

**ORIGINATOR: POLICY OFFICER (VS)**

**DECISION NO.** 11-2017

**REASON FOR SUBMISSION: FOR DECISION**

**SUBMITTED TO: POLICE AND CRIME COMMISSIONER**

**SUBJECT: AWARD OF CRIME AND DISORDER REDUCTION  
GRANT – TOWN PASTORS**

**SUMMARY:**

1. The Police and Crime Commissioner can commission services that:
  - a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
  - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
 This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2017-2021.
2. This report seeks approval to award a Crime and Disorder Reduction Grant to Town Pastors for the amount of £49,995 per annum to contribute to delivering Town Pastors activity across Suffolk for the period 1 April 2017 to 31 March 2020.
3. The funding will enable crime and disorder reduction activity and support the Police and Crime Plan objectives by 'caring for victims', 'protecting vulnerable people by preventing, reducing and solving crime' and 'caring for the local economy'.

**RECOMMENDATION:**

1. That the PCC approves a grant of £49,995 to Town Pastors per annum for the period 1 April 2017 to 31 March 2020.

**APPROVAL BY THE POLICE AND CRIME COMMISSIONER**

**Signature**

*Tina Parnover*

**Date** 12/4/2017

## **DETAIL OF THE SUBMISSION**

### **1 INTRODUCTION**

- 1.1 The Police and Crime Commissioner can commission services that:
- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
  - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2017 – 2021.
- 1.2 The Town Pastors have been funded since 2014/15 to deliver the service, and regular data and information has been provided to support the PCC to monitor delivery. This report seeks approval to award a Crime and Reduction Disorder Grant of £49,995 per annum to continue delivery of the Town Pastor service across Suffolk between 1 April 2017 and 31 March 2020. Funding will be provided over three years subject to there being no change in allocation in the PCCs Home Office and MoJ grant settlements and subject to the monitoring conditions being met.

### **2 POLICE AND CRIME PLAN OBJECTIVES**

- 2.1 The newly issued Police and Crime Plan 2017-2021 includes the objectives 'caring for victims', 'protecting vulnerable people by preventing, reducing and solving crime' and the themes 'caring for the local economy' and 'supporting young people'. The work of the Town Pastors directly contributes to those objectives and themes.

### **3 TOWN PASTORS**

- 3.1 The Suffolk Town Pastor scheme began in June 2006 with 20 volunteers launching the scheme in Ipswich. Since then nine other schemes have been launched in Suffolk: Bury St Edmunds, Newmarket, Woodbridge, Sudbury, Stowmarket, Lowestoft, Felixstowe, Haverhill and Leiston. 538 volunteers are now involved in the schemes across the county of Suffolk including 212 Town Pastors who carry out patrols.
- 3.2 The Town Pastors (central body) is a company limited by guarantee and intends to apply for charitable status in 2017. As it is an incorporated body it has been able to handle the distribution of the PCC grant. This body holds the franchise for the Town Pastor scheme and maintains the quality of the schemes across the county.
- 3.3 The Town Pastors are working in nearly every major night time economy (NTE) across the county. All Town Pastors are trained volunteers who:
- Look out for and support vulnerable people, providing assistance where appropriate.
  - Provide a presence of friendliness and care so people can enjoy their night out.
  - Defuse potentially aggressive situations.
  - Are available to people as listeners.
  - Encourage safe behaviour for all.
  - Foster good relationships between the public, the police, taxi drivers, door staff, other voluntary agencies and local authorities who are involved in managing the night time economy.
- 3.4 The Town Pastor final monitoring report for 2015/16 evidences that during the grant period there were nearly 21,000 interactions by Town Pastors, directly preventing

and reducing crime on 227 occasions. In the latest monitoring report (October 2016) Town Pastors recorded over 11,000 actions between April and September 2016.

