

**ORIGINATOR: HEAD OF PORTFOLIO
MANAGEMENT OFFICE**

DECISION NUMBER: 8 – 2025

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

**SUBJECT: TERMINATION OF THE JOINT SHARED SERVICES TRANSACTIONAL
CENTRE SECTION 22A COLLABORATION AGREEMENT**

SUMMARY:


1. The Joint Shared Services Transactional Centre Section 22A Collaboration Agreement expires 30 September 2025.
2. The functions and responsibilities of the Joint Shared Services Transactional Centre are now undertaken by the Joint Finance Department and the Joint People Directorate and are incorporated into these agreements.
3. In accordance with Section 8, the request for immediate termination of the of the Joint Shared Services Transactional Centre Section 22A Collaboration Agreement is presented for PCC consideration and approval.

RECOMMENDATION:

It is recommended that the Chief Executive of the Office of the Police and Crime Commissioner is authorised to execute the Agreements to Collaborate (under Section 22A of the Police Act 1996).

APPROVAL BY: PCC

The recommendation set out above is agreed.

Signature: 

Date: 28 February 2025

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION:

- 1.1 Termination of the Joint Shared Services Transactional Centre Section 22A Collaboration Agreement is requested by the Norfolk and Suffolk Chief Constables and OPCCs in accordance with Section 8 of the Agreement.
- 1.2 Norfolk and Suffolk Chief Constables and OPCCs agreed to collaborate under a Section 22A agreement with a Joint Shared Services Transactional Centre Section in October 2020 in the interests of efficiency and effectiveness.
- 1.3 Following review and restructure, the functions and responsibilities of the Joint Shared Services Transactional Centre have moved and are now undertaken by the Joint Finance Department and the Joint People Directorate. The agreements for these existing joint units have recently been updated to reflect the changes.
- 1.4 The basis of the Joint Shared Services Transactional Centre Section 22A Collaboration Agreement no longer exists and it can therefore be terminated forthwith.

2. FINANCIAL IMPLICATIONS:

- 2.1 There are no known additional financial or other resource implications for the continued collaboration of the People Directorate function.


3. OTHER IMPLICATIONS AND RISKS:

- 3.1 There are no known other implications and risks associated with the continued collaboration of the People Directorate function.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	No
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	No
Has communications advice been sought on areas of likely media interest and how they might be managed?	No
Have all relevant ethical factors been taken into consideration in developing this submission?	Yes

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

APPROVAL TO SUBMIT TO THE DECISION-MAKER

<p>Acting Chief Executive</p> <p>I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.</p> <div style="text-align: center;">  </div> <div style="display: flex; justify-content: space-between;"> <div> <p>Signature:</p> </div> <div> <p>Date: 28 February 2025</p> </div> </div>	
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