

ORIGINATOR: POLICY OFFICER (LH)

DECISION NO. 39-2016

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

**SUBJECT: AWARD OF CRIME AND DISORDER REDUCTION
GRANT – PRINCE'S TRUST: SUPPORTING YOUNG
PEOPLE WITH PATHWAYS TO EMPLOYMENT**

SUMMARY:

1. The Police and Crime Commissioner can commission services that:
 - a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
2. Discussions recently took place between the PCC and the Prince's Trust to discuss the services that could help to deliver the Police and Crime Plan objectives. It is proposed to award a Crime and Disorder Reduction Grant to the Prince's Trust for the amount of £10,000 to support unemployed young people into positive pathways to employment between 1 September 2016 and 28 April 2017.
3. The funding will enable crime and disorder reduction activity focussing on the Police and Crime Plan objectives by delivering on the themes of young people, preventing and reducing crime and anti-social behaviour.

RECOMMENDATION:

1. It is recommended that the PCC approves a grant of £10,000 to The Prince's Trust for the period to 1 September 2016 to 28 April 2017.

APPROVAL BY THE POLICE AND CRIME COMMISSIONER

Signature

Tina Parry

Date 30/08/2016

DETAIL OF THE SUBMISSION

1. INTRODUCTION

- 1.1 The Police and Crime Commissioner can commission services that:
- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 –2017.
- 1.1 This report seeks approval to award a Crime and Reduction Disorder Grant of £10,000 to the Prince's Trust to support unemployed young people into positive pathways to employment.

2. POLICE AND CRIME PLAN OBJECTIVES

- 2.1 Following the issue of the Police and Crime Plan 2013-2017 work has been on-going to develop a delivery plan to ensure that the Police and Crime Objectives and the Plan's principle themes will be achieved.
- 2.2 The Princes Trust report proposal to support unemployed local young people into positive pathways to employment delivers on themes in the Police and Crime Plan through working with young people and preventing and reducing crime and anti-social.

3. PRINCE'S TRUST

- 3.1 The Prince's Trust is a youth charity supporting disadvantaged 13 to 30 year olds. In Suffolk, The Prince's Trust continues to engage with those young people considered the 'hardest to reach' whether they are educational underachievers, looked after children, ex-offenders, disabled, homeless, mental health needs or substance misusers.
- 3.2 The PCC funded The Prince's Trust in 2014 to deliver support to over 20 young people, providing mentoring services and two 'Get Into' programmes (Hospital Services and Retail). Five young people were supported into Apprenticeships. In 2015 the PCC funded the Princes Trust to support 12 young people from disadvantaged backgrounds through 'Get Into Hospitality' resulting in
- 3.3 The Get Into programme is a practical, sector specific employability programme designed to give young people the opportunity to develop qualifications and the practical experience they need to enter employment. The programmes are short courses providing industry specific training and employability skills followed by work experience placement with a relevant organisation. Employers can go on to recruit young people from the work placements into apprenticeships or other appropriate entry level employment opportunities.
- 3.4 The Prince's Trust, working with Easton and Otley College, has approached the PCC for funding towards a six week 'Get Into Construction' programme. The programme will provide four weeks training and two weeks work placements. The Princes Trust will recruit a minimum of 12 young people aged 16-25 from targeted backgrounds (unemployed, offenders/ex-offenders, educational underachievers and care leavers) onto the course. Following the programme, the Prince's Trust will support the young

6.2 An assessment of risk in delivery of the service has been undertaken. This assessment has considered the value of the grant sought, the duration of delivery and the grant recipient's history of delivery and ability to deliver. The monitoring arrangements outlined in the conditions of award reflect the fact that The Prince's Trust delivered similar programmes in 2015 and 2016. Should there be any risk to the service being delivered, The Prince's Trust are required to notify the PCC.

6.3 Full conditions of award can be found in Appendix A.

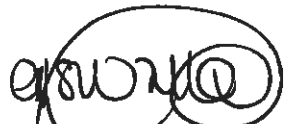
7. RECOMMENDATIONS

7.1 It is recommended that the PCC approves a grant of £10,000 to The Prince's Trust for the period to 1 September 2016 to 28 April 2017.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	N/A
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media interest and how they might be managed?	Yes
Have all relevant ethical factors been taken into consideration in developing this submission?	Yes

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

APPROVAL TO SUBMIT TO THE DECISION-MAKER

<p>Chief Executive</p> <p>I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the (add decision-maker's title e.g. the PCC).</p> <p>Signature:  Date 24/8/16</p>
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CRIME AND DISORDER REDUCTION GRANT 2016-17**CONDITIONS OF AWARD**

A Crime and Disorder Reduction Grant is awarded to The Princes Trust in accordance with the conditions detailed below.

1. The Purpose of Crime and Disorder Reduction Grants

1.1 The Police and Crime Commissioner can commission services that:

- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
- b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.

This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014.

1.2 The PCC will award a Crime and Disorder Reduction Grant of £10,000 to The Princes Trust for the period 1 September 2016 to 28 April 2017.

1.3 All projects and initiatives delivered by the grant recipient must clearly set out the success criteria (e.g. intended outcomes, milestones, risks, and measurable outcomes against the PCC's Police and Crime Objectives).