3.5 Town Pastors continue to play a significant role not just in crime reduction and prevention, but also in preventing paramedic/ambulance calls and A & E admissions (as well as saving police time in looking after vulnerable intoxicated individuals). The Town Pastor monitoring report covering the six month period April to September 2016 shows that the benefits include:

- Helping to make people feel safe and reduce fear of crime. Town Pastors are regularly thanked by members of the general public because they feel safe when Town Pastors are on patrol. Town Pastors ensured the personal safety/wellbeing of 355 people between April and September 2016 ensuring vulnerable people got safely to their transport, were walked home, or were reunited with friends.
- Helping those who have consumed excessive amounts of alcohol. Town Pastors offered care and support to 220 people who were excessively drunk and incapable of looking after themselves. This decreased the necessity for police intervention, ambulance call-outs and hospital admissions. In addition, each person was kept safe from theft of personal belongings or becoming a victim of crime while drunk and incapable.
- Peaceful outcomes to potentially violent situations. On 137 occasions Town Pastors were able to prevent/reduce crime, often diffusing fights or calming potentially aggressive situations by providing a friendly presence, in a non-judgemental and non-confrontational way. This reduced personal injury and the necessity for police intervention.
- Reduction in anti-social behaviour. Town Pastors are visible capable guardians and have a role in discouraging anti-social behaviour.
- Pastoral support for individuals in distress, with difficult/overwhelming personal circumstances and/or with mental health issues.
- Reducing the risk of serious injuries being sustained during assaults. During period April - September 2016 over 2,100 bottles and glasses (potential weapons) were removed from the streets of Suffolk towns.
- Referring incidents to the Police where necessary. CCTV and/or police were made aware of 166 incidents/potential incidents or persons of note. Town Pastors also recorded 29 situations of domestic violence where an incident between a couple has become violent or has the potential to become violent. Town Pastors have intervened or referred the situation to police or CCTV, helping to ensure the safety of individuals and reduce the likelihood of assault.

## 4 OUTPUTS/OUTCOMES

- 4.1 This grant award is made on the basis of financial and activity data being made available on a regular basis, with an interim report being made available on 31 October 2017 and a year-end report submitted to the PCC's Accountability and Performance Panel on or before 30 June 2018 (then in October and June of each subsequent year for the length of the grant or until 30 June 2020).
- 4.2 Monitoring will indicate the extent of Town Pastors activities (see Appendix B for categories) by scheme area and provide high level information against the budget breakdown submitted to the PCC. Town Pastors will continue to evidence satisfaction with the service in a qualitative manner. The financial breakdown of how the grant is to be used and the data outputs and outcomes will be continually monitored throughout the period of the grant award.
- 4.3 The outputs/outcomes are a condition of the continuation funding at the end of each financial year.



## **5 CONDITIONS OF AWARD**

- 5.1 Full 'Conditions of Award' including conditions relating to transfer of funds, monitoring, and publicity and marketing are specified separately at Appendix A.

## **6 SERVICE AND FINANCIAL IMPLICATIONS**

- 6.1 There should be service and financial benefits in terms of reduced costs and resource implications on the Constabulary as a direct result of the work of Town Pastors in preventing public disorder and providing welfare support to vulnerable people.
- 6.2 The Town Pastor Business Case for 2017-18 states that *"Looking more closely at the cost of crime to individual agencies (Police, Criminal Justice System, NHS) one incident of 'violence against the person' is estimated to cost approximately £10,400\*, a 'serious wounding' incident is estimated to cost around £25,747\*, a wounding (serious and slight) approximately £9,790\* and a serious sexual offence can cost £36,952\*. If the Town Pastors help prevent just one of each of these crimes they would of saved £72,489. From Town Pastors stats figures, it is estimated that during the year April 2015-March, 2016, Town Pastors across Suffolk may have prevented over 1,200 incidents which were reported under Preventing/Reducing Crime, Personal Safety & Wellbeing and Medical Assistance.*
- \* 2010 figures – source  
[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/97813/IOM-phase2-costs-multipliers.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/97813/IOM-phase2-costs-multipliers.pdf)
- 6.3 A grant of £49,995 per annum is being requested to contribute to the overall running cost of £100,657 per annum to deliver the ten Town Pastor schemes in Suffolk and at Latitude. Detail of the requested PCC contribution to each scheme can be found in Appendix B.
- 6.4 Funding is used to pay the scheme co-ordinators for the four largest schemes (plus the new scheme in Leiston) and for running costs such as radios, training, supplies, uniforms and insurance.

