

ORIGINATOR: ASSISTANT CHIEF OFFICER

PAPER NO: AP25/02

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 17 January 2025

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 30 NOVEMBER 2024

SUMMARY:

1. This report supports objective 1 of the PCC's Police and Crime Plan to deliver an efficient and effective police force in Suffolk. It presents the financial overview of the PCC Revenue Budget, Constabulary Revenue Budget and Capital Budget and PCC Investments and Reserves as at 30 November 2024.
2. The Group is forecasting a revenue underspend of £2.867m, comprising of underspends within the Constabulary of £2.724m and within OPCC of £0.143m.
3. The capital position is currently forecast to be underspent by £0.291m.
4. This is a month 8 report presenting outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. The PCC is asked to consider the progress made by the Constabulary and raise issues with the Chief Constable as appropriate to the PCC's role in holding the Chief Constable to account.

1. OVERVIEW

1.1 Based on the position as at 30 November 2024, the Suffolk Group Revenue Budget is forecast to underspend by £2.867m at year end (Appendix A) and its capital budget is forecast to be underspent by £0.291m.

1.2 The high level summary is as follows:

	Budget 2024/25 £000	Outturn 2024/25 £000	(Over)/ Under Spend £000
Officer of the Police and Crime Commissioner for Suffolk	1,033	890	143
PCC Commissioning	860	860	-
Chief Constable Operational Spending	170,667	167,943	2,724
Transfer from Reserves (Constabulary)	(286)	(286)	-
Chief Constable Operational Spending (net)	170,381	167,657	2,724
Capital Financing	5,483	5,483	-
Transfer from Reserves	(1,995)	(1,995)	-
Capital Financing (net)	3,488	3,488	-
Specific Government Grants	(13,062)	(13,062)	-
Transfer to Reserves	285	285	-
Total Revenue Expenditure	162,985	160,118	2,867
Capital Expenditure	5,556	5,265	291

2 PCC REVENUE BUDGET

- 2.1 The Office of the PCC Budget for 2024/25 is £1,033k (Appendix A (i)). The forecast year-end position is an underspend of £143k due to pay and employment costs (£107k), contingency budget (£30k) and income (£17k), offset by a forecast overspend in non-pay costs (£11k).
- 2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £3.6m in total for 2024/25 (Appendix A (ii)). The breakdown of this is below.
- 2.3 Funding of £1.7m has been provided by the Ministry of Justice for 2024/25. The budget was allocated to the following purposes:
- £878k Core Grant funding for victim services. This funding is allocated to Norfolk and Suffolk Victim Care, the Suffolk IDVA service and specialist services to support victims of Child Sexual Abuse. The funding also contributes to the salary of the OPCC Commissioning and Policy Officer who ensures delivery of MOJ victim services.
 - £204k for additional Independent Domestic Violence Advisors (IDVAs) and £324k for Independent Sexual Violence Advisors (ISVAs).
 - £263k for specialist services supporting victims Domestic Abuse (DA) and Sexual Violence (SV).
- 2.4 Year 2 of the Home Office grant for local delivery of DA Perpetrator Programmes is £332k. This funding is to contribute to activity undertaken by the Constabulary's DA Perpetrator Unit, support delivery of the Venta programme delivered by local charity Iceni and provide additional victim support.
- 2.5 The Home Office has allocated funding of £397k for specified authorities for delivery of the Serious Violence Duty in the year to 31st March 2025. Specified authorities must decide how to spend the funding in relation to delivering the duty. The PCC will claim against the grant within the year for specified authorities, following approval by the Suffolk Serious Violence Duty Partnership.
- 2.6 The Home Office has awarded the PCC a grant of £355k for delivery of three projects under the Safer Streets Round 5 funding in Year 2.
- 2.7 The PCC commissioning budget of £860k supports crime and disorder reduction and additional victim services. As in previous years, £300k has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £2.724m as at month 8 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2024/25	Forecast 2024/25	(Over)/ Under Spend
	£000	£000	£000
Pay Related Costs	144,472	143,100	1,373
Other Employee Costs	1,706	1,865	(159)
Property Related Costs	11,450	11,375	75
Transport	2,868	3,030	(163)
Supplies and Services	14,034	14,468	(433)
Third Party Payments	2,729	2,771	(42)
Corporate including contingency and inflation	1,633	1,633	-
Income	(8,224)	(10,299)	2,074
Total	170,667	167,943	2,724

