

RISK EVALUATION

Likelihood of Risk Occurring

Score	Indicator
1.	Not Expected to happen.
2.	May happen.
3.	Is expected to happen.
4.	Certain to happen.

Impact should Risk Occur

Impact	1	2	3	4
Effect on Objectives	Minor impact – loss of objective should not prejudice other objectives	Minor impact – loss of objective could prejudice other objectives	Significant impact – loss of objective may impact on overall programme	Complete failure to achieve objective - major consequences for other objectives and the entire programme
Effect on Performance	Minor impact on service delivery – not noticeable by stakeholders	Minor impact on service delivery – affect noticed by stakeholders	Major impact on service delivery	Complete failure to deliver service
Effect on Service	Short term loss in service	Significant loss of a service	Complete loss of a service	Significant county wide disruption
Effect on Finance	Ability to work within tolerance Budget overspend of less than 2%	Significant injection from reserves Budget overspend between 2% & 5%	Significant impact on other budgets Budget overspend 5% & 10%	Potential loss of other budget allocations Budget overspend 10% or more
Effect on Security	Nil or minor compromise of unclassified information	Restricted & Confidential information compromised	Secret information compromised	Top Secret information compromised
Effect on Reputation / Confidence	Short term adverse local publicity Breach of local policy or guidance	Short term negative reaction in media Non serious prosecution	Adverse and persistent media reaction Integrity of Authority questioned	Major front page story

RISK CLASSIFICATION

Scoring Matrix to determine Level of Risk

LEVEL			
12-16	H	High Risk	Detailed research required. Senior management to manage via detailed plan
6-11	M	Medium Risk	Senior management attention is required and management responsibility specified
1-5	L	Low Risk	Manage by specific monitoring or response procedures These items would not normally be included on the Strategic Risk Register

Approved by PCO

Tina Dunning

26 September 2018

Any queries upon the Risk Register should be directed to Christopher Jackson, Chief Executive of the Office of the Police and Crime Commissioner for Suffolk
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No.	Risk Type	Risk	Like-likelihood	Impact	Risk Classification	Risk Owner	Action Plan	Review Date
1.	Strategic Financial Planning	The 2017/18 settlement saw the main police grant being reduced, meaning that with the requirement to fund national cost pressures, significant savings will be required to be found. Savings of £2.65m are yet to be identified in the period 2018-19 to 2020-21, which is the period of the Medium Term Financial Plan.	2	3	6 Medium	Police and Crime Commissioner	<ol style="list-style-type: none"> The PCC will monitor progress through discussion with the Chief Constable at the Weekly Conference, the Accountability and Performance Panel, and regular discussion with the Chief Finance Officer. Detailed monthly financial reports will continue to be prepared throughout 2017/18 in respect of year-to-date financial performance and year-end projection for 2017/18. They are considered in detail by the PCC, CC and CFO, and any corrective action agreed and taken to ensure financial balance in 2017/18. 	1 December 2018
2.	Strategic Financial Planning	Changes to the police funding formula are anticipated at a future point. Concerns about the increasing cost of funding pensions locally, reductions nationally in funding unprotected Government departments amongst other things mean there is great funding uncertainty for the future. A prudent and flexible approach to financial planning is required (see Medium Term Financial Plan 2017/18 to 2020/21).	3	3	9 Medium	Police and Crime Commissioner	<ol style="list-style-type: none"> The position will be kept under continuous review by the PCC, Senior Management Team and PCC's CFO during the budget planning process. More will be known by December 2018. 	1 December 2018
3.	Strategic Financial Planning	There is a risk that one or more of the contingent liabilities listed in the statement of accounts may crystalize and which would have a negative impact on the level of reserves and the overall financial position.	3	3	9 Medium	Police and Crime Commissioner	<ol style="list-style-type: none"> The position will be kept under continuous review by the PCC, Senior Management Team and PCC's CFO and will be discussed at the SMT meeting and Weekly Conference. 	1 December 2018
4.	Strategic Service Planning	Changes to staffing levels may have a negative impact upon staff morale	4	2	8 Medium	Police and Crime Commissioner	<ol style="list-style-type: none"> This will be reviewed through consideration at the Accountability and Performance Panel and in discussion 	1 December 2018

No.	Risk Type	Risk	Like- lihood	Impact	Risk Classification	Risk Owner	Action Plan	Review Date
		and motivation, cause a loss of key skills/experience, productivity and ultimately impact on satisfaction and confidence of our staff, partners and stakeholders. In particular, during 2017/18, a particular challenge will be the recruitment and retention of police officers as a consequence of a reduction in officer numbers due to retirement and other reasons.					between the PCC and Chief Constable at Weekly Conferences as required.	
5.	Victim Assessment and Referral (Norfolk and Suffolk Victim Care)	The existing contract with Victim Support to provide a victims' assessment and referral service has been extended for a further 12 months with effect from 1 April 2018), with the option to extend for a further 12 months thereafter. The current service, Norfolk and Suffolk Victim Care, has been reconfigured and delivered via a local Norfolk and Suffolk delivery hub. The effectiveness of the service will rely on the quality of the automatic transfer of personal details of victims from Suffolk Constabulary to Norfolk and Suffolk Victim Care (known as the automated data transfer). Should the automated data transfer not reflect those victims who want a service and send through sufficient quality information, Norfolk and Suffolk Victim Care could be overwhelmed and unable to deliver the contracted service. This will not only result in poor	2	3	6	Police and Crime Commissioner	1. The position will be reviewed at each meeting of the Executive Meeting and the Project Board Meeting.	1 December 2018

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		value for money but will also mean that there is a risk that the PCC may fail to comply with the Code of Practice for Victims of Crime, and with the E.U Directive relating to services for victims of crime.						