## **7 RISKS**

- 7.1 There are no risks flowing from the consideration of this report.
- 7.2 An assessment of risk in delivery of the service has been undertaken. This assessment has considered the value of the grant sought, the duration of delivery and the grant recipient's history of delivery and ability to deliver. The monitoring arrangements outlined in the conditions of award reflect the fact that Town Pastors have delivered the service and regularly reported on activity and outcomes since 2014/15. Should there be any risk to the service being delivered, the grant recipient is required to notify the PCC.
- 7.3 The three year award is subject to the PCC's Home Office and MoJ grant allocation remaining the same, should there be any risk to continuation of three year funding, the PCC will make the Town Pastors service aware as soon as practicable.

## **8 RECOMMENDATIONS**

- 8.1 It is recommended that the PCC approves a grant of £49,995 per annum to Town Pastors for the period 1 April 2017 to 31 March 2020.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	YES
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	YES
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES
Have all relevant ethical factors been taken into consideration in developing this submission?	YES

#### APPROVAL TO SUBMIT TO THE DECISION-MAKER

##### Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature: 

Date 12 April 2017



A Crime and Disorder Reduction Grant is awarded to Town Pastors in accordance with the conditions detailed below.

1. The Purpose of Crime and Disorder Reduction Grants

1.1 The Police and Crime Commissioner can commission services that:

- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
- b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.

This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014.

1.2 The PCC will award a Crime and Disorder Reduction Grant of £49,995 per annum to Town Pastors for the period 1 April 2017 to 31 March 2020 (subject to the conditions contained herein and subject the PCCs grant allocations from the Home Office and MoJ staying the same).

1.3 The Grant is based upon the business case submitted to the PCC by Town Pastors. All projects and initiatives delivered by the grant recipient must clearly set out the success criteria (e.g. intended outcomes, milestones, risks, and measurable outcomes against the PCC's Police and Crime Objectives).

2. Conditions of Award

2.1 This award will apply for three years subject to the conditions. Payment of the award does not confer any ongoing obligation by the PCC to make payments to Town Pastors beyond 2017/18 if any of the conditions herein are not met.

- 2.2 To avoid a long term commitment the grant should not normally be utilised to fund posts. If, as an exception, it is proposed to fund posts, approval must be sought from the PCC.
- 2.4 The grant recipient may not use the award for any activities other than those set out in its business case or as approved in writing by the PCC.
- 2.5 The funds provided under this award may not be used to purchase capital items unless agreed with the PCC.

3. Bureaucracy

- 3.1 The grant recipient must be able to demonstrate that the grant is being managed in an efficient and effective manner, and are actively seeking to minimise bureaucracy and streamline processes in order to deliver the best possible outcomes. For these reasons funds may not be used towards any overheads/costs associated with the administration of Town Pastors, unless agreed with the PCC.

4. Transfer of funds

- 4.1 The grant recipient will invoice the PCC on a quarterly 'in arrears' basis, after which transfer of funds will be arranged.
- 4.2 Payment will be made within 21 working days of the receipt of a payment request and must be accompanied by the appropriate monitoring information.
- 4.3 Payment will not be made in advance of need. If the PCC reasonably believes that payment is being made in advance of need, the PCC may change the timing and/or the amount of any payments.
- 4.4 In order for any payment to be released, the PCC will require Town Pastors to:
- have accepted these conditions by signing and returning a copy of this Conditions of Award agreement,
  - have provided a communications plan,
  - have provided appropriate bank details, and
  - be in compliance of the terms of award.



