

SUFFOLK INDEPENDENT ADVISORY GROUP

For further information please contact:
Liz Hollingworth
liz.hollingworth@suffolk.pnn.police.uk
01473 613888 ext.4690

The Office of the Police and
Crime Commissioner
Police Headquarters
Martlesham Heath
Ipswich
IP5 3QS

4 July 2016

To: Members of the Suffolk Independent Advisory Group

Dear Member

The Annual General Meeting of the Suffolk Independent Advisory Group (IAG) will be held in the Strategic Co-ordination Centre 3 at Police Headquarters, Martlesham on **Monday 18 July at 6:30 pm**. This meeting is scheduled to finish at 8:30 pm.

Light refreshments will be available from 6.15 pm. **Please confirm to Liz Hollingworth by Monday 11 July 2016 if you will / will not be attending the meeting.** Refreshments will only be ordered for those who confirm they will be attending.

AGENDA

1. Welcome.
2. Election of Chair.
3. Apologies.
4. Declarations of Interest.
5. Election of Vice Chair(s).
6. To confirm the minutes of the meeting held on 20 April (attached).
7. Review of Terms of Reference (attached) *[5 minutes]*.
8. Draft Annual Report (attached) *[20 minutes]*.
 - (i) Review of Membership and recruitment material;
 - (ii) Review of activity of the last 12 months;
 - (iii) To consider work activity for the coming year.
9. Digital update and consultation – Chief Inspector Matt Rose and Charlotte Simon, Digital Business Analyst
 - i) Web project update *[5 minutes]*
 - ii) Digital IAG requirements *[15 minutes]*.

Continued...

10. Positive Action Recruitment – Mandy Morters, Positive Action Recruitment Advisor (attached) *[20 minutes]*.
11. Update on Stop, Search and Encounter – Superintendent Andrew Mason (attached) *[10 minutes]*.
12. Feedback from events *[10 minutes]*.
 - i) Away Day 18 May 2016 (attached);
 - ii) Other activities and events.
13. Public Question and Answer Session *[10 minutes]*.
14. Date of next meeting - Wednesday 21 September 2016.
15. Any other business (to be declared at the start of the meeting).

Yours faithfully

CHRISTOPHER JACKSON
Chief Executive
Office of the Police and Crime Commissioner