

PAPER NS13/19

NORFOLK AND SUFFOLK COLLABORATION PANEL

A meeting of the Panel was held in the Strategic Co-ordination Centre, Police Headquarters, Martlesham Heath on Tuesday, 22 October 2013 at 9.30 am.

Present :

Norfolk

PCC's Office : Stephen Bett (PCC), Chris Harding (Chief Executive), Jenny McKibben (Deputy PCC) and Mark Stokes (taking over as Chief Executive in November 2013).

Constabulary : Simon Bailey (Temporary Chief Constable), Charlie Hall (Temporary Deputy Chief Constable), Sarah Hamlin (Temporary Assistant Chief Constable) and Rupert Birtles (Assistant Chief Officer).

Suffolk

PCC's Office : Chris Bland (Chief Finance Officer), Christopher Jackson (Chief Executive), Tim Passmore (PCC), Ian Rands (Business Manager) and Claire Swallow (Deputy Chief Executive).

Constabulary : Phillip Clayton (Chief Finance Officer), Paul Marshall (Deputy Chief Constable) and Douglas Paxton (Chief Constable).

Also present: Richard Stratton, Capita for item 5 and Tim Newcomb (Assistant Chief Constable) and Chief Superintendent David Skevington (Protective Services) for item 8.

[Tim Passmore chaired the meeting and paid tribute to Chris Harding who was retiring shortly and welcomed his successor Mark Stokes.]

PUBLIC AGENDA

1. MINUTES OF PREVIOUS MEETING [Paper NS13/14]
 - 1.1 The minutes of the meeting held on 5 September 2013 were agreed as an accurate record and signed by the Chairman.
2. TRANSFER STAGE 2
 - 2.1 The Suffolk Chief Executive reported that the Home Secretary was expected to respond to PCCs as to whether the draft Transfer Schemes were satisfactory by the end of November. He remained confident that Norfolk and Suffolk's submission would be accepted.
 - 2.2 A meeting of officers involved in the development of the new Schemes of Governance for Norfolk and Suffolk was scheduled to take place later that week.

3. CCR INTEROPERABILITY (JOINT STORM COMMAND & CONTROL SOLUTION)

[Paper NS13/15)

- 3.1 DCC Marshall introduced this report referring to the introduction of the joint STORM solution in Norfolk in March and the steps in hand to meet the proposed Suffolk go live date of 19 November. One of the main issues was training and he advised there might be a slight dip in performance in the Contact & Control Room as staff were abstracted to complete the training and also when staff and officers were getting used to using the new system.
- 3.2 DCC Marshall spoke of the significant improvements in terms of the interoperability of joint specialist units and once full testing had been completed plans would be put in place to publicise the changes both internally and externally.
- 3.3 The Suffolk PCC made reference to the projected overspend of around £78k and whether lessons could be learned in terms of the management of the project. DCC Marshall said that, on reflection, more time was required to scope the business case, albeit the Project Team were under time pressure to secure a more competitive price. There were also issues in relation to managing collaborated projects without a single command structure in place and a need to ensure resilience in critical project posts. A joint board was in place and it would review the outcomes and lessons learned to ensure future projects benefitted from the learning.
- 3.4 The Panel agreed to note the report and requested further updates to future meetings as appropriate.

PRIVATE AGENDA

[Further detail of the discussions under the following items is included in the closed minutes.]

4. CONFIRMATION OF MINUTES

- 4.1 The confidential minutes of the meeting held on 5 September 2013 were confirmed as an accurate record and signed by the Chairman.

5. STRATEGIC DIRECTION

- 5.1 The Panel received a series of presentations and updates by Chief Officers as follows:
 - (i) Meeting the Funding Gap Challenge – ACC Sarah Hamlin;
 - (ii) Enterprise Resource Planning (ERP) Application – Phillip Clayton;
 - (iii) Shared Service Partnership – Richard Stratton, Capita;
 - (iv) Contact and Control Room – Richard Stratton, Capita;
 - (v) Four Force Collaboration – Chief Constables
- 5.2 The Panel **agreed** to note the information presented and supported timeframes for on-going work.

6. PROJECT ATHENA

- 6.1 The Panel received an update from Acting DCC Charlie Hall on the latest negotiations regarding the contract to deliver this project.
- 6.2 The update was noted including the fact that a further meeting of the Strategic Athena Management Board was taking place later that week.

7. EVIDENCED BASED POLICING (EBP)

- 7.1 The Chief Constables provided a confidential report on the proposal to engage with a partner to embed the principles of EBP which was noted. Minimum requirements were supported with a view to developing an Invitation to Tender.

8. INTEGRATED OFFENDER MANAGEMENT

- 8.1 The Panel considered a confidential report by ACC Tim Newcomb on the proposal to develop a 180° Integrated Offender Management Scheme. The content was noted and the proposal to develop a full business case was supported.

9. STRATEGIC CHANGE - COMMUNICATIONS

- 9.1 The need for a clear communications strategy was highlighted given the importance of the issues discussed and their timing in terms of the release of information in the public domain. It was noted that discussions had already begun between the Strategic Change office and the Joint Head of Corporate Communications.

The meeting closed at 11.45 am