

ORIGINATOR: DEPUTY CHIEF EXECUTIVE

DECISION NO. 1-2016

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

SUBJECT: AWARD OF GRANT WAVENEY DOMESTIC VIOLENCE AND ABUSE FORUM

SUMMARY:

1. The Police and Crime Commissioner can commission services that:
 - a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
2. This report seeks approval to award a grant to Waveney Domestic Violence and Abuse Forum for the amount of £5,000 to continue the co-ordination of the forum's activities for the period 1 January 2016 to 31 March 2016.
3. The funding will enable the provision of victim services focussing on the Police and Crime Plan objectives to deal with domestic abuse and deliver high quality services to victims.

RECOMMENDATION:

1. It is recommended that the PCC approves a grant of £5,000 to Waveney Domestic Violence and Abuse Forum for the period 1 January 2016 to 31 March 2016.
2. Secondly it is recommended the PCC commits to an award of £20,000, for the financial year 2016/17, subject to review and agreement of output and outcomes measures.

APPROVAL BY THE POLICE AND CRIME COMMISSIONER

Signature

Tim Parmer

Date 5/01/2016.

DETAIL OF THE SUBMISSION

1 INTRODUCTION

- 1.1 The Police and Crime Commissioner can commission services that:
- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
- 1.2 This report seeks approval to award a grant of £5,000 to Waveney Domestic Violence and Abuse Forum to ensure continuity of domestic violence and abuse services in the Waveney area of Suffolk for the period 1 January 2016 to 31 March 2016.
- 1.3 The PCC is committed to ensuring victims have access to high quality services and is recommended to continue to support WDVAF in the 2016/17 financial year, subject to a review of output and outcome measures.

2 POLICE AND CRIME PLAN OBJECTIVES

- 2.1 Following the issue of the Police and Crime Plan 2013-2017 work has been on-going to develop a delivery plan to ensure that the Police and Crime Objectives and the Plan's principal themes will be achieved.
- 2.2 Within the Police and Crime Plan the PCC sets out a clear commitment to providing services that meet the needs of victims of crime and vulnerable people.
- 2.3 The themes within the Police and Crime Plan that this grant aims to address are to deal with domestic abuse and provide high quality services to victims.

3 WAVENEY DOMESTIC VIOLENCE AND ABUSE FORUM

- 3.1 Waveney Domestic Violence and Abuse Forum (WDVAF) is a registered UK Charity providing a holistic service to families affected by domestic abuse. Primarily set up as a forum of members to support individuals and organisations, WDVAF now offers a wide variety of support services, programme and advice for both professionals and clients.
- 3.2 The forum is involved in awareness raising and campaigning, providing specific programmes for victims and perpetrators and advice and guidance for professionals from other statutory and VCS bodies.
- 3.3 The PCC has provided funding to the Waveney Domestic Violence and Abuse Forum since January 2014 to support the Forum's part time co-ordinator who is responsible for the following:
- Initial point of contact (email and telephone), client signposting and support.
 - Awareness raising and campaigning.
 - Forum network meetings (six times a year) providing networking, training, information sharing and professional support to the membership of 102 in 2015 (representing over 45 organisations).

- Provision of programmes including Caring Dads, Freedom Programme, Who's In Charge.
 - Provision of Rape Crisis Counselling and Trauma Therapy.
- 3.4 The purpose of the grant is to ensure continuity of the WDVAF service in the Waveney area of Suffolk for the remainder of the financial year. The cessation of the co-ordinator post would represent a significant detriment to the Forum and the services provided to vulnerable people in Waveney.
- 3.5 WDVAF have submitted monitoring information to the Office of the Police and Crime Commissioner quarterly and attended the PCC's Accountability and Performance Panel as requested.

4 OUTPUTS/OUTCOMES

- 4.1 This grant award is made on the basis of financial and activity data being made available with a final report submitted to the PCC by 15 April 2016.
- 4.2 The following outputs and outcomes will be reported on in line with previous awards:
- Number of calls/emails received
 - Number of calls/emails responded to (including an assessment of those that are not answered)
 - Number of victims supported and how (advice/referral)
 - Courses delivered
 - Number of people supported through training (course type and outcomes)
 - Applications for grants submitted (including funds secured and for what purposes)
 - Number of victims who had not presented to the police
 - Details of work with other partners to deliver services
 - Completion of perception surveys by victims regarding the support provided by the Forum and the impact the service has had to help cope and recover.
- 4.3 A review of output and outcome measures will be undertaken in consultation with the Office of the Police and Crime Commissioner to inform future monitoring arrangements.

