

ORIGINATOR: POLICY OFFICER (VS)

DECISION NO. 38 - 2016

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

SUBJECT: SUFFOLK RAPE CRISIS

SUMMARY:

1. The Police and Crime Commissioner can commission services that:
 - a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
2. This report seeks approval to award a Victim Services Grant to Suffolk Rape Crisis for the amount of £28,304 to support survivors of rape and sexual abuse.
3. The funding will support the provision of high quality services to victims focussing on the Police and Crime Plan objectives to support victims of sexual abuse.

RECOMMENDATION:

1. It is recommended that the PCC approves a grant of £28,304 for the period 1 October 2016 to 31 March 2017 to Suffolk Rape Crisis to continue to deliver a service to rape and sexual abuse victims in Suffolk.

APPROVAL BY THE POLICE AND CRIME COMMISSIONER

Signature

Tim Parry

Date 30/08/2016.

DETAIL OF THE SUBMISSION

1 INTRODUCTION

- 1.1 The Police and Crime Commissioner can commission services that:
- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
- 1.2 This report seeks approval to award a Victim Services Grant to Suffolk Rape Crisis for up to £28,304 to support survivors of rape and sexual abuse.

2 POLICE AND CRIME PLAN OBJECTIVES

- 2.1 Following the issue of the Police and Crime Plan 2013-2017 work has been on-going to ensure that the Police and Crime Objectives and the Plan's principal themes will be achieved.
- 2.2 The PCC has engaged extensively to pursue the ambitions set out within the Police and Crime Plan, including the provision of high quality services to victims and vulnerable people.
- 2.3 The proposed grant will contribute to the Police and Crime Plan by provide specialist support, specifically counselling, to victims of sexual abuse.

3 SUFFOLK RAPE CRISIS

- 3.1 Suffolk Rape Crisis (SRC) was formed in response to a lack of sexual violence services in the county. The overall aim of the service is to enable women and girls who have suffered sexual violence to access specialist counselling and practical support. This includes sexual violence as a victim of domestic abuse, and a Women's Aid Research Study in 2015 suggested that 13% of domestic abuse victims
- 3.2 The objectives of SRC are:
- To assist women and girls to overcome the trauma of rape, sexual assault and childhood sexual abuse;
 - Empower women and girls to recover and take back their lives.
- 3.3 SRC advises its counselling staff are fully qualified up to masters level with years of experience in the field of sexual violence and are registered with either BACP (British Association for Counselling and Psychotherapy) or UKCP (UK Council for Psychotherapy). The service also advises it holds the Rape Crisis National Service Standards Kite Mark by complying with 79 standards including PQASSO¹.
- 3.4 Many survivors of sexual violence need long term, dedicated support and counselling. SRC receives referrals from a range of agencies (e.g. Suffolk and Norfolk NHS Mental Health Services, CAMHS, IDVA service, ISVAs/Sexual Assault and Referral Centre (SARC), Constabulary Gemini Team and Social Services). The service also receives self-referrals.

¹ PQASSO is the leading quality standard developed for the voluntary sector, by the sector. It is intended to support voluntary organisations to work more effectively and efficiently.

- 3.5 The limited availability of counselling services means that many victims must wait to receive counselling and this often exacerbates their symptoms. Symptoms include anxiety, depression and substance misuse.
- 3.6 The service receives on average 15 referrals a month (based on April to July 2016) and they advise that they help on average over 40 clients (over 13 years of age) with counselling a month. The service attempts to ensure that any client referred receives an initial assessment within 14 days (even if they are put on a waiting list thereafter).

4 OUTPUTS/OUTCOMES

- 4.1 This grant award is made on the basis of financial and activity data being made available on 14 January 2017 (for the first quarter of the grant) and a final report submitted to the PCC by 14 April 2017. The following outputs and outcomes will be measured and reported on:

Outputs:

- Number of victims supported by the service
- Number of victims supported with counselling
- Profile of victims (gender/ethnicity/sexual orientation/age).
- Extension of geographical provision
- Number of victims who had not presented to the police at engagement
- Numbers of referrals from other agencies, and which agencies, and the number of self-referrals.
- Numbers of referrals and signposting to other agencies and which agencies
- Proportion of clients/victims who have presented previously (i.e. repeat users)
- Counselling hours / pre counselling sessions delivered
- Support hours/sessions delivered
- Number of people receiving the counselling service each month

Outcomes:

