

AUDIT COMMITTEE

Meeting Date: 23 September 2014

Version: 17 March 2015

SUMMARY OF ACTIONS AND OUTCOMES

Item	Action	Owner	Progress/Outcome
2.3 (8.7)	ACO to check coverage of Intellectual Property in contracts.	PC	To cover in matters arising at the next meeting.
2.3 (5.5)	Senior Auditor to follow implementation of the Fire Safety Audit recommendations through to conclusion.	LG	Follow-up audit complete – Overall assessed as 'Effective'.
3.18	PCC CFO to discuss points raised on the Anti-fraud and corruption policy with the development group and update the Audit Committee.	CB	To cover in matters arising at the next meeting.
3.19	PCC CFO to update Audit Committee on progress with major incidents protocol.	CB	To cover in matters arising at the next meeting.
4.2	Senior Auditor to check implementation of the audit recommendations on Contract Management.	LG	Follow-up review scheduled for January.
4.3	Senior Auditor to include management response to the audit in the Audit Progress Report.	LG	Next report to Audit Committee will be in June 2015. This will be taken into account.
4.6	Procurement processes and Property to be added to the Audit Plan for 2015/16.	LG	This has been added to the list of potential audits for 15-16
5.4	Audit Committee to be consulted on the specification for Internal Auditors and selection process.	CB	To cover in matters arising at the next meeting.
6.6	External Auditors to discuss the additional fees with the CFOs.	NH/CH	PJ/CB have dealt with this and can update at the next meeting.
7.6	Chief Executive to make suggested changes to the Annual Governance Statement.	CJ	Complete. AGS published on 25 September

7.14	Headings on tables in the Group and PCC Statement of Accounts to be expanded.	PJ/GW	Complete. Headings on pages 61 – 64 included to identify Group/PCC tables. Statement of accounts published on 25 September
7.15	Head of Finance to check the remuneration table.	PJ	Complete. Page 36 – Remuneration table: Temporary ACC salaries and employer contributions reduced to £33k and £7k respectively in order to reflect remuneration at the rank of ACC. Statement of accounts published on 25 September.