3.2 Pay Related Costs

- 3.2.1 The forecast underspend of £1.213m includes reduced officer costs based on the officer FTE for the year and an estimated refund of National Insurance costs in relation to apprenticeships, together with an underspend in police staff costs due to vacancies, offset by additional costs in relation to police overtime and pension costs.
- 3.2.2 This position includes costs to maintain officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have provided a specific grant of £3.828m which is ringfenced and is accessed only if the Constabulary maintains its officer headcount at or above 1,425 which is the agreed baseline including its share of the 20,000 national additional officers. Furthermore, Suffolk is eligible for funding of £48k per officer for 22 officers within the maintenance headcount, see paragraph 5.1.

3.3 Other Non-Pay Costs

- 3.3.1 The forecast overspend of £0.563m primarily relates to legal costs (civil protection orders), insurance (employer's liability), car allowances, hotel accommodation, catering, subsistence and dangerous dog act costs, offset by underspends in building maintenance, vehicle repairs, vehicle insurance, vehicle fuel and ICT due to reduced costs in respect of operational communications.

3.4 Income

- 3.4.1 The forecast surplus of £2.074m includes additional income as a result of investment interest and reimbursement of costs (subcontracting income in relation to student training and charges for police services).

4 SAVINGS

- 4.1 The total planned savings requirement for 2024/25 is £1.331m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5. SPECIFIC GRANTS

- 5.1 The budget of £13.062m relates to Home Office funding for PFI and other specific grants. It is anticipated that these grants will be received in full. This includes the additional recruitment top up grant of £1.056m, £48k per officer for 22 officers. The PUP grant of £3.828m will be received assuming the maintenance headcount of 1,425 is reached. Headcount as at 30 September was confirmed at 1429, 4 above the target, therefore no penalties have been incurred at the first Uplift reporting period. The workforce plan currently assumes headcount of 1,446 as at 31 March 2025, 21 above the target, therefore the full PUP grant is forecast.

6. TRANSFERS TO AND FROM RESERVES

The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
Capital Programme Funding from Reserves	(1,995)	(1,995)	-
Constabulary:			
Carry Forward from 2023/24	(286)	(286)	-
Transfer from Reserves (Constabulary)	(286)	(286)	-
General Reserve	285	285	-
Transfer to Reserves	285	285	-
Total transfer from Reserves	(1,996)	(1,996)	-

7. CAPITAL PROGRAMME

- 7.1 The capital budget for 2024/25 is £5.556m, comprising the current programme of approved schemes of £4.445m and slippage from 2023/24 of £0.679m, plus transfers from Table B for Incident Management software upgrade (£0.044m), RFID Readers (£0.028m), FCIU Laser Scanners (£0.065m), Mobile Workflow (£0.016m), DFU Storage (£0.257m), Public Order Shields (£0.018m) and Video Conferencing (£0.004m). A summary of capital schemes is provided at Appendix B.
- 7.2 The forecast position at year end is currently forecast to underspend by £0.291m due to ICT replacement schemes and ICCS tech refresh.

