

ORIGINATOR: POLICY OFFICER (LH)

DECISION NO. 22-2016

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

SUBJECT: AWARD OF GRANT: COMPASSION (BABERGH DOMESTIC ABUSE FORUM)

SUMMARY:

1. The Police and Crime Commissioner can commission services that:
 - a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
2. This report seeks approval to award a grant to Compassion for the amount of £17,400 to continue the co-ordination of the Babergh domestic abuse forum's activities for the period 1 April 2016 to 31 March 2017.
3. The funding will enable the provision of victim services focussing on the Police and Crime Plan objectives to deal with domestic abuse and deliver high quality services to victims.

RECOMMENDATION:

1. It is recommended that the PCC approves a grant of £17,400 to Compassion for the period 1 April 2016 to 31 March 2017.

APPROVAL BY THE POLICE AND CRIME COMMISSIONER

Signature



for PCC.

Date

8 April 2016

DETAIL OF THE SUBMISSION

1 INTRODUCTION

- 1.1 The Police and Crime Commissioner can commission services that:
- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
- 1.2 This report seeks approval to award a grant of £17,400 to Compassion to ensure continuity of domestic violence and abuse services in the Babergh area of Suffolk for the period 1 April 2016 to 31 March 2017.

2 POLICE AND CRIME PLAN OBJECTIVES

- 2.1 Following the issue of the Police and Crime Plan 2013-2017 work has been on-going to develop a delivery plan to ensure that the Police and Crime Objectives and the Plan's principal themes will be achieved.
- 2.2 Within the Police and Crime Plan the PCC sets out a clear commitment to providing services that meet the needs of victims of crime and vulnerable people.
- 2.3 The themes within the Police and Crime Plan that this grant aims to address are to deal with domestic abuse and provide high quality services to victims.

3 COMPASSION: ADDRESSING DOMESTIC ABUSE IN BABERGH

- 3.1 Compassion is an independent, multi-agency forum that was founded in 2001 and gained charity status in 2014. The forum aims to ensure that victims of domestic violence in the Babergh area of Suffolk have access to community based, locally led, high quality services and programmes. The forum works to raise awareness of domestic violence related issues and help victims break the cycle of abuse through providing programmes and free, confidential support services.
- 3.2 The PCC provided funding to the Compassion in 2014 to increase the organisation's capacity and capability. A part time post of project manager was created to co-ordinate the delivery of programmes including Who's in Charge?, Escape the Trap, Freedom and Stronger Families.
- 3.3 The purpose of the grant is to support the continuation of the Projects Manager post, sustain programmes and services and develop new areas of work in response to demand. The Projects Manager is engaged on a self-employed part time basis for 15 hours a week and will:
- Maintain and co-ordinate the service in Sudbury and Great Cornard.
 - Deliver 2 Freedom Programmes in Hadleigh and 1 Freedom Programme on the Shotley peninsula.
 - Produce a development plan for supporting boys and men.
- 3.4 The cessation of the Projects Manager post would represent a significant detriment to the Forum and the services provided to vulnerable people in Babergh.

4 OUTPUTS/OUTCOMES

- 4.1 This grant award is made on the basis of financial and activity data being made available on a quarterly basis with a final report submitted to the PCC by 15 April 2017.
- 4.2 Monitoring will report on activity, outputs and outcomes from Compassion's work with clients and practitioners. This will include information relating to where the Project's Manager has facilitated engagement with other funded programmes (e.g. Freedom Programme).
- 4.3 The following outputs and outcomes will be reported on:
- Number of victims/clients supported
 - Type of support offered (e.g. advice, referral to agency, referral to course, referral to counselling, information/signposting, emotional support,)
 - Proportion of clients/victims who have presented previously (i.e. repeat users)

 - Average length of support.
 - Breakdown of type of abuse e.g. physical, emotional, sexual
 - Proportion of non-recent cases
 - Profile of victims (gender/ethnicity/sexual orientation/age)
 - Geographical spread/location

 - Number of victims who had not presented to the police at engagement with the service
 - Number of victims who were supported to report to the police following engagement with the service

 - Numbers of referrals from other agencies and which agencies
 - Number referred on to other services/agencies and which agencies/type of support

 - Number of courses/programmes/sessions to practitioners
 - Details of work with other partners to deliver services

 - Outcomes at closure (e.g. client no longer wanted support, referred on etc.).
 - Number of safeguarding referrals – Women/children
 - Risk assessment (High – medium – standard)

Outcomes (including cope and recover)

- Client satisfaction with the service
- Client evaluation of the impact of the service (in helping them to cope and recover) including the following indicators *where applicable*:
 - Increased self-esteem
 - Increased self-confidence
 - Improved understanding of abuse/ the abuse they have experienced

 - Improved relationships (partner/children/parents) e.g. proportion of attendees who feel they are better parents as a result of intervention and can keep their children safer
 - Improved support networks

 - Improved perception of safety

- Improved access to services (sexual health, emergency health and substance misuse).
- Feeling informed through increased awareness of services available, victim rights and choices.
- Increased confidence in criminal justice agencies e.g. police, courts, CPS
- Feeling supported and informed about developments in their case.