5. Outputs/outcomes

- 5.1 The grant outputs and outcomes outlined in section 4 and Appendix B (categories) of the PCC Decision will be monitored and reported on. The continuation of this grant award over the three year period is subject to timely monitoring reports being received.

6 Monitoring

- 6.1 The grant recipient will formally provide an interim report on outputs and outcomes by 31 October 2017 and a year-end report on financial expenditure and outputs/outcomes will be presented to the PCC on or before 30 June 2018 and subsequent reports each October and June, until June 2020.
- 6.2 The PCC may require attendance at a public meeting of the PCC's Accountability and Performance Panel, on dates as determined by the PCC's Chief Executive. If this is the case the Chief Executive will advise the recipient.
- 6.3 The grant recipient must notify the PCC as soon as reasonably practicable if the organisation ceases to operate, the project does not go ahead or an underspend is forecast. Any underspend must be returned to the PCC.

7. Commissioning Principles

- 7.1 In the circumstances where Town Pastors commissions services from other bodies applications must be assessed (by Town Pastors) with good practice commissioning principles in mind (e.g. guidance on commissioning issued by the Association of Policing and Crime Chief Executives), and having due regard to equality, diversity and human rights issues.

8. Publicity and Marketing

- 8.1 By accepting the award the grant recipient makes a commitment to acknowledge the PCC's support publicly and must acknowledge their funding from the PCC in all their promotional work. Any recipients of funding via Town Pastors must display the PCC's logo in all publicity for the life of the initiative. Logo artwork can be provided upon request. The PCC will require confirmation in the form of examples of artwork that the PCC's branding has been displayed. Any exceptions must be agreed with the PCC.
- 8.2 The grant recipient will liaise with the PCC's Communications Manager to agree a communications plan.



9. Access to Information

- 9.1 The PCC expects reasonable access to any records and information held by the grant recipient for purposes associated with the award as well as its reasonable assistance should it be necessary for the PCC to complete any returns to the Home Office.
- 9.2 The PCC reserves the right to withhold all or any payments of the award if the PCC has reasonably requested information/documentation from Town Pastors and this has not been received by the PCC in the timescales reasonably required.

10. Miscellaneous

- 10.1 The grant recipient must be able to evidence appropriate safeguarding procedures for those using their services and have due regard for the Local Children Safeguarding Board policies and guidance. The grant recipient must ensure that its services, policies, training, recruitment, vetting and referral processes appropriately safeguard children and vulnerable adults.
- 10.2 The award may not be used to support or promote religious activity. This will not include inter-faith activity.
- 10.3 The grant recipient must ensure that all reasonable steps have been taken to ensure that it and anyone acting on its behalf complies with any applicable law for the time being in force (so far as binding on the recipient).
- 10.4 The grant recipient and its employees, shall be careful not to be subject to conflicts of interest.
- 10.5 The grant recipient shall ensure that third party recipients have adequate insurance coverage (including but not limited to public liability insurance) in place and shall provide evidence of such insurance to the PCC on request.
- 10.6 The PCC accepts no liability to the grant recipient or third party recipients for any costs, claims, damage or losses, however they are incurred, except for to the extent that they arise from personal injury or death which is caused by the PCC's negligence.

- 10.7 The grant recipient agrees to indemnify the PCC for any costs, claims, damages or losses which arises as a result of negligence by Town Pastors or out of any breach of any of the conditions of award.

11. Termination

- 11.1 This agreement may be terminated by either party giving the other at least three months' notice in writing.

## **ACCEPTANCE OF CRIME AND DISORDER REDUCTION GRANT**

Town Pastors accepts the offer of an award of £49,995 per annum from 1 April 2017 – 31 March 2020 and agrees to comply with the terms and conditions of the Grant on which the offer is made.

