

ORIGINATOR: ASSISTANT CHIEF OFFICER

PAPER NO: AP25/11

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 7 March 2025

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 31 JANUARY 2025

SUMMARY:

1. This report supports objective 1 of the PCC's Police and Crime Plan to deliver an efficient and effective police force in Suffolk. It presents the financial overview of the PCC Revenue Budget, Constabulary Revenue Budget and Capital Budget and PCC Investments and Reserves as at 31 January 2025.
2. The Group is forecasting a revenue underspend of £2.968m, comprising of underspends within the Constabulary of £2.841m and within OPCC of £0.127m.
3. The capital position is currently forecast to be underspent by £1.142m.
4. This is a month 10 report presenting outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. The PCC is asked to consider the progress made by the Constabulary and raise issues with the Chief Constable as appropriate to the PCC's role in holding the Chief Constable to account.

1. OVERVIEW

1.1 Based on the position as at 31 January 2025, the Suffolk Group Revenue Budget is forecast to underspend by £2.968m at year end (Appendix A) and its capital budget is forecast to be underspent by £1.142m.

1.2 The high level summary is as follows:

	Budget 2024/25 £000	Outturn 2024/25 £000	(Over)/ Under Spend £000
Officer of the Police and Crime Commissioner for Suffolk	1,033	906	127
PCC Commissioning	860	860	-
Chief Constable Operational Spending	170,993	168,152	2,841
Transfer from Reserves (Constabulary)	(286)	(286)	-
Chief Constable Operational Spending (net)	170,707	167,866	2,841
Capital Financing	5,157	5,157	-
Transfer from Reserves	(1,995)	(1,995)	-
Capital Financing (net)	3,162	3,162	-
Specific Government Grants	(13,062)	(13,062)	-
Transfer to Reserves	285	285	-
Total Revenue Expenditure	162,985	160,017	2,968
Capital Expenditure	6,986	5,844	1,142

2 PCC REVENUE BUDGET

- 2.1 The Office of the PCC Budget for 2024/25 is £1,033k (Appendix A (i)). The forecast year-end position is an underspend of £127k due to pay and employment costs (£77k), contingency budget (£30k), supplies and services (£3.5k) and income (£17k), offset by a small forecast overspend in non-pay costs (£1k).
- 2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £3.6m in total for 2024/25 (Appendix A (ii)). The breakdown of this is below.
- 2.3 Funding of £1.7m has been provided by the Ministry of Justice for 2024/25. The budget was allocated to the following purposes:
- £878k Core Grant funding for victim services. This funding is allocated to Norfolk and Suffolk Victim Care, the Suffolk IDVA service and specialist services to support victims of Child Sexual Abuse. The funding also contributes to the salary of the OPCC Commissioning and Policy Officer who ensures delivery of MOJ victim services.
 - £204k for additional Independent Domestic Violence Advisors (IDVAs) and £324k for Independent Sexual Violence Advisors (ISVAs). There is a forecast £35k underspend in this funding stream due to the "Health IDVA" grant ending earlier in the year. This funding is ringfenced and cannot be allocated to other services. Underspend will be returned to the Ministry of Justice at the year end.
 - £263k for specialist services supporting victims Domestic Abuse (DA) and Sexual Violence (SV). The forecast is for this funding stream to be fully utilised.
- 2.4 Year 2 of the Home Office grant for local delivery of DA Perpetrator Programmes is £332k. This funding is to contribute to activity undertaken by the Constabulary's DA Perpetrator Unit, support delivery of the Venta programme delivered by local charity Iceni and provide additional victim support. The forecast underspend on the grant is expected to be £52k which will not be claimed from the Home Office. This predominantly relates to delays in recruitment to new posts.
- 2.5 The Home Office has allocated funding of £397k for specified authorities for delivery of the Serious Violence Duty in the year to 31st March 2025. Specified authorities must decide how to spend the funding in relation to delivering the duty. The PCC will claim against the grant within the year for specified authorities, following approval by the Suffolk Serious Violence Duty Partnership. The PCC is expecting to claim the total grant within the year for specified authorities, following approval by the Suffolk Serious Violence Duty Partnership.
- 2.6 The Home Office has awarded the PCC a grant of £355k for delivery of three projects under the Safer Streets Round 5 funding in Year 2. It is forecast that the full grant amount for year 2 will be claimed.
- 2.7 The PCC commissioning budget of £860k supports crime and disorder reduction and additional victim services. As in previous years, £300k has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes. After three grant panels, there is £74k remaining in the fund. The final panel will be held in March 2025.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £2.841m as at month 10 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2024/25	Forecast 2024/25	(Over)/ Under Spend
	£000	£000	£000
Pay Related Costs	145,133	143,605	1,528
Other Employee Costs	1,734	1,947	(213)
Property Related Costs	11,450	11,327	123
Transport	2,880	3,043	(162)
Supplies and Services	14,473	15,123	(650)
Third Party Payments	2,820	2,840	(20)
Corporate including contingency and inflation	1,101	1,101	0
Income	(8,598)	(10,833)	2,236
Total	170,993	168,152	2,841