- Improved health and wellbeing

5 SERVICE AND FINANCIAL IMPLICATIONS

- 5.1 The award of this grant mitigates the risk of reduced services for victims of domestic violence and abuse to the most vulnerable victims in the Babergh area.
- 5.2 The grant covers the cost of the part time (15 hours a week) Project Manager for 12 months and expenses to support the post including travel across the district.
- 5.3 Full conditions of award are contained in Appendix A.

6 RISKS

- 6.1 There are no risks flowing from the consideration of this report.
- 6.2 An assessment of risk in delivery of the service has been undertaken. This assessment has considered the value of the grant sought, the duration of delivery and the grant recipient's history of delivery and ability to deliver. The monitoring arrangements outlined in the conditions of award reflect the fact that Compassion have proven service delivery over a period of years and have previously delivered satisfactory monitoring reports to the PCC. Should there be any risk to the service being delivered the grant recipient is required to notify the PCC.

7 RECOMMENDATIONS

- 7.1 It is recommended that the PCC approves a grant of £17,400 to Compassion for the period 1 January 2016 to 31 March 2017.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	YES
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	YES
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES
Have all relevant ethical factors been taken into consideration in developing this submission?	YES

APPROVAL TO SUBMIT TO THE DECISION-MAKER



Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:

Date 8/4/16 .

VICTIMS' SERVICES GRANT 2016/17

CONDITIONS OF AWARD

1. Victims' Services Grant
 - 1.1 The Police and Crime Commissioner can commission services that:
 - a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.

This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014.
 - 1.2 The PCC's victims commissioning approach will prioritise grant applications which:
 - (a) fulfil the requirement to provide services for victims who are entitled to enhanced services, and
 - (b) address gaps in service provision.
 - 1.3 Commissioning decisions will be made on the basis of those which are considered to have the greatest likelihood of delivering the best possible outcome, in terms of helping victims to cope and recover from their experience and take into account the following:
 - Innovation - an innovative approach to delivering victims' services;
 - Working in partnership/collaboration - working in partnership or collaboration with one or more additional victims' services providers;
 - Hard to reach/hear groups – services that are aimed at supporting victims from hard to reach/hear groups;
 - Gaps in services – services that will address an unmet need/gap in services.
 - 1.4 The Police and Crime Commissioner for Suffolk will award a grant of £17,400 to Compassion for the period 1 April 2016 to 31 March 2017
2. Conditions of Award
 - 2.1 This award is a one-off award and is made on the basis of delivering the service above (including supporting capacity and capability building, future sustainability of the service and innovation in delivery of the service). The agreement of this award is based on the service a) supporting increased demands and b) improving its

sustainability and does not place any ongoing responsibility on the PCC to fund the service beyond the period of this grant. Should the service wish to apply to the PCC for funding in future it will be through a competitive process.

- 2.2 The award is also made on the basis that the grant recipient uses the grant for the service (as defined at paragraph 1.4 above). In the event that the grant is not used for these purposes the monies must be repaid to the PCC.
- 2.3 The grant must be used to provide services which are free of charge to victims of crime who are entitled to enhanced services.
- 2.4 The grant recipient must comply with the conditions placed upon the PCC by the MoJ grant agreement which includes strict criteria regarding use of the grant and monitoring requirements (this has been attached as Annex A).
- 2.5 The following costs are not Eligible Expenditure: Payments that support activity intended to influence or attempt to influence Parliament, government or political parties, or attempting to influence the awarding or renewal of contracts and grants, or attempting to influence legislative or regulatory action.
- 2.6 The grant recipient must be able to evidence appropriate safeguarding procedures for those using their services and have due regard for the Local Children Safeguarding Board policies and guidance. The grant recipient must ensure that its services, policies, training, recruitment, vetting and referral processes appropriately safeguard children and vulnerable adults.
- 2.7 Where the grant recipient provides services to victims of domestic abuse, they are expected to contribute to the outcomes of the domestic abuse research *'Understanding Domestic Abuse in Suffolk: A study of the experience of survivors'* and be involved in partnership working to address the findings. The service will be expected to contribute to the countywide review of domestic abuse (and mapping).