**On behalf of Town Pastors:**

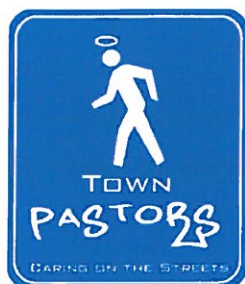
Signature	
Name:	
Position:	
Date:	

**Bank details for grant payment:**

Bank name:	
Branch name:	
Sort Code:	
Account name:	
Account number:	
Address:	
Postcode:	

**Signed on behalf of the POLICE AND CRIME COMMISSIONER FOR SUFFOLK:**

Signature	
Name:	
Position:	
Date:	



# SUFFOLK TOWN PASTORS

## PCC BUSINESS CASE 2017-2018

### Introduction and Background to scheme

The Town Pastor scheme began in Suffolk in June 2006 with a launch in Ipswich with 20 volunteers. Since then the Ipswich scheme has gone from strength to strength and now ten years later it has given rise to nine other schemes in Suffolk; in 2008, Bury St Edmunds launched its scheme, followed by Newmarket, Woodbridge, Sudbury and Stowmarket in 2009, Lowestoft and Felixstowe in 2010 and Haverhill in 2011; Leiston in 2016, bring the total to 10 schemes countywide.

Currently **538** volunteers are involved in the schemes across the county of Suffolk – 212 Town Pastors patrol the streets and are backed up with prayer teams of 326 people. All of these volunteers are Christians from all Church denominations, giving their time willingly and in most instances freely, but dedicated to serve all people without prejudice to colour, gender, sexual orientation, race, age or any other difference.

### Cost

Each scheme has its own budget and operating costs associated with it as detailed in the table below.

Five out of the ten schemes have co-ordinators who are paid (max 20 hours a week).

\* indicates those who have paid co-ordinators

	<b>BUDGET 17-18 Grant</b>	<b>% of total PCC grant</b>	<b>Budget Expenditure</b>
BURY ST. EDMUNDS*	£8,000	16.00%	£19,000
FELIXSTOWE*	£3,000	6.00%	£7,502
HAVERHILL	£1,220	2.44%	£3,780
IPSWICH*	£15,000	30.00%	£19,815
LEISTON*	£4,500	9.00%	£10,500
LOWESTOFT*	£12,000	24.00%	£13,153
NEWMARKET	£1,000	2.00%	£3,500
STOWMARKET	£700	1.40%	£4,012
SUDBURY	£900	1.80%	£1,570
WOODBIDGE	£700	1.40%	£1,825
LATITUDE FESTIVAL	£2,975	5.95%	£6,000
Town Pastors Central	£ -	0.00%	£10,000
<b>Total</b>	<b>£49,995.00</b>	<b>100%</b>	<b>£100,657</b>



## What is the role of a Town Pastor?

Town Pastors have a concern for their community, and particularly for young people, the poor and the vulnerable. Town Pastors are willing to engage with people where they are; both in terms of their immediate practical needs and their values and world-view.

The core role of a Town Pastor is not evangelistic, but is rather about listening to, caring for and helping people. It is about showing concern and offering assistance where appropriate, in a non-judgmental and unconditional way. Town Pastors seek to be a positive presence on the streets, available to offer support to vulnerable people, where appropriate to de-escalate potential trouble and generally to assist the police and other agencies.

Town Pastors are better placed to assist and potentially alleviate and defuse tense situations. They are a stress calming influence and not affiliated to the police, who can be regarded as authority figures. Town Pastors are independent volunteers, they are not authority figures or seen as a threat of enforcement, they operate as capable guardians looking out for vulnerable people, reducing risk of sexual crime, tending to those who are unwell and drunk and providing a pastoral ear to many different people, often in the streets and areas that the police do not routinely patrol.