- Client satisfaction with the process / maintaining an excellent service
- Survivors 'distance travelled' across the following areas to indicate how the service has helped the victim to cope and recover:
 - .1 Increased self-esteem (measured pre and post counselling)
 - .2 General wellbeing and recovery including improved: relationships, support networks, perception of safety, awareness of services available and understanding of abuse (measured pre and post counselling)
 - .3 Reduced symptoms of trauma and anxiety (measured pre and post counselling)

5 FINANCIAL IMPLICATIONS

- 5.1 Funding from the PCC will support the following staff and core organisational costs* as follows:

Rent and Service Charge*	£ 8,525
Volunteer expenses	£ 300
Project Co-ordinator part-time salary including on-costs	£11,703
Contribution towards sessional counsellor fees/expenses	£ 2,500

Phone/mobile costs for outreach service	£ 875
costs for 50% salary for counselling co-ordinator (for 3 months)	£ 4,401
TOTAL	£28,304

* funding for overheads would not normally be supported.

5.2 Full conditions of award are contained in Appendix A.

6 RISKS

6.1 There are no risks flowing from the consideration of this report.

6.2 An assessment of risk in delivery of the service has been undertaken. This assessment has considered the value of the grant sought, the duration of delivery and the grant recipient's history of delivery and ability to deliver. The monitoring arrangements outlined in the conditions of award reflect the fact that Suffolk Rape Crisis has previously provided satisfactory monitoring information to the PCC. Should there be any risk to the service being delivered, the grant recipient is required to notify the PCC.

6.3 This is a one off award for the period stated. Any future applications for funding will be considered through a competitive process.

7 RECOMMENDATIONS

7.1 It is recommended that the PCC approves a grant of £28,304 for the period 1 October 2016 to 31 March 2017 to Suffolk Rape Crisis to continue to deliver an effective service to rape and sexual abuse victims in Suffolk.

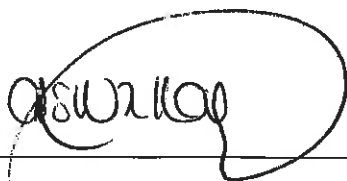
ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	YES
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	YES
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES
Have all relevant ethical factors been taken into consideration in developing this submission?	YES

APPROVAL TO SUBMIT TO THE DECISION-MAKER

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:



Date

24/08/16

VICTIMS' SERVICES GRANT 2016/17

CONDITIONS OF AWARD

1. Victims' Services Grant

1.1 The Police and Crime Commissioner can commission services that:

- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
- b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.

This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014.

1.2 The PCC's victims commissioning approach will prioritise grant applications which:

- (a) fulfil the requirement to provide services for victims who are entitled to enhanced services, and
- (b) address gaps in service provision.

1.3 Commissioning decisions will be made on the basis of those which are considered to have the greatest likelihood of delivering the best possible outcome, in terms of helping victims to cope and recover from their experience and take into account the following:

- Innovation - an innovative approach to delivering victims' services;
- Working in partnership/collaboration - working in partnership or collaboration with one or more additional victims' services providers;
- Hard to reach/hear groups – services that are aimed at supporting victims from hard to reach/hear groups;
- Gaps in services – services that will address an unmet need/gap in services.

1.4 The Police and Crime Commissioner for Suffolk will award a grant of up to £28,304 to Suffolk Rape Crisis for the period 1 October 2016 to 31 March 2017 to deliver practical and emotional support to victims of rape and serious sexual offences.

2. Conditions of Award

2.1 This award is a one-off award and is made on the basis of delivering the service above (including supporting capacity and capability building, future sustainability of the service and innovation in delivery of the service). The agreement of this award is based on the service a) supporting increased demands and b) improving its sustainability and does not place any ongoing responsibility on the PCC to fund the service beyond the period of this grant. Should the service wish to apply to the PCC for funding in future it will be through a competitive process.

- 2.2 The award is also made on the basis that the grant recipient uses the grant for the service (as defined at paragraph 1.4 above). In the event that the grant is not used for these purposes the monies must be repaid to the PCC.
- 2.3 The grant must be used to provide services which are free of charge to victims of crime who are entitled to enhanced services.
- 2.4 The grant recipient must comply with the conditions placed upon the PCC by the MoJ grant agreement which includes strict criteria regarding use of the grant and monitoring requirements (this has been attached as Annex A).
- 2.5 The following costs are not Eligible Expenditure: Payments that support activity intended to influence or attempt to influence Parliament, government or political parties, or attempting to influence the awarding or renewal of contracts and grants, or attempting to influence legislative or regulatory action.
- 2.6 The grant recipient must be able to evidence appropriate safeguarding procedures for those using their services and have due regard for the Local Children Safeguarding Board policies and guidance. The grant recipient must ensure that its services, policies, training, recruitment, vetting and referral processes appropriately safeguard children and vulnerable adults.
- 2.7 Where the grant recipient provides services to victims of domestic abuse, they are expected to contribute to the outcomes of the domestic abuse research '*Understanding Domestic Abuse in Suffolk: A study of the experience of survivors*' and be involved in partnership working to address the findings. The service will be expected to contribute to the countywide review of domestic abuse (and mapping).

