

# RISK REGISTER

## RISK EVALUATION

### Likelihood of Risk Occurring

Score	Indicator
1.	Not Expected to happen.
2.	May happen.
3.	Is expected to happen.
4.	Certain to happen.

### Impact should Risk Occur

Impact	1	2	3	4
<b>Effect on Objectives</b>	Minor impact – loss of objective should not prejudice other objectives	Minor impact – loss of objective could prejudice other objectives	Significant impact – loss of objective may impact on overall programme	Complete failure to achieve objective - major consequences for other objectives and the entire programme
<b>Effect on Performance</b>	Minor impact on service delivery – not noticeable by stakeholders	Minor impact on service delivery – affect noticed by stakeholders	Major impact on service delivery	Complete failure to deliver service
<b>Effect on Service</b>	Short term loss in service	Significant loss of a service	Complete loss of a service	Significant county wide disruption
<b>Effect on Finance</b>	Ability to work within tolerance  Budget overspend of less than 2%	Significant injection from reserves  Budget overspend between 2% & 5%	Significant impact on other budgets  Budget overspend 5% & 10%	Potential loss of other budget allocations Budget overspend 10% or more
<b>Effect on Security</b>	Nil or minor compromise of unclassified information	Restricted & Confidential information compromised	Secret information compromised	Top Secret information compromised
<b>Effect on Reputation / Confidence</b>	Short term adverse local publicity  Breach of local policy or guidance	Short term negative reaction in media  Non serious prosecution	Adverse and persistent media reaction  Integrity of Authority questioned	Major front page story

## RISK CLASSIFICATION

### Scoring Matrix to determine Level of Risk

LEVEL			
12-16	H	High Risk	Detailed research required. Senior management to manage via detailed plan
6-11	M	Medium Risk	Senior management attention is required and management responsibility specified
1-5	L	Low Risk	Manage by specific monitoring or response procedures These items would not normally be included on the Strategic Risk Register

Approved by PCC



4 December 2015

Any queries upon the Risk Register should be directed to Christopher Jackson, Chief Executive of the Office of the Police and Crime Commissioner for Suffolk  
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No.	Risk Type	Risk	Like-likelihood	Impact	Risk Classification	Risk Owner	Action Plan	Review Date
1.	Strategic Financial Planning	There is a risk that Suffolk Constabulary cannot achieve the savings required in the period up until the end of 2019/20 and as a result may have to reduce workforce numbers further and below the anticipated levels of reduction.	4	3	12	Police and Crime Commissioner	<ol style="list-style-type: none"> <li>1. The PCC has endorsed the Chief Constable's Savings Plan. Achieving the steps to address the deficit up to the end of 2019/20 are described in Decision No. 31-2014 and the January 2015 MTFP.</li> <li>2. The OPCC will monitor progress on savings through the Suffolk Change Programme Board.</li> <li>3. The PCC will monitor progress through discussion with the Chief Constable at the Weekly Conference.</li> <li>4. Detailed monthly financial reports will continue to be prepared throughout 2015-16 in respect of year-to-date financial performance and year-end projection for 2015-16, considered in detail by the PCC and CC and respective CFOs, and any corrective action agreed and taken to ensure financial balance in 2015-16.</li> </ol>	1 January 2016
2.	Strategic Financial Planning	<b>Longer Term</b> – There is uncertainty over Government funding beyond 2015/16 and precepting strategy and which may impact upon service delivery and require deeper cuts in expenditure than anticipated. Managing the additional demands of successfully identifying and delivering further cuts in expenditure will be challenging.	4	3	12 High	Police and Crime Commissioner	<ol style="list-style-type: none"> <li>1. The position will be kept under continuous review by the PCC, Senior Management Team and PCC's Chief Finance Officer.</li> <li>2. The January 2015 Medium Term Strategic Plan will be updated to reflect the impact of financial changes as and when they arise and savings plans will be amended accordingly.</li> </ol>	1 January 2016
3.	Strategic Financial/ Services Planning	That there is slippage on the delivery of the Estates Programme against the expected timescales and/or a failure to realise the necessary level of capital receipts which may impact upon service delivery and/or realisation of planned savings.	2	3	6 Medium	Police and Crime Commissioner	<ol style="list-style-type: none"> <li>1. The PCC will undertake regular reviews of the Estates Programme through the Estates Programme Board.</li> </ol>	1 January 2016

No.	Risk Type	Risk	Like- lihood	Impact	Risk Classification	Risk Owner	Action Plan	Review Date
4.	Strategic Service Planning	Significant reductions in overall funding and workforce levels may have a negative impact upon staff morale, and motivation, cause a loss of key skills/experience, productivity and ultimately impact on satisfaction and confidence of our staff, partners and stakeholders.	2	3	6 Medium	Police and Crime Commissioner	1. This will be reviewed through consideration at the Accountability and Performance Panel and in discussion between the PCC and Chief Constable at Weekly Conferences as required.	1 January 2016
5.	Strategic Service Planning	Implementation of Victims Commissioning – there is a risk to the delivery of victims services if they are not properly introduced and managed by the PCC.	2	3	6 Medium	Police and Crime Commissioner	<ol style="list-style-type: none"> <li>1. The introduction of services will be progressed and monitored through the Police and Crime Commissioner's Senior Management Team.</li> <li>2. The delivery of service outcomes will be monitored in a number of ways including by the receipt of performance reports from service providers, individual meetings with service providers and through the Accountability and Performance Panel.</li> </ol>	1 January 2016