Nearly all Town Pastors who are out on patrol and those back at prayer base, have access to a radio which is a vital and essential piece of equipment to enable good communication between teams and the prayer base. For the majority of the schemes this is the most expensive equipment expenditure. Throughout the patrol close radio contact is maintained with local borough and district council CCTV operators and through them with police and door staff. This two-way radio contact with CCTV operators is vital as it allows Town Pastors to be directed to certain areas where an incident is occurring and where their assistance is required. Pastors also report any incidents they encounter to the Operations Room.

Each scheme has one, two, or in the case of Ipswich three pairs of Town Pastors who patrol the nightclub, bar, and fast food outlet areas of town centres (from 10pm to 4am in some schemes). At the start of the shift the police may attend to give the Town Pastors a briefing of what's happening in the town. Before they go out on patrol, and at the end of each shift, prayers are said. At the end of the patrol shift log reports are completed and collated by the Team leader.

The Co-ordinator of each scheme is responsible for preparing the rotas for Town Pastors, Home and Base Prayer teams and overseeing that the reports are written up and submitted regularly.

All Town Pastors are trained volunteers who:

- Look out for and support vulnerable people, providing assistance where appropriate.
- Provide a presence of friendliness and care so people can enjoy their night out.
- Defuse potentially aggressive situations.
- Are available to people as listeners.
- Encourage safe behaviour for all.

- Foster good relationships between the public, the police, taxi drivers, door staff, other voluntary agencies and Local Authorities who are involved in managing the night time economy.

## **Town Pastors Crime and Disorder Reduction**

The Town Pastors are working in nearly every major night time economy (NTE) across the county. When we consider how the Town Pastors have had an effect on crime and disorder we can say that in real terms this is difficult to measure. What we do know however, is that the types of crime and disorder the Town Pastors will influence in their role, has fallen consistently across the county.

The types of incidents the Town Pastors are likely to influence are related to public disorder and anti-social behaviour (ASB). In general terms public order offences in the NTEs across Suffolk are mostly 'Public fear, alarm or distress ', around 70% of all public order incidents.

The Town Pastors have undoubtedly had a positive effect on the safety of people within the NTEs. Looking more closely at the cost of crime to individual agencies (police, Criminal Justice system, NHS) one incident of 'violence against the person' is estimated to cost approximately £10,400, a 'serious wounding' incident is estimated to cost around £25,747\*, other wounding approximately £9,790\* and a serious sexual offence can cost £36,952\*. If the Town Pastors help prevent just one of each of these crimes they would have saved £72,489\*. From Town Pastors stats figures, it is estimated that during the year April 2015-March, 2016, Town Pastors across Suffolk may have prevented over 1,200 incidents which were reported under Preventing/Reducing Crime, Personal Safety & Wellbeing and Medical Assistance.

\* 2010 figures – source [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/97813/IOM-phase2-costs-multipliers.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/97813/IOM-phase2-costs-multipliers.pdf)

Another example, using April 2015-March, 2016 statistics Town Pastors in Suffolk had 227 'Preventing / Reducing Crime' incidents, and 288 situations where police or CCTV were made aware of an incident/situation or persons of note. If out of these 515 examples, 50 crimes were prevented, and it cost approximately £120K to put someone through the justice system / cost of medical care for minor assault / police time related to the whole process, then a saving of £6M would be made by the Town Pastor interventions.

Town Pastors have supported the Latitude festival since 2011. Prior to the Town Pastors involvement with the event in 2010 ten serious crimes were reported. In 2011 three alleged sexual crimes took place in a staff area where the Town Pastors were not allowed to patrol. From 2012 till 2016 no serious crimes were reported.

## **At Latitude 2016**

20 Town Pastors were present over the festival period of Thursday to Sunday. They were assisted by 8 support staff (including those who covered the prayer base) and 31 volunteers who were available on a rota basis in the Town Pastor Marquee. The café function is self-funding, and proceeds from sales contribute towards the overall costs of Town Pastors activities at Latitude.