3.2 Pay Related Costs

- 3.2.1 The forecast underspend of £1.315m includes reduced officer costs based on the officer FTE for the year and an estimated refund of National Insurance costs in relation to apprenticeships, together with an underspend in police staff costs due to vacancies, offset by additional costs in relation to police overtime and pension costs.
- 3.2.2 This position includes costs to maintain officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have provided a specific grant of £3.828m which is ringfenced and is accessed only if the Constabulary maintains its officer headcount at or above 1,425 which is the agreed baseline including its share of the 20,000 national additional officers. Furthermore, Suffolk is eligible for funding of £48k per officer for 22 officers within the maintenance headcount, see paragraph 5.1.

3.3 Other Non-Pay Costs

- 3.3.1 The forecast overspend of £0.709m primarily relates to legal costs (civil protection orders), insurance (employer's liability), car allowances, vehicle repairs, hotel accommodation, catering, cleaning, subsistence and dangerous dog act costs, offset by underspends in building maintenance, utilities, vehicle insurance, vehicle fuel, equipment and ICT due to reduced costs in respect of operational communications.

3.4 Income

- 3.4.1 The forecast surplus of £2.236m includes additional income as a result of investment interest and reimbursement of costs (subcontracting income in relation to student training and charges for police services).

4 SAVINGS

- 4.1 The total planned savings requirement for 2024/25 is £1.331m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5. SPECIFIC GRANTS

- 5.1 The budget of £13.062m relates to Home Office funding for PFI and other specific grants. It is anticipated that these grants will be received in full. This includes the additional recruitment top up grant of £1.056m, £48k per officer for 22 officers. The PUP grant of £3.828m will be received assuming the maintenance headcount of 1,425 is reached. Headcount as at 30 September was confirmed at 1429, 4 above the target, therefore no penalties have been incurred at the first Uplift reporting period. The workforce plan currently assumes headcount of 1,446 as at 31 March 2025, 21 above the target, therefore the full PUP grant is forecast.

6. TRANSFERS TO AND FROM RESERVES

The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
Capital Programme Funding from Reserves	(1,995)	(1,995)	-
Constabulary:			
Carry Forward from 2023/24	(286)	(286)	-
Transfer from Reserves (Constabulary)	(286)	(286)	-
General Reserve	285	285	-
Transfer to Reserves	285	285	-
Total transfer from Reserves	(1,996)	(1,996)	-

7. CAPITAL PROGRAMME

- 7.1 The capital budget for 2024/25 is £5.986m, comprising the current programme of approved schemes of £4.445m and slippage from 2023/24 of £0.679m, plus transfers from Table B for Incident Management software upgrade (£0.044m), RFID Readers (£0.028m), FCIU Laser Scanners (£0.065m), Mobile Workflow (£0.016m), DFU Storage (£0.257m), Public Order Shields (£0.018m) and Video Conferencing (£0.004m), Sexual Assault Referral Centre Improvements (£1.000m) plus £0.430m brought forward for investment in the replacement of the virtualised / Private Cloud environment. A summary of capital schemes is provided at Appendix B.
- 7.2 The forecast position at year end is currently forecast to underspend by £1.142m due to slippage of Estates schemes, vehicles, ICT replacement schemes and ICCS tech refresh.