3. Bureaucracy

- 3.1 The grant recipient must be able to demonstrate that they are managing the grant in an efficient and effective manner, and are actively seeking to minimise bureaucracy and streamline processes in order to deliver the best possible outcomes.

4. Transfer of funds

- 4.1 Payment will be made on a 'quarterly in arrears' basis.
- 4.2 The grant recipient will invoice the PCC for the grant after which transfer of funds will be arranged within 21 working days of receipt of the invoice.
- 4.3 The PCC will not pay in advance of need. If the PCC reasonably believes that payment is being made in advance of need, the PCC may change the timing and/or the amount of any payments.
- 4.4 In order for any payment to be released, the PCC will require the grant recipient to:
 - have accepted these conditions by signing and returning a copy of this Conditions of Award agreement,
 - have provided a communications plan;

- have provided appropriate bank details, and
- be in compliance of the terms of award (including the MoJ conditions).

5 Monitoring

- 5.1 The grant recipient will report quarterly on the specified output and outcome measures and on financial expenditure. A final report will be submitted by 14 April 2017.
- 5.2 The PCC may require attendance at a public meeting of the PCC's Accountability and Performance Panel, on dates as determined by the PCC's Chief Executive. If this is the case the Chief Executive will advise the recipient.
- 5.3 The grant recipient must notify the PCC as soon as reasonably practicable if the organisation ceases operation, the project does not proceed or if an underspend is forecast. Any underspend must be returned to the PCC.

6. Commissioning Principles

- 6.1 In the circumstances where the grant recipient commissions services from other bodies applications must be assessed (by the grant recipient) with good practice commissioning principles in mind (e.g. guidance on commissioning issued by the Association of Policing and Crime Chief Executives), and having due regard to equality, diversity and human rights issues.

7. Publicity and Marketing

- 7.1 By accepting the award from the PCC the grant recipient makes a commitment to acknowledge the PCC's support publicly and must acknowledge their funding from the PCC in all their promotional work. Any recipients of funding via the grant recipient must display the PCC's logo in all publicity for the life of the initiative. Logo artwork can be provided upon request. Any exceptions must be agreed with the PCC.
- 7.2 The grant recipient will liaise with the PCC's Communications Manager to agree a communications plan.

8. Access to Information

- 8.1 The PCC expects reasonable access to any records and information held by the grant recipient for purposes associated with the award.
- 8.2 The PCC reserves the right to withhold all or any payments of the award if the PCC has reasonably requested information/documentation from the grant recipient and this has not been received by the PCC in the timescales reasonably required.

9. Miscellaneous

- 9.1 The award may not be used to support or promote religious activity. This will not include inter-faith activity.

- 9.2 The grant recipient must ensure that all reasonable steps have been taken to ensure that it and anyone acting on its behalf complies with any applicable law for the time being in force (so far as binding on the recipient).
- 9.3 The grant recipient, and its employees, shall be careful not to be subject to conflicts of interest.
- 9.4 The grant recipient shall ensure that third party recipients have adequate insurance coverage (including but not limited to public liability insurance) in place and shall provide evidence of such insurance to the PCC on request.
- 9.5 The PCC accepts no liability to the grant recipient or third party recipients for any costs, claims, damage or losses, however they are incurred, except for to the extent that they arise from personal injury or death which is caused by the PCC's negligence.
- 9.6 The grant recipient agrees to indemnify the PCC for any costs, claims, damages or losses which arise as a result of negligence by the grant recipient or out of any breach by grant recipient of any of the conditions of award.

10. Termination

- 10.1 This agreement may be terminated by either party giving the other at least three months' notice in writing.

ACCEPTANCE OF VICTIMS SERVICES GRANT

Suffolk Rape Crisis accepts the offer of an award of £28,304 and agrees to comply with the terms and conditions of the Grant on which the offer is made (including the MoJ conditions in their grant agreement).

On behalf of Survivors in Transition:

Signature	
Name:	
Position:	
Date:	

Bank details for grant payment:

Bank name:	
Branch name:	
Sort Code:	
Account name:	
Account number:	
Address:	
Postcode:	

Signed on behalf of the Police and Crime Commissioner for Suffolk:

Signature	
Name:	
Position:	
Date:	