

## **AUDIT COMMITTEE**

A meeting of the Suffolk Audit Committee was held at Police Headquarters Martlesham, and via Microsoft Teams at 10:00 on Wednesday 4 December 2024.

### **PRESENT:**

#### **Audit Committee Members**

Rachel Ashley-Caunt, Karen Chapman, Lindsey Hoy and Hugh May (Chair).

#### **Office of the Police and Crime Commissioner**

Colette Batson (Chief Finance Officer), Kate Boswell (Executive Assistant to the PCC and Chief Executive), Sandra Graffham (Acting Chief Executive), Tim Passmore (Police and Crime Commissioner).

#### **Constabulary**

Ivan Fearn (Head of Financial Accounting and Specialist Functions), Kenneth Kilpatrick (Assistant Chief Officer).

#### **Present by invitation**

Debbie Hanson (Partner, Ernst and Young – External Auditor), Claire Laverly (Director of Audit, TIAA – Internal Auditor), Alison Riglar (Manager, Ernst and Young – External Auditor).

#### **Members of the Public via Teams**

Darren Horsman (Essex OPFCC).

#### **Apologies**

Tim Greenacre (Audit Committee Member), Rachel Kearton (Chief Constable).

## **1 ACTIONS OF THE AUDIT COMMITTEE MEETING HELD ON 4 DECEMBER 2024 (PAPER AC25/01)**

| <b>Item</b> | <b>Action</b>   | <b>Owner</b>     |
|-------------|---|------------------|
| 2.8         | Internal Auditor to include the previous meetings actions update within the summary report.   | Internal Auditor |
| 3.3         | External Auditor to review the wording used regarding the PCC.  | External Auditor |
| 3.7         | CFO to check the Disclaimed Audit Opinion document from the FRC has been shared with the Audit Committee Members.                                       | CFO              |
| 3.12        | CFO to review AGS to see if an overview of the governance policies could be included.   | CFO              |
| 3.16        | Session to be set up with the Audit Committee Members, the Head of Financial Accounting and Specialist Functions, plus the CFO and ACO in the new year. | Business Admin   |
| 3.22        | ACO to update the glossary of terms within the CC Statement of Accounts.  | ACO              |
| 3.6         | The External Auditor to review the wording on significant weaknesses identified on pages 32-27 of the report  | External Auditor |
| 5.6         | CFO to share example with the ACM of social value received from contracts.  | CFO              |
| 7.2         | CFO to update the formatting within the report for the profile of investments.  | CFO              |