	Budget 2024/25	Forecast 2024/25	(Over)/ Under Spend
	£000	£000	£000
Slippage from 2023/24	679		
Table A – schemes approved for immediate start 1 April 2024	4,877		
Total Capital Programme	5,556	5,265	291
Table B – schemes requiring a business case or further report to PCC(s) for approval	7,833		
Total	13,389		

8. INVESTMENTS AND PRUDENTIAL INDICATORS

- 8.1 At the end of November, investments totalled £38.6m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP				
LIMITS		BALANCE	RATE	MATURITY DATE
£10,000,000	Lloyds Bank	£5,386,964	4.62%	-
£10,000,000	Barclays Bank	£0	-	-
£10,000,000	Santander UK	£250,000	3.06%	-
£10,000,000	Al Rayan Bank	£6,000,000	5.16%	15/01/25
		£4,000,000	4.90%	17/02/25
£10,000,000	Goldman Sachs	£5,000,000	4.91%	07/01/25
		£5,000,000	4.79%	15/01/25
£10,000,000	DBS Bank Ltd	£3,000,000	4.91%	07/01/25
		£7,000,000	5.32%	09/12/24
£10,000,000	CCLA	£3,000,000	4.78%	-
	TOTAL	£38,636,964		

9. FINANCIAL IMPLICATIONS

9.1 As per the report.

10. OTHER IMPLICATIONS AND RISK

10.1 There are no other implications and risks.

Corporate Monitoring Report at 30 November 2024 SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	145,258	95,002	143,780	1,478
Other Employee Costs	1,710	937	1,871	(161)
Property Related	11,452	6,250	11,378	74
Transport Related	2,876	1,725	3,039	(163)
Supplies and Services	17,851	12,460	18,320	(469)
Third Party Payments	2,729	1,495	2,771	(42)
Capital Financing	5,483	165	5,483	-
Contingencies	1,663	-	1,633	30
Movement to / from Reserves	(1,996)	-	(1,995)	-
TOTAL EXPENDITURE	187,025	118,034	186,278	747
Grant, Trading and Reimbursed Income	(24,040)	(12,252)	(26,161)	2,120
TOTAL INCOME	(24,040)	(12,252)	(26,161)	2,120
NET INCOME/EXPENDITURE	162,985	105,782	160,117	2,867

Appendix A (i)

Corporate Monitoring Report at 30 November 2024 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full year Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	759	420	653	107
Other Employee Costs	4	4	6	(2)
Property Related	2	2	3	(1)
Transport Related	8	4	9	(1)
Supplies and Services	229	14	237	(7)
Contingencies	30	-	-	30
Total OPCC	1,033	445	907	126
Movement to / from Reserves	(1,996)	-	(1,996)	-
TOTAL EXPENDITURE	(963)	445	(1,089)	126
TOTAL INCOME	(13,062)	(6,903)	(13,079)	17
NET INCOME/EXPENDITURE	(14,025)	(6,458)	(14,168)	143

Appendix A (ii)

Corporate Monitoring Report at 30 November 2024 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Full Year Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000
Pay and Employment Costs	26	18	27	(1)
Supplies and Services	3,587	1,902	3,615	(28)
TOTAL EXPENDITURE	3,614	1,567	3,643	(29)
TOTAL INCOME	(2,754)	(1,143)	(2,783)	29
NET INCOME/EXPENDITURE	860	777	860	-

Corporate Monitoring Report at 30 November 2024 Suffolk Constabulary CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2024/25	Actual Year to Date	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000
Pay and Employment Costs	144,472	94,564	143,100	1,373
Other Employee Costs	1,706	933	1,865	(159)
Property Related	11,450	6,248	11,375	75
Transport Related	2,868	1,721	3,030	(163)
Supplies and Services	14,034	10,544	14,468	(433)
Third Party Payments	2,729	1,495	2,771	(42)
Capital Financing	5,483	165	5,483	-
Contingencies	1,633	-	1,633	-
TOTAL EXPENDITURE	184,374	115,670	183,724	650
Grant, Trading and Reimbursed Income	(8,224)	(4,207)	(10,299)	2,074
TOTAL INCOME	(8,224)	(4,207)	(10,299)	2,074
NET INCOME/EXPENDITURE	176,150	111,463	173,426	2,724

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE Monitoring Summary 2024/25					
	Slippage from 2023/24	Current Budget - Table A	Total Budget	Forecast Outturn	(Over)/ Under Spend
	£000	£000	£000	£000	£000
Estates	101	516	617	617	-
Information, Communication and Technology	214	473	687	527	160
Vehicles and Equipment	36	1,678	1,714	1,714	-
Joint Schemes	328	2,210	2,538	2,407	131
Total	679	4,877	5,556	5,265	291

