-	0	73,827	0	0	0	0	0
DAMS (Digital Asset Management)	-	0	790,626	0	0	0	0	0
Airwave Handset Replacement	-	0	0	0	4,861	150,509	0	0
Covert Airwave Upgrade	-	0	0	0	2,987	11,080	0	0
ERP Upgrade Project	595,149	0	0	595,149	297,683	123,100	595,149	0
Sailpoint ERP	51,738	80,000	0	131,738	7,560	0	131,738	0
OPAS OH Case Management System	8,216	0	0	8,216	0	0	8,216	0
DMS Upgrade	100,000	0	0	100,000	0	20,585	100,000	0
Next Generation Computing Trial	39,791	0	0	39,791	0	0	39,791	0
ERP - Skills Module	-	24,000	0	24,000	0	30,800	24,000	0
ESN	-	285,000	0	285,000	13,738	179,925	285,000	0
Modern Workplace	-	0	100,000	0	0	0	0	0
ERP Projects Various	-	0	341,850	0	0	0	0	0
HTCU - Data Centre	-	0	279,214	0	0	0	0	0
ICT Modernisation Programme	-	0	390,000	0	0	0	0	0
Equipment & Other								
Joint X2 Taser Upgrade Programme	-	741,860	0	741,860	741,860	0	741,860	0
Website Upgrade Project	74,703	0	0	74,703	37,723	37,723	81,142	-6,439
LACHS Upgrade	7,500	0	0	7,500	0	7,500	7,500	0
RAPT ANPR Vehicle Equipment	115,000	0	0	115,000	121,508	0	115,000	0
Speed Detection Device Replacement	23,970	0	0	23,970	23,370	0	23,970	0
FCIU Accelerometers	30,000	0	0	30,000	67,847	0	30,000	0
Radio Frequency Capacity	-	0	237,000	0	0	0	0	0
Firearms Various	-	0	70,000	0	0	0	0	0
PSU Training Premises	-	0	100,000	0	0	0	0	0
Forensic Case Management System	-	0	166,000	0	0	0	0	0
Grant & Additional Revenue Funding								
ESN ICCS Upgrade	-	0	0	0	4,584	3,085	0	0
TOTAL	2,086,381	3,746,560	2,882,247	5,832,941	1,640,740	1,282,064	5,839,380	-6,439
Joint Capital Projects Norfolk	1,182,975	2,124,300	1,634,234	3,307,275	1,355,638	829,882	3,310,926	(3,651)
Joint Capital Projects Suffolk	903,406	1,622,260	1,248,013	2,525,666	285,102	452,182	2,528,454	(2,788)
	2,086,381	3,746,560	2,882,247	5,832,941	1,640,740	1,282,064	5,839,380	-6,439
				5,832,941				