	Budget 2024/25	Forecast 2024/25	(Over)/ Under Spend
	£000	£000	£000
Slippage from 2023/24	679		
Table A – schemes approved for immediate start 1 April 2024	6,307		
Total Capital Programme	6,986	5,843	1,142
Table B – schemes requiring a business case or further report to PCC(s) for approval	6,833		
Total	13,819		

8. INVESTMENTS AND PRUDENTIAL INDICATORS

- 8.1 At the end of January, investments totalled £35.7m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP				
LIMITS		BALANCE	RATE	MATURITY DATE
£10,000,000	Lloyds Bank	£2,423,893	4.62%	-
£10,000,000	Barclays Bank	£0	-	-
£10,000,000	Santander UK	£250,000	3.06%	-
£10,000,000	Al Rayan Bank	£4,000,000	4.90%	17/02/25
£10,000,000	Goldman Sachs	£5,000,000	4.79%	15/01/25
£10,000,000	DBS Bank Ltd	£3,000,000	4.75%	07/07/25
		£7,000,000	4.79%	10/03/25
£10,000,000	CCLA	£4,000,000	4.71%	-
£10,000,000	Norfolk PCC	£10,000,000	4.71%	
	TOTAL	£35,673,893		

9. FINANCIAL IMPLICATIONS

9.1 As per the report.

10. OTHER IMPLICATIONS AND RISK

10.1 There are no other implications and risks.

Corporate Monitoring Report at 31 January 2025 SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	145,918	119,697	144,313	1,605
Other Employee Costs	1,738	1,216	1,952	(214)
Property Related	11,452	8,285	11,330	122
Transport Related	2,889	2,031	3,051	(163)
Supplies and Services	18,290	15,068	18,965	(675)
Third Party Payments	2,820	1,706	2,840	(20)
Capital Financing	5,157	165	5,157	(0)
Contingencies	1,131	0	1,101	30
Movement to / from Reserves	(1,996)	0	(1,996)	(0)
TOTAL EXPENDITURE	187,398	148,168	186,712	686
Grant, Trading and Reimbursed Income	(24,413)	(16,082)	(26,695)	2,282
TOTAL INCOME	(24,413)	(16,082)	(26,695)	2,282
NET INCOME/EXPENDITURE	162,985	132,086	160,017	2,968

Appendix A (i)

Corporate Monitoring Report at 31 January 2025 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	759	523	681	78
Other Employee Costs	4	5	5	(1)
Property Related	2	2	3	(1)
Transport Related	8	6	9	(0)
Supplies and Services	229	19	226	4
Contingencies	30	0	0	30
Total OPCC	1,033	555	923	110
Movement to / from Reserves	(1,996)	0	(1,996)	0
TOTAL EXPENDITURE	(963)	555	(1,073)	110
TOTAL INCOME	(13,062)	(8,077)	(13,079)	17
NET INCOME/EXPENDITURE	(14,025)	(7,522)	(14,152)	127

Appendix A (ii)

Corporate Monitoring Report at 31 January 2025 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full Year Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000
Pay and Employment Costs	26	23	27	(1)
Supplies and Services	3,587	2,373	3,500	87
TOTAL EXPENDITURE	3,614	2,395	3,527	86
TOTAL INCOME	(2,754)	(2,149)	(2,667)	86
NET INCOME/EXPENDITURE	860	247	860	-

Corporate Monitoring Report at 31 January 2025 Suffolk Constabulary CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	145,133	119,151	143,605	1,528
Other Employee Costs	1,734	1,211	1,947	(213)
Property Related	11,450	8,282	11,327	123
Transport Related	2,880	2,025	3,043	(162)
Supplies and Services	14,473	12,677	15,123	(650)
Third Party Payments	2,820	1,706	2,840	(20)
Capital Financing	5,157	165	5,157	(0)
Contingencies	1,101	0	1,101	0
TOTAL EXPENDITURE	184,747	145,218	184,142	605
Grant, Trading and Reimbursed Income	(8,598)	(5,856)	(10,833)	2,236
TOTAL INCOME	(8,598)	(5,856)	(10,833)	2,236
NET INCOME/EXPENDITURE	176,150	139,361	173,309	2,841