SUFFOLK ONLY										
PROJECT	Requested Slippage (23/24)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Table B Slippage
Estates										
Carbon Management	63,500	105,000	-	168,500	32,302	45,191	168,500	-	-	-
PHQ Review	-	100,000	-	100,000	39,000	11,500	100,000	-	-	-
Estates Downsizing - Stowmarket	-	-	-	-	25,723	27,914	53,636	(53,636)	-	-
Estates Downsizing - Mildenhall Hub	-	-	-	-	(47,171)	47,171	-	-	-	-
Estates Downsizing - Sudbury	27,776	-	-	27,776	11,106	395	27,776	-	-	-
Ipswich NE Accommodation - Rhodes House	-	-	-	-	(24,353)	24,353	-	-	-	-
Martlesham PHQ - L&D Accommodation	-	-	-	-	-	-	-	-	-	-
SARC Improvements	-	-	1,000,000	-	45,318	14,955	-	-	-	1,000,000
Bury St Edmunds Welfare Accommodation Improvements	-	-	-	-	-	-	-	-	-	-
Lowestoft PS Refurbishment	-	99,716	-	99,716	49,617	50,098	99,716	-	-	-
Operational Accommodation	-	-	200,000	-	-	-	-	-	-	200,000
PHQ Modernisation	-	-	5,000,000	-	-	-	-	-	-	5,000,000
Major Planned Maintenance Works	-	200,284	-	200,284	-	-	146,648	53,636	-	-
PSU Review	-	-	750,000	-	-	-	-	-	-	750,000
SALTO Renewals	10,000	11,000	-	21,000	-	-	21,000	-	-	-
	101,276	516,000	6,950,000	617,276	131,542	221,576	617,276	-	-	6,950,000
ICT										
ICT Replacements - Desktop Services	193,702	333,200	-	526,902	165,299	35,971	426,902	100,000	100,000	-
ICT Replacements - Communications	10,000	90,000	-	100,000	14,100	-	50,000	50,000	50,000	-
ANPR Vehicle Kit Refresh	10,000	50,000	-	60,000	2,758	-	50,000	10,000	10,000	-
	213,702	473,200	-	686,902	182,157	35,971	526,902	160,000	160,000	-
Equipment & Vehicles										
Bury PIC In cell Tech	-	-	-	-	(4,809)	-	-	-	-	-
Vehicle Replacements	35,822	1,678,000	-	1,713,822	432,236	858,565	1,713,822	-	-	-
Command Platform Vehicles	-	-	-	-	74,299	-	-	-	-	-
	35,822	1,678,000	-	1,713,822	501,726	858,565	1,713,822	-	-	-
Grant & Additional Revenue Funding										
Sizewell C Vehicles and Equipment	-	-	-	-	234,915	711	-	-	-	-
Brightwell Lakes Safety Cameras (Safecam) - Suffolk	-	-	-	-	-	117,369	-	-	-	-
	-	-	-	-	234,915	118,080	-	-	-	-
	350,800	2,667,200	6,950,000	3,018,000	1,050,340	1,234,191	2,858,000	160,000	160,000	6,950,000
Suffolk Capital Projects	350,800	2,667,200	6,950,000	3,018,000	1,050,340	1,234,191	2,858,000	160,000	160,000	6,950,000
Suffolk Share of Joint Projects	327,819	2,209,722	883,582	2,537,541	257,022	117,248	2,407,041	130,500	86,839	156,369
	678,619	4,876,922	7,833,582	5,555,541	1,307,362	1,351,439	5,265,041	290,500	246,839	7,106,369
	13,389,124									

