

RISK REGISTER

RISK EVALUATION

Likelihood of Risk Occurring

| Score | Indicator |
|-------|-------------------------|
| 1. | Not Expected to happen. |
| 2. | May happen. |
| 3. | Is expected to happen. |
| 4. | Certain to happen. |

Impact should Risk Occur

| Impact | 1 | 2 | 3 | 4 |
|--|--|---|--|--|
| Effect on Objectives | Minor impact – loss of objective should not prejudice other objectives | Minor impact – loss of objective could prejudice other objectives | Significant impact – loss of objective may impact on overall programme | Complete failure to achieve objective - major consequences for other objectives and the entire programme |
| Effect on Performance | Minor impact on service delivery – not noticeable by stakeholders | Minor impact on service delivery – affect noticed by stakeholders | Major impact on service delivery | Complete failure to deliver service |
| Effect on Service | Short term loss in service | Significant loss of a service | Complete loss of a service | Significant county wide disruption |
| Effect on Finance | Ability to work within tolerance Budget overspend of less than 2% | Significant injection from reserves Budget overspend between 2% & 5% | Significant impact on other budgets Budget overspend 5% & 10% | Potential loss of other budget allocations Budget overspend 10% or more |
| Effect on Security | Nil or minor compromise of unclassified information | Restricted & Confidential information compromised | Secret information compromised | Top Secret information compromised |
| Effect on Reputation / Confidence | Short term adverse local publicity Breach of local policy or guidance | Short term negative reaction in media Non serious prosecution | Adverse and persistent media reaction Integrity of Authority questioned | Major front page story |

RISK CLASSIFICATION

Scoring Matrix to determine Level of Risk

| LEVEL | | | |
|-------|---|-------------|---|
| 12-16 | H | High Risk | Detailed research required. Senior management to manage via detailed plan |
| 6-11 | M | Medium Risk | Senior management attention is required and management responsibility specified |
| 1-5 | L | Low Risk | Manage by specific monitoring or response procedures These items would not normally be included on the Strategic Risk Register |

Approved by PCC



27 January 2015

Any queries upon the Risk Register should be directed to Christopher Jackson, Chief Executive of the Office of the Police and Crime Commissioner for Suffolk

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| No. | Risk Type | Risk | Like- lihood | Impact | Risk Classification | Risk Owner | Action Plan | Review Date |
|-----|--|--|-----------------|--------|------------------------|-------------------------------|--|--------------|
| 1. | Strategic Financial Planning | There is a risk that Suffolk Constabulary cannot achieve the savings required in the period up until the end of 2017/18 and as a result may have to reduce workforce numbers further and below the anticipated levels of reduction. | 4 | 3 | 12 | Police and Crime Commissioner | <ol style="list-style-type: none"> 1. The PCC has endorsed the Chief Constable's Savings Plan. Achieving the steps to address the deficit up to the end of 2017/18 are described in Decision No. 31-2014. 2. The OPCC will monitor progress on savings through the Suffolk Change Programme Board. 3. The PCC will monitor progress through discussion with the Chief Constable at the Weekly Conference. 4. Detailed monthly financial reports will continue to be prepared throughout 2015-16 in respect of year-to-date financial performance and year-end projection for 2015-16, considered in detail by the PCC and CC and respective CFOs, and any corrective action agreed and taken to ensure financial balance in 2015-16. | 1 April 2015 |
| 2. | Strategic Financial Planning | Longer Term – There is uncertainty over Government funding beyond 2015/16 and precepting strategy and which may impact upon service delivery and require deeper cuts in expenditure than anticipated. Managing the additional demands of successfully identifying and delivering further cuts in expenditure will be challenging. | 4 | 3 | 12 High | Police and Crime Commissioner | <ol style="list-style-type: none"> 1. The position will be kept under continuous review by the PCC, Senior Management Team and PCC's Chief Finance Officer. 2. The Medium Term Strategic Plan will be updated to reflect the impact of financial changes as and when they arise and savings plans will be amended accordingly. | 1 April 2015 |
| 3. | Strategic Financial/ Services Planning | That there is slippage on the delivery of the Estates Programme against the expected timescales and/or a failure to realise the necessary level of capital receipts which may impact upon service delivery and/or realisation of planned savings. | 2 | 3 | 6 Medium | Police and Crime Commissioner | <ol style="list-style-type: none"> 1. The PCC will undertake regular reviews of the Estates Programme through the Estates Programme Board. | 1 April 2015 |

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|-----|----------------------------|---|-----------------|--------|------------------------|-------------------------------|---|--------------|
| 4. | Strategic Service Planning | Significant reductions in overall funding and workforce levels may have a negative impact upon staff morale, and motivation, cause a loss of key skills/experience, productivity and ultimately impact on satisfaction and confidence of our staff, partners and stakeholders. | 2 | 3 | 6 Medium | Police and Crime Commissioner | 1. This will be reviewed through consideration at the Accountability and Performance Panel and the Collaboration Panel and in discussion between the PCC and Chief Constable at Weekly Conferences. | 1 April 2015 |
| 5. | Strategic Service Planning | Implementation of Victims Commissioning – there is a risk to the delivery of victims services if (i) a regional referral solution or suitable alternative arrangements are not in place by 1 April 2015 and (ii) the delivery of local victims services are not properly introduced and managed by the PCC. | 2 | 3 | 6 Medium | Police and Crime Commissioner | 1. The regional referral solution and progress of Tonic Consultants will be monitored at the regional Police and Crime Commissioner meeting and locally in Suffolk by the Police and Crime Commissioner's Senior Management Team. 2. The local delivery of services will be progressed and monitored through the Police and Crime Commissioner's Senior Management Team. | 1 April 2015 |