They recorded 663 actions including 107 individuals who were in specific need of support by the Festival Pastors. The main roles for the Town Pastors and also the support staff were as follows:

- Being a visible presence and thus helped to reduce crime and anti-social behaviour
- On arrival day they were at gates giving out safety leaflets and generally guiding people (including helping to pitch tents)
- Patrolling the camping areas chatting with people giving safety advice
- Patrolling the raves in wood until the early hours with many under-aged festival goers on the two busiest nights
- Praying in the prayer tent
- Helping with refreshments

## **Town Pastor Structure**

The Town Pastor charitable company limited by guarantee was created in June 2014 to centrally coordinate existing schemes. Their role is to resource and support existing schemes where appropriate or required, and allows combined capabilities to be collectively enhanced. It controls the franchise of the Town Pastor model in order that new initiatives can begin, the most recent being at Leiston. Each scheme remains independent but sends their quarterly statistics and fund raising needs to the central body. Local schemes can access central support with regard to items such as the facilitation of knowledge sharing and communication, training, and the maintenance of service quality.

Funds allocated by the PCC to the Town Pastors schemes will be distributed through the charitable company "Town Pastors" and restricted for use in designated Suffolk schemes.

Funding for the central Town Pastor scheme comes from the ten individual schemes in Suffolk to cover the Suffolk costs.

## Latest Scheme – Leiston

After undergoing training in November 2016, Town Pastors began patrolling in Leiston on Friday 16th December 2016. They were well received on the streets and introduced themselves at all the pubs.

There had long been a hope, both by the police and by the Suffolk Coastal District Council Community Safety Partnership (SCDC CSP) for a Town Pastor scheme here given the significant NTE associated crime and also ASB linked to young people in local parks. It is felt that the presence of Town Pastors will help reduce both categories. Initial plans developed with SCDC and using Suffolk County Council crime data show the new Town Pastors focussing on the NTE area based on the following figures:-

- a) 24% of Leiston's violent crime and criminal damage and 22% of ASB occur between 10pm and 4am on Friday and Saturday nights.
- b) 72% of violent crime taking place on Friday and Saturday nights happen on only 2 roads; the High Street and Station Road.

As in other Suffolk towns, Town Pastors in Leiston seek to be a friendly presence on the streets, helping to ensure the safety of people in the town. They are also additional 'capable guardians' thus reducing the risk of violent crime, criminal damage and ASB.

During an eventful shift, Town Pastors in Leiston alerted emergency services to a serious medical emergency which could have become a life-threatening situation. They were also involved in seeking to calm a very aggressive situation.

Initial set up costs were met by local donations and grants including £3,500 from within the 2015/16 Town Pastor grant from the PCC, and a further grant of £3,500 for the 2016/17 financial year. Town Pastors (Central) gave support and guidance to the new Management Committee and representatives from SCDC CSP during the set-up period.

The day-to-day running of Leiston Town Pastors is undertaken by a part-time paid co-ordinator.

## Statistics

The quarterly statistics will be made available to the PCC office and representatives of Town Pastors are willing to attend the PCC's accountability panel to report on the schemes and the use of PCC's money as required.

The current "stats categories" (see page 7) are now used by all the schemes and were developed in collaboration with the Police. These categories will be reviewed where possible to improve the quality of the data collected whilst trying to keep them as simple as possible for the volunteer Town Pastors. Each scheme also records qualitative data about incidents which can be accessed if necessary.



## **Current situation with Night-time Economy**

Over the eleven years that Town Pastor schemes have been running there continues to be a general reduction in overall trade within the night time economy, certainly in the major centres. Policing is more limited to a static presence outside larger premises, which means that Town Pastors encounter issues and potential incidences in the streets and alleyways away from the centres. They can often be the first on the scene of major incidents or else by their presence prevent those incidents.

