

**ORIGINATOR: Head of Finance**

**PAPER NO: AC14/13**

**SUBMITTED TO: AUDIT COMMITTEE**

**SUBJECT: CHIEF CONSTABLE'S ANNUAL GOVERNANCE  
STATEMENT**

**SUMMARY:**

1. It is the responsibility of the Audit Committee to consider the corporate governance arrangements for the Police and Crime Commissioner and Chief Constable including reviewing their Annual Governance Statements.
2. The draft Chief Constable's Annual Governance Statement is now submitted to the Audit Committee for consideration in advance of its adoption by the Chief Constable in readiness for the approval of the Chief Constable's Statement of Accounts by the end of September.
3. The Statement is a review of the effectiveness of the Chief Constable's governance arrangements by reference to the Chief Constable's Code of Corporate Governance.

**RECOMMENDATION:**

1. The Committee is requested to consider the Chief Constable's draft Annual Governance Statement (attached at Appendix A).

## **DETAIL OF THE SUBMISSION**

### **1. INTRODUCTION**

- 1.1 Each year the Police and Crime Commissioner (PCC) and Chief Constable, as corporation soles and thereby separate legal entities, must by virtue of the Accounts and Audit Regulations 2011, each produce Annual Governance Statements. A draft Annual Governance Statement has been prepared on behalf of the Chief Constable for consideration (attached at Appendix A). The Annual Governance Statement provides the opportunity to review the effectiveness of the Chief Constable's governance arrangements by reference to the Code of Corporate Governance.
- 1.2 The Annual Governance Statement has been prepared with reference to the framework "Delivering Good Governance in Local Government" published by the Chartered Institute of Public Finance and Accountancy (CIPFA) in 2007 and the Guidance Note for the Police also published by CIPFA in 2012.
- 1.3 The Annual Governance Statement must accompany the Chief Constable's Statement of Accounts which must be approved by the end of September 2014.
- 1.4 The Annual Governance Statement is a key governance document and is now presented to the Committee for consideration prior to its approval and adoption by the Chief Constable before the end of September 2014.

### **2. FINANCIAL IMPLICATIONS**

- 2.1 There are no financial implications of any significance arising from consideration of this paper.

### **3. OTHER IMPLICATIONS AND RISKS**

- 3.1 There are no other implications or risks of significance associated with consideration of this paper.

<b>ORIGINATOR CHECKLIST (MUST BE COMPLETED)</b>	<b>PLEASE STATE 'YES' OR 'NO'</b>
Has legal advice been sought on this submission?	The originator has made reference to a mirror paper written by the PCC Chief Exec.
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Not applicable
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	The draft Annual Governance Statement will be shared with the PCC and the internal and external auditors.
Has communications advice been sought on areas of likely media interest and how they might be managed?	No – not considered necessary.
Have all relevant ethical factors been taken into consideration in developing this submission?	Ethical considerations have been taken into account in the production of the Annual Governance Statement.

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.