5 MISCELLANEOUS CONDITIONS OF AWARD

- 5.1 Full 'Conditions of Award' including conditions relating to transfer of funds, monitoring, and publicity and marketing are specified separately.
- 5.2 This award is a one-off award and outputs/outcomes should be delivered in the period 1 January 2016 to 31 March 2016.
- 5.3 The grant recipient may not use the award for any activities other than those set out in the Decision Paper or as approved in writing by the PCC.
- 5.4 The grant recipient must be able to demonstrate that they are managing the grant in an efficient and effective manner, and are actively seeking to minimise bureaucracy and streamline processes in order to deliver the best possible outcomes.
- 5.5 Payment will be made within 21 working days of the receipt of a payment request and must be accompanied by the appropriate monitoring information.
- 5.6 The PCC will not pay in advance of need. If the PCC reasonably believes that payment is being made in advance of need, the PCC may change the timing and/or the amount of any payments.
- 5.7 The grant recipient will provide an update on financial expenditure and outputs/outcomes to the PCC by 15 April 2016.
- 5.8 The grant recipient must notify the PCC as soon as reasonably practicable if the organisation ceases operation, the project does not go ahead, or if an underspend is forecast. Any underspend must be returned to the PCC.
- 5.9 By accepting the award from the PCC the grant recipient makes a commitment to acknowledge the PCC's support publicly and must acknowledge their funding from the PCC in all promotional work. Any recipients of funding must display the PCC's logo in all publicity for the life of the initiative. Logo artwork can be provided upon request. Any exceptions must be agreed with the PCC.
- 5.10 The grant recipient will liaise with the PCC's Communications Manager to agree a communications plan.
- 5.11 The grant recipient must be able to evidence appropriate safeguarding procedures for those using their services and have due regard for the Local Children Safeguarding Board policies and guidance. The grant recipient must ensure that its services, policies, training, recruitment, vetting and referral processes appropriately safeguard children and vulnerable adults.
- 5.12 The grant recipient shall ensure that third party recipients have adequate insurance coverage (including but not limited to public liability insurance) in place and shall provide evidence of such insurance to the PCC on request.
- 5.13 The PCC accepts no liability to the grant recipient or any third party recipients for any costs, claims, damage or losses, however they are incurred, except for to the extent that they arise from personal injury or death which is caused by the PCC's negligence.
- 5.14 The grant recipient agrees to indemnify the PCC for any costs, claims, damages or losses which arise as a result of negligence by the grant recipient or out of any breach of any of the conditions of award.

6 SERVICE AND FINANCIAL IMPLICATIONS

- 6.1 The award of this grant mitigates the risk of reduced services for victims of domestic violence and abuse to the most vulnerable victims in the Waveney area.

7 RISKS

- 7.1 There are no risks flowing from the consideration of this report.
- 7.2 An assessment of risk in delivery of the service has been undertaken. This assessment has considered the value of the grant sought, the duration of delivery and the grant recipient's history of delivery and ability to deliver. The monitoring arrangements outlined in the conditions of award reflect the fact that WDVAF have successfully provided the service over a period of years and have delivered satisfactory monitoring reports to the PCC. Should there be any risk to the service being delivered the grant recipient is required to notify the PCC.
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8 RECOMMENDATIONS

- 8.1 It is recommended that the PCC approves a grant of £5,000 to Waveney Domestic Violence and Abuse Forum for the period 1 January 2016 to 31 March 2016.
- 8.2 Secondly it is recommended the PCC commits to an award of £20,000, for the financial year 2016/17, subject to review and agreement of output and outcomes measures.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	YES
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES
Have human resource implications been considered?	YES
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES
Has communications advice been sought on areas of likely media interest and how they might be managed?	YES
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	YES
Have all relevant ethical factors been taken into consideration in developing this submission?	YES

APPROVAL TO SUBMIT TO THE DECISION-MAKER

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:

Date

4 January 2016