



Delegations made by the Chief Executive under paragraph 3.4.1. comprise:

1. The Head of Commissioning and Governance is authorised to deputise for the Chief Executive as Monitoring Officer as and when required.
2. The Head of Commissioning and Governance and the Chief Finance Officer are authorised to execute all contracts, agreements and other legal instruments either in writing or by affixing and attesting the Common Seal of the PCC, on behalf of the PCC in accordance with any decisions made by or on behalf of the PCC.
3. The Head of Communication and Assistant Chief Executive is authorised to deputise for the Chief Executive, apart from as Monitoring Officer, in his absence as required. If the Chief Executive and Head of Communication and Assistant Chief Executive are both absent the Head of Commissioning and Governance, the Head of Policy and Performance and the Chief Finance Officer are authorised to deputise for the Chief Executive, apart from as Monitoring Officer.
4. The Correspondence and Complaints Review Officer and Head of Policy and Performance are authorised to take all necessary steps to progress and determine reviews arising pursuant to the Police Reform Act 2002, the Policing and Crime Act 2017 and the Police (Complaints and Misconduct) Regulations 2020.
5. The Correspondence and Complaints Review Officer is authorised to take all necessary actions to progress appeals on behalf of the PCC under the Police Appeals Tribunals Rules 2012 and 2020 whichever is appropriate, with the exception of determining Tribunal composition and which will be reserved to the Chief Executive or Head of Communication and Assistant Chief Executive.

The roles described above are as set out in the structure chart for the Office of the PCC for Suffolk.