JOINT										
PROJECT	Requested Slippage (23/24)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Table B Slippage
ICT										
Joint ICT Replacements - Servers	155,000	947,000	-	1,102,000	100,210	37,119	1,102,000	-	-	-
ICT Replacements - Network	135,288	1,261,878	-	1,397,166	477,685	158,004	1,351,536	45,630	45,630	-
Microwave Refresh	23,565	27,000	-	50,565	23,565	-	50,565	-	-	-
ANPR Cameras	-	210,000	-	210,000	-	-	210,000	-	-	-
CCR Telephony	-	-	-	-	8,640	35,221	8,640	(8,640)	-	-
Genie/Clearcore	-	-	100,000	-	-	-	-	-	-	100,000
Video Conferencing	1,713	10,000	-	11,713	10,400	0	11,713	-	-	-
Digital Recording/Streaming	56,174	-	-	56,174	12,032	-	32,174	24,000	24,000	-
Mobile Device Replacement Programme	36,000	200,000	-	236,000	-	-	236,000	-	-	-
BWV Device Replacement Programme	30,000	166,095	-	196,095	-	-	196,095	-	-	-
Mobile Workflow	66,866	67,000	143,500	133,866	15,217	14,727	34,396	99,470	-	99,470
Digital Asset Management System & BRC	-	-	154,684	-	-	-	-	-	-	-
DFU Storage Expansion	-	589,000	411,000	589,000	15,104	542,226	589,000	-	-	150,000
Tranman Refresh	-	-	-	-	52,880	-	-	-	-	-
ERP Upgrade Project	51,000	-	-	51,000	-	-	51,000	-	-	-
Access Management Software	41,393	-	-	41,393	-	-	41,393	-	-	-
DMS Upgrade	34,667	-	-	34,667	-	18,100	34,667	-	-	-
Skills Module	-	45,000	77,040	45,000	-	-	45,000	-	-	-
ESN	-	-	-	-	22,004	-	-	-	-	-
eRecruitment	41,435	-	10,000	41,435	21,902	8,000	41,435	-	-	10,000
E-PDR	9,000	-	-	9,000	-	-	9,000	-	-	-
Incident Management Software Upgrade	-	100,848	(0)	100,848	17,640	28,421	225,825	(124,977)	-	-
CDG Phase 2 - Data Warehousing	59,507	-	-	59,507	-	-	29,507	30,000	30,000	-
Learning Management System (LMS)	-	-	-	-	-	132,985	-	-	-	-
Automatic Vehicle Location System (AVLS)	-	205,000	-	205,000	-	-	411,000	(206,000)	-	-
ICCS Tech Refresh	-	995,000	-	995,000	-	-	595,000	400,000	100,000	-
Efficiency Initiatives Various	-	-	640,000	-	-	-	-	-	-	-
Airwave Handset Audit Software	-	-	180,000	-	-	-	-	-	-	-
Equipment & Other										
Forensic Services Cameras	12,000	-	-	12,000	10,325	623	12,000	-	-	-
RFID Readers	-	64,000	-	64,000	23,189	40,110	64,000	-	-	-
FCIU Laser Scanners	-	150,000	-	150,000	147,924	-	147,924	2,076	-	-
Public Order Shields	-	42,000	-	42,000	-	-	42,000	-	-	-
Firearms Various	-	-	49,000	-	-	-	-	-	-	-
PSU Training Premises	-	-	100,000	-	-	-	-	-	-	-
Forensic Case Management System	-	-	166,000	-	-	-	-	-	-	-
Grant & Additional Revenue Funding										
Computer Hardware Revenue Funded	-	-	-	-	1,108	-	-	-	-	-
Funding to be identified within overall capital programme							(38,441)	38,441		
TOTAL	753,608	5,079,821	2,031,224	5,833,429	959,825	1,015,536	5,533,429	300,000	199,630	359,470
Joint Capital Projects Norfolk	425,789	2,870,099	1,147,642	3,295,888	702,802	898,288	3,126,388	169,500	112,791	203,101
Joint Capital Projects Suffolk	327,819	2,209,722	883,582	2,537,541	257,022	117,248	2,407,041	130,500	86,839	156,369
	753,608	5,079,821	2,031,224	5,833,429	959,825	1,015,536	5,533,429	300,000	199,630	359,470
		5,833,429								