

# Draft

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## Person Specification

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|------------------------|---|
| <b>Post</b>            | <b>Volunteer Police Cadet Liaison Manager</b> |
| <b>Area/Department</b> | <b>Community Safety</b>                       |
| <b>Place of Work</b>   | <b>TBA</b>                                    |

### Essential Criteria

1. Ability to work to an agreed time scale in order to deliver results.
2. Ability to promote the Constabulary and in particular the Volunteer Police Cadet scheme in a positive manner.
3. Proven supervisory skills.
4. Ability to negotiate and influence other.
5. Demonstrate effective communication skills at all levels.
6. Possess a good level of IT skills (word, excel and PowerPoint)
7. Possess a good level of report writing.
8. Ability to present and brief large external and internal groups.
9. Ability to Design, plan and deliver Training programmes.
10. Able to use own initiative and work under pressure.
11. Ability to manage Budgets.
12. Ability to work unsupervised.
13. Ability to travel as required throughout the County and to wider locations as required.

### Desirable Criteria

1. Experience in working with young people.
2. Experience in planning and starting up uniformed youth projects.
3. Experience in securing funding streams and sponsorship.