2. Conditions of Award

2.1 This award will apply for one year only. Payment of the award does not confer any ongoing obligation by the PCC to make payments to The Princes Trust beyond April 2017. Accordingly funding should not be committed beyond the current financial year and initiatives/projects must deliver outcomes by 28 April 2017. Where there is a possibility that an initiative will not deliver outcomes until beyond then approval must be sought from the PCC.

2.2 To avoid a long term commitment the grant should not normally be utilised to fund posts. If, as an exception, it is proposed to fund posts, approval must be sought from the PCC.

2.3 The grant recipient may not use the award for any activities other than those set out in the Decision Paper or as approved in writing by the PCC.

2.4 The funds provided under this award may not be used to purchase capital items unless agreed with the PCC.

3. Bureaucracy

3.1 The grant recipient must be able to demonstrate that the grant is being managed in an efficient and effective manner, and are actively seeking to minimise bureaucracy

and streamline processes in order to deliver the best possible outcomes. For these reasons funds may not be used towards any overheads/costs associated with the administration of The Princes Trust.

4. Transfer of funds

- 4.1 The grant recipient will invoice the PCC on a quarterly 'in arrears' basis, after which transfer of funds will be arranged.
- 4.2 Payment will be made within 21 working days of the receipt of a payment request and must be accompanied by the appropriate monitoring information.
- 4.3 Payment will not be made in advance of need. If the PCC reasonably believes that payment is being made in advance of need, the PCC may change the timing and/or the amount of any payments.
- 4.4 In order for any payment to be released, the PCC will require The Princes Trust to:
 - have accepted these conditions by signing and returning a copy of this Conditions of Award agreement,
 - have provided a communications plan,
 - have provided appropriate bank details, and
 - be in compliance of the terms of award.

5. Outputs/outcomes

- 5.1 The grant outputs and outcomes outlined in section 4 of the PCC Decision will be monitored and reported on by the grant recipient.

6 Monitoring

- 6.1 The grant recipient will formally provide an update by 31 December 2016 and a final report on financial expenditure and outputs/outcomes will be presented to the PCC by 19 May 2017.
- 6.2 The PCC may require attendance at a public meeting of the PCC's Accountability and Performance Panel, on dates as determined by the PCC's Chief Executive. If this is the case the Chief Executive will advise the recipient.
- 6.3 The grant recipient must notify the PCC as soon as reasonably practicable if the organisation ceases operation, the project does not go ahead or if an underspend is forecast. Any underspend must be returned to the PCC.

7. Commissioning Principles

- 7.1 In the circumstances where The Princes Trust commissions services from other bodies applications must be assessed (by The Princes Trust) with good practice commissioning principles in mind (e.g. guidance on commissioning issued by the

Association of Policing and Crime Chief Executives), and having due regard to equality, diversity and human rights issues.

8. Publicity and Marketing

8.1 By accepting the award the grant recipient makes a commitment to acknowledge the PCC's support publicly and must acknowledge their funding from the PCC in all their promotional work. Any recipients of funding must display the PCC's logo in all publicity for the life of the initiative. Logo artwork can be provided upon request. The PCC will require confirmation in the form of examples of artwork that the PCC's branding has been displayed. Any exceptions must be agreed with the PCC.

8.2 The grant recipient will liaise with the PCC's Communications Manager to agree a communications plan.

9. Access to Information

9.1 The PCC expects reasonable access to any records and information held by the grant recipient for purposes associated with the award as well as its reasonable assistance should it be necessary for the PCC to complete any returns.

9.2 The PCC reserves the right to withhold all or any payments of the award if the PCC has reasonably requested information/documentation from The Princes Trust and this has not been received by the PCC in the timescales reasonably required.

10. Miscellaneous

10.1 The award may not be used to support or promote religious activity. This will not include inter-faith activity.

10.2 The grant recipient must ensure that all reasonable steps have been taken to ensure that it and anyone acting on its behalf complies with any applicable law for the time being in force (so far as binding on the recipient).

10.3 The grant recipient and its employees, shall be careful not to be subject to conflicts of interest.

10.4 The grant recipient must be able to evidence appropriate safeguarding procedures for those using their services and have due regard for the Local Children Safeguarding Board policies and guidance. The grant recipient must ensure that its services, policies, training, recruitment, vetting and referral processes appropriately safeguard children and vulnerable adults

10.5 The grant recipient shall ensure that third party recipients have adequate insurance coverage (including but not limited to public liability insurance) in place and shall provide evidence of such insurance to the PCC on request.

10.5 The PCC accepts no liability to the grant recipient or third party recipients for any costs, claims, damage or losses, however they are incurred, except for to the extent that they arise from personal injury or death which is caused by the PCC's negligence.

10.6 The grant recipient agrees to indemnify the PCC for any costs, claims, damages or losses which arises as a result of negligence by the grant recipient or out of any breach of any of the conditions of award.

11. Termination

11.1 This agreement may be terminated by either party giving the other at least three months' notice in writing.

ACCEPTANCE OF CRIME AND DISORDER REDUCTION GRANT

The Princes Trust accepts the offer of an award of £10,000 and agrees to comply with the terms and conditions of the Grant on which the offer is made.

On behalf of **The Princes Trust:**

Signature	
Name:	
Position:	
Date:	

Bank details for grant payment:

Bank name:	
Branch name:	
Sort Code:	
Account name:	
Account number:	
Address:	
Postcode:	

Signed on behalf of the POLICE AND CRIME COMMISSIONER FOR SUFFOLK:

Signature	
Name:	
Position:	
Date:	