The relationship with the trade and enforcement bodies continues to improve with the passing of time. The general public who use the night time economy now know and respect the Town Pastors. As a result they have a good overall feel of the night time activity.

Whilst overall demand is down the need is still very apparent and, if there is to be a recovery of the night time economy, there needs to be a continuous improvement in the services offered (all the businesses and agencies working positively together for a better experience by the users of the NTE). Town Pastors are a core part of that in providing care and safety within the Night Time Economy.

## **PCC Grant**

The grant from the PCC contributes towards the outgoings for Latitude and the ten Town Pastor schemes in Suffolk. See table on page 1.

These include costs of paid Coordinators (schemes with salaried staff are indicated with an asterisk), costs of radios and sometimes whole radio systems, training, supplies such as water and Freddo bars, uniforms, premises hire, insurance, fee for use of the Town Pastor franchise, stationary and other admin costs.

A breakdown of how the total request of £49,995 will be distributed is displayed on the first page of this business case. This is only an indication as the Finance Director in consultation with the Board of Directors may need to make adjustments as and when schemes actual income and expenditure becomes known.

# Town Pastors' Stats Categories



Stats show Town Pastor activities.

## 1. Personal Safety/Wellbeing

Examples: Escort people to taxi/bus etc. Reunite individuals with friends/family.  
Observe/monitor a situation - a lone female, a potentially aggressive situation etc.

## 2. Pastoral Care and Mental Health Issues

Examples: Any situation where a person wants to discuss problems they are facing in their lives - marriage/relationship issues, drug issues etc. or you have dealt with a person who has/or is suspected of having mental health issues, such as Post Traumatic Stress Disorder (Soldiers), depression etc.

## 3. Drunk and Incapable

Example: Providing care and support to anyone incapable of looking after themselves due to excessive alcohol consumption.

## 4. Medical Assistance/Welfare

Example: Providing medical or welfare assistance to any person (includes calling an ambulance)

## 5. Providing Water/Refreshment

Example: Providing water or chocolate to any person.

## 6. Juveniles

Example: Any person you engage with who is/or appears to be under 18.

## 7. Homeless (or presenting as homeless)

Example: This should be a record of the number of people presenting as homeless seen on the streets during the shift; people should be counted whether or not you had any interaction with them. The Team Leader should ensure that the same people aren't counted twice.

## 8. Domestic Tension or Violence – reporting or seeking to calm an incident

Example: Any incident between a couple that could become or has become violent where TP intervention takes place or the situation is referred to Police or CCTV.

## 9. Racial Tension – reporting or seeking to calm an incident

Example: Any incident of violence, abuse or threatening behaviour (verbal or physical) on the basis of an individual's race or ethnic background where Town Pastors witness, intervene or report.

## 10. Preventing/Reducing Crime - Calming Aggressive Situations

Examples: Using communication skills to defuse or prevent an incident/situation escalating and requiring Police intervention. Calming/assisting bystanders or those involved in fight/incident.

## 11. Alerting Police/CCTV

Examples: Alerting Police/CCTV to intervene at an incident/situation where 'Calming Aggressive Situation' was not appropriate or safe for Town Pastors to do so.  
Making CCTV and other radio users aware of incident/situation or persons of note.

## 12. Dangerous Items Removed (potential weapons)

Example: Safe removal/disposal of any item that could cause injury/harm or damage (includes bottles/glasses).

## 13. Alcohol Removed

Example: Safe removal/disposal of alcohol.

## 14. Drugs Related Incidents

Example: Safe removal of drugs (includes prescription or over the counter medicines) or drug related paraphernalia. Engaging with person(s) who has (or appears to have) taken drugs.

## 15. Non-Categorised Incidents

Example: Any incident you have dealt with that does not come within the above categories or descriptions, such as; taking a found bicycle to the Police Station. Finding a lost dog!