

**ORIGINATOR: IAN RANDS, BUSINESS  
MANAGER**

**DECISION NUMBER:** 45-2013

**REASON FOR SUBMISSION: FOR DECISION**

**SUBMITTED TO: POLICE AND CRIME COMMISSIONER**

**SUBJECT: APPLICATION IN RELATION TO THE PCC's POLICE & CRIME PLAN  
RESERVE – NEEDHAM MARKET NEIGHBOURHOOD WATCH**

**SUMMARY:**

1. A decision is required in respect of an application for funding submitted by the Chairman of the Needham Market Neighbourhood Watch in relation to the development of a Speed Watch scheme.
2. Details of the application which involves a contribution of £725 are included within this decision paper.

**RECOMMENDATION:**

To approve the application and the necessary funding.

**APPROVAL BY: PCC**

The recommendation set out is agreed.

**Signature** *Tim Parnore*

**Date** 20/11/2013

## **DETAIL OF THE SUBMISSION**

### **1. KEY ISSUES FOR CONSIDERATION:**

- 1.1 This is the fourth application to be processed in relation to bids for funding from the PCC's Police & Crime Plan Reserve that falls below the £5k threshold and are dealt with via an application process that is less onerous than that which relates to bids in excess of £5k which are considered against the principles set out on page 24 of the Police & Crime Plan.
- 1.2 In this instance the grant conditions do not require the submission of a robust business case that clearly sets out success criteria and formal reporting on outcomes. However, information on outcomes will still be required by means of a monitoring form.
- 1.3 Attached to this decision paper is a copy of the application. It relates to the acquisition of a speed camera, warning signs and high visibility jackets to enable volunteers to complete speed checks. The cost is £1500 and it is proposed that the PCC will contribute 50% with the remaining 50 % coming from the local County Councillor's locality budget.
- 1.4 The application follows from a meeting of the Neighbourhood Watch Group earlier in the year that the PCC attended when the case for developing a Speed Watch scheme was discussed. The PCC agreed in principle to make a contribution.
- 1.5 In October the Chairman of the Group confirmed that they were in a position to proceed with 8 – 10 volunteers available. Steps had been put in hand to ensure they were vetted and other administrative tasks completed.
- 1.6 Expected outcomes include a reduction in speeding, fewer accidents and better driver behaviour. A monitoring form will be required to be submitted to the OPCC six months after the start date of the project detailing the difference made.

### **2. FINANCIAL IMPLICATIONS:**

- 2.1 The PCC has established a Police & Crime Plan Reserve of £75k as part of the underspend in last year's Corporate Budget. At present a sum of £24k remains uncommitted.
- 2.2 As part of monitoring, evidence of spend in relation to the project will be required along with the outcomes.

### **3. OTHER IMPLICATIONS AND RISKS:**

- 3.1 There are no major implications or risks associated with this decision paper.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	N/A
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Not directly by the OPCC
Has communications advice been sought on areas of likely media interest and how they might be managed?	Publicity will follow as appropriate
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	N/A

**APPROVAL TO SUBMIT TO THE DECISION-MAKER** (this approval is required only for submissions to the PCC).

<b>Chief Executive</b>	
I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.	
<b>Signature:</b>	<b>Date</b> 20/11/13





*Making Suffolk a safer place to live, work, travel and invest*

**POLICE AND CRIME PLAN RESERVE  
APPLICATION FORM 2013/14 FOR GRANT OF UP TO £5000**

**Name of Organisation** Needham Market Neighbourhood Watch

**Contact Point** Trevor Gibbons **Tel No.** 01449 720122

**Project/event** Speedwatch Grant

**Date of event (if applicable)** N/A

*What are you seeking to achieve from undertaking this project/event?*

Acquisition of a speed camera, warning signs and high visibility jackets to enable volunteers to complete speed checks.

*How does this project/event support the objectives set out in the Police & Crime Plan?*

Directly supports the section in the Plan entitled "Making Suffolk Safer : Roads" and in particular the reference to working with partners to deliver preventative and enforcement activity to improve the safety of our roads.

Also supports the objective on page 30 which is to "Create a safer environment for road users."

*When do you expect to complete this project/event and what are the expected outcomes?*

Volunteers will need to be vetted and various health & safety tasks addressed prior to 'going live'.

The expected outcome is a reduction in speeding and, as a consequence, fewer accidents and better driver behaviour. Evidence to that effect could be collected and provided to the PCC's office 6 months after the start date of the project.

Amount applied for £ 725

Please provide a breakdown of costs: 50% of the total cost of the camera, signs and jackets with the remaining 50% coming from the local County Councillor's locality budget.

**In submitting the application you must have regard to the following grant conditions :**

- (i) The fund will be allocated to projects, initiatives or events in Suffolk which support the objectives set out in the Police & Crime Plan;
- (ii) These grants are one-off payments that can be used to pump-prime an ongoing project or pay for a one-off event;
- (iii) The PCC will not be responsible for funding any on-going costs associated the project/initiative;
- (iv) In normal circumstances the funding will not be made available to support staff salaries, core business activities, overheads/costs associated with business administration or capital projects of the recipient;
- (v) Projects approved under this process should be completed in the financial year 2013/14 and only in exceptional circumstances will a carry-forward be agreed;
- (vi) All under-spends must be returned to the PCC;
- (vii) By accepting the award the recipient makes a commitment to acknowledge the PCC's support publically and must acknowledge the PCC in all promotional work, as well as display the PCC's logo in all publicity associated with the initiative;
- (viii) All recipients of funding will be expected to provide information on outcomes, including a written summary on how the project supported objectives in the Police & Crime Plan (a monitoring form will be made available to help with this process). The PCC also reserves the right to hold the recipient to account at the Accountability & Performance Panel;
- (ix) The award may not be used to support or promote political or religious activity.

***Please e-mail completed forms to Ian Rands, Business Manager, Office of the Police & Crime Commissioner at [ian.rands@suffolk.pnn.police.uk](mailto:ian.rands@suffolk.pnn.police.uk). The outcome will be notified to you as soon as possible.***

**Applications for funding that exceed £5000 will be considered against the principles set out on page 24 of the Police & Crime Plan.**

**Applications approved under this process will be published on the PCC's website.**