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE Monitoring Summary 2024/25					
	Slippage from 2023/24	Current Budget - Table A	Total Budget	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000	£000
Estates	101	1,516	1,617	1,167	450
Information, Communication and Technology	214	473	687	488	199
Vehicles and Equipment	36	1,678	1,714	1,570	144
Joint Schemes	328	2,640	2,968	2,619	349
Total	679	6,307	6,986	5,844	1,142

SUFFOLK ONLY											
PROJECT	Requested Slippage (23/24)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Previous Under/Over(-)	Table A Slippage	Table B Slippage
Estates											
Carbon Management	63,500	105,000	-	168,500	65,994	18,846	139,858	28,642	-	28,642	-
PHQ Review	-	100,000	-	100,000	39,000	11,500	100,000	-	-	-	-
Estates Downsizing - Stowmarket	-	-	-	-	25,723	27,914	53,636	(53,636)	(53,636)	-	-
Estates Downsizing - Mildenhall Hub	-	-	-	-	(47,171)	47,171	-	-	-	-	-
Estates Downsizing - Sudbury	27,776	-	-	27,776	11,106	395	27,776	-	-	-	-
Ipswich NE Accommodation - Rhodes House	-	-	-	-	(24,353)	24,353	-	-	-	-	-
Martlesham PHQ - L&D Accommodation	-	-	-	-	4,642	1,027	-	-	-	-	-
SARC Improvements	-	1,000,000	-	1,000,000	51,393	872,537	725,000	275,000	-	275,000	-
Lowestoft PS Refurbishment	-	99,716	-	99,716	96,630	3,086	99,716	-	-	-	-
Operational Accommodation	-	-	200,000	-	-	-	-	-	-	-	200,000
PHQ Modernisation	-	-	5,000,000	-	-	-	-	-	-	-	5,000,000
Major Planned Maintenance Works	-	200,284	-	200,284	-	-	-	200,284	53,636	146,648	-
PSU Review	-	-	750,000	-	-	-	-	-	-	-	750,000
SALTO Renewals	10,000	11,000	-	21,000	-	-	21,000	-	-	-	-
	101,276	1,516,000	5,950,000	1,617,276	222,964	1,006,828	1,166,986	450,290	(0)	450,290	5,950,000
ICT											
ICT Replacements - Desktop Services	193,702	333,200	-	526,902	177,871	79,491	376,902	150,000	100,000	150,000	-
ICT Replacements - Communications	10,000	90,000	-	100,000	14,100	46,986	61,086	38,914	50,000	38,914	-
ANPR Vehicle Kit Refresh	10,000	50,000	-	60,000	1,058	-	50,000	10,000	10,000	10,000	-
	213,702	473,200	-	686,902	193,029	126,477	487,988	198,914	160,000	198,914	-
Equipment & Vehicles											
Bury PIC In cell Tech	-	-	-	-	-	-	-	-	-	-	-
Vehicle Replacements	35,822	1,678,000	-	1,713,822	661,097	986,242	1,569,822	144,000	-	144,000	-
Command Platform Vehicles	-	-	-	-	74,299	-	-	-	-	-	-
	35,822	1,678,000	-	1,713,822	735,396	986,242	1,569,822	144,000	-	144,000	-
Grant & Additional Revenue Funding											
Sizewell C Vehicles and Equipment	-	-	-	-	238,194	8,857	-	-	-	-	-
Brightwell Lakes Safety Cameras (Safecam) - Suffolk	-	-	-	-	-	117,369	-	-	-	-	-
	-	-	-	-	238,194	126,227	-	-	-	-	-
	350,800	3,667,200	5,950,000	4,018,000	1,389,582	2,245,774	3,224,796	793,204	160,000	793,204	5,950,000
Suffolk Capital Projects	350,800	3,667,200	5,950,000	4,018,000	1,389,582	2,245,774	3,224,796	793,204	160,000	793,204	5,950,000
Suffolk Share of Joint Projects	327,819	2,640,372	883,582	2,968,191	471,588	308,040	2,618,903	349,288	164,363	334,643	199,869
	678,619	6,307,572	6,833,582	6,986,191	1,861,171	2,553,813	5,843,699	1,142,492	324,363	1,127,847	6,149,869
	13,819,774										