3. Bureaucracy

- 3.1 The grant recipient must be able to demonstrate that they are managing the grant in an efficient and effective manner, and are actively seeking to minimise bureaucracy and streamline processes in order to deliver the best possible outcomes.

4. Transfer of funds

NOT PROTECTIVELY MARKED

- 4.1 Payment will be made on a 'quarterly in arrears' basis.
- 4.2 The grant recipient will invoice the PCC for the grant after which transfer of funds will be arranged within 21 working days of receipt of the invoice.
- 4.3 The PCC will not pay in advance of need. If the PCC reasonably believes that payment is being made in advance of need, the PCC may change the timing and/or the amount of any payments.
- 4.4 In order for any payment to be released, the PCC will require the grant recipient to:
- have accepted these conditions by signing and returning a copy of this Conditions of Award agreement,
 - have provided a communications plan;
 - have provided appropriate bank details, and
 - be in compliance of the terms of award (including the MoJ conditions).

5 Monitoring

- 5.1 The grant recipient will formally provide an update against the output and outcome measures above and on financial expenditure by 14 April 2017.
- 5.2 The PCC may require attendance at a public meeting of the PCC's Accountability and Performance Panel, on dates as determined by the PCC's Chief Executive. If this is the case the Chief Executive will advise the recipient.
- 5.3 The grant recipient must notify the PCC as soon as reasonably practicable if the organisation ceases operation, the project does not proceed or if an underspend is forecast. Any underspend must be returned to the PCC.

6. Commissioning Principles

- 6.1 In the circumstances where the grant recipient commissions services from other bodies applications must be assessed (by the grant recipient) with good practice commissioning principles in mind (e.g. guidance on commissioning issued by the Association of Policing and Crime Chief Executives), and having due regard to equality, diversity and human rights issues.

7. Publicity and Marketing

- 7.1 By accepting the award from the PCC the grant recipient makes a commitment to acknowledge the PCC's support publicly and must acknowledge their funding from the PCC in all their promotional work. Any recipients of funding via the grant recipient must display the PCC's logo in all publicity for the life of the initiative. Logo artwork can be provided upon request. Any exceptions must be agreed with the PCC.
- 7.2 The grant recipient will liaise with the PCC's Communications Manager to agree a communications plan.

8. Access to Information

- 8.1 The PCC expects reasonable access to any records and information held by the grant recipient for purposes associated with the award.
- 8.2 The PCC reserves the right to withhold all or any payments of the award if the PCC has reasonably requested information/documentation from the grant recipient and this has not been received by the PCC in the timescales reasonably required.

9. Miscellaneous

- 9.1 The award may not be used to support or promote religious activity. This will not include inter-faith activity.
- 9.2 The grant recipient must ensure that all reasonable steps have been taken to ensure that it and anyone acting on its behalf complies with any applicable law for the time being in force (so far as binding on the recipient).
- 9.3 The grant recipient, and its employees, shall be careful not to be subject to conflicts of interest.
- 9.4 The grant recipient shall ensure that third party recipients have adequate insurance coverage (including but not limited to public liability insurance) in place and shall provide evidence of such insurance to the PCC on request.
- 9.5 The PCC accepts no liability to the grant recipient or third party recipients for any costs, claims, damage or losses, however they are incurred, except for to the extent that they arise from personal injury or death which is caused by the PCC's negligence.

9.6 The grant recipient agrees to indemnify the PCC for any costs, claims, damages or losses which arise as a result of negligence by the grant recipient or out of any breach by grant recipient of any of the conditions of award.

10. Termination

10.1 This agreement may be terminated by either party giving the other at least three months' notice in writing.

ACCEPTANCE OF VICTIMS SERVICES GRANT

Compassion accepts the offer of an award of up to £17,400 and agrees to comply with the terms and conditions of the Grant on which the offer is made (including the MoJ conditions in their grant agreement).

On behalf of Compassion:

Signature	
Name:	
Position:	
Date:	

Bank details for grant payment:

Bank name:	
Branch name:	
Sort Code:	
Account name:	
Account number:	
Address:	
Postcode:	

Signed on behalf of the Police and Crime Commissioner for Suffolk:

Signature	
Name:	
Position:	
Date:	