JOINT										
PROJECT	Requested Slippage (23/24)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Table B Slippage
ICT										
Joint ICT Replacements - Servers	155,000	1,937,000	-	2,092,000	1,948,001	62,347	1,948,001	143,999	143,999	-
ICT Replacements - Network	135,288	1,261,878	-	1,397,166	565,669	217,440	1,118,166	279,000	196,000	-
Microwave Refresh	23,565	27,000	-	50,565	23,565	21,524	50,565	-	-	-
ANPR Cameras	-	210,000	-	210,000	-	199,975	210,000	-	-	-
CCR Telephony	-	-	-	-	8,640	35,221	8,640	(8,640)	-	-
Genie/Clearcore	-	-	100,000	-	-	-	-	-	-	100,000
Video Conferencing	1,713	10,000	-	11,713	11,490	0	11,490	223	-	-
Digital Recording/Streaming	56,174	-	-	56,174	12,032	-	32,174	24,000	24,000	-
Mobile Device Replacement Programme	36,000	200,000	-	236,000	3,938	184,538	188,475	47,525	-	-
BWV Device Replacement Programme	30,000	166,095	-	196,095	194,235	-	194,235	1,860	-	-
Mobile Workflow	66,866	67,000	143,500	133,866	75,559	45,249	120,808	13,058	-	99,470
Digital Asset Management System & BRC	-	-	154,684	-	15,717	6,736	-	-	-	-
DFU Storage Expansion	-	589,000	411,000	589,000	519,267	38,063	589,000	-	-	250,000
Tranman Refresh	-	-	-	-	54,878	-	-	-	-	-
ERP Upgrade Project	51,000	-	-	51,000	785	-	51,000	-	-	-
Access Management Software	41,393	-	-	41,393	-	-	41,393	-	-	-
DMS Upgrade	34,667	-	-	34,667	2,488	38,745	34,667	-	-	-
Skills Module	-	45,000	77,040	45,000	-	-	45,000	-	-	-
ESN	-	-	-	-	27,712	-	-	-	-	-
eRecruitment	41,435	-	10,000	41,435	21,902	8,000	41,435	-	-	10,000
E-PDR	9,000	-	-	9,000	-	-	9,000	-	-	-
Incident Management Software Upgrade	-	100,848	(0)	100,848	36,163	9,899	83,554	17,294	17,294	-
CDG Phase 2 - Data Warehousing	59,507	-	-	59,507	-	-	29,507	30,000	30,000	-
Learning Management System (LMS)	-	-	-	-	-	132,985	-	-	-	-
Automatic Vehicle Location System (AVLS)	-	205,000	-	205,000	-	204,927	411,000	(206,000)	-	-
ICCS Tech Refresh	-	995,000	-	995,000	-	894,373	537,000	458,000	358,000	-
Efficiency Initiatives Various	-	-	640,000	-	-	-	-	-	-	-
Airwave Handset Audit Software	-	-	180,000	-	-	-	-	-	-	-
Equipment & Other										
Forensic Services Cameras	12,000	-	-	12,000	10,325	-	10,325	1,675	-	-
RFID Readers	-	64,000	-	64,000	63,299	-	64,000	-	-	-
FCIU Laser Scanners	-	150,000	-	150,000	147,924	-	147,924	2,076	-	-
Public Order Shields	-	42,000	-	42,000	-	-	42,000	-	-	-
Firearms Various	-	-	49,000	-	-	-	-	-	-	-
PSU Training Premises	-	-	100,000	-	-	-	-	-	-	-
Forensic Case Management System	-	-	166,000	-	-	-	-	-	-	-
Grant & Additional Revenue Funding										
Computer Hardware Revenue Funded	-	-	-	-	1,108	-	1,108	(1,108)	-	-
TOTAL	753,608	6,069,821	2,031,224	6,823,429	3,745,326	2,108,400	6,020,467	802,962	769,293	459,470
Joint Capital Projects Norfolk	425,789	3,429,449	1,147,642	3,855,238	3,273,737	1,800,360	3,401,564	453,674	434,650	259,601
Joint Capital Projects Suffolk	327,819	2,640,372	883,582	2,968,191	471,588	308,040	2,618,903	349,288	334,643	199,869
	753,608	6,069,821	2,031,224	6,823,429	3,745,326	2,108,400	6,020,467	802,962	769,293	459,470
		6,823,429								