



ORIGINATOR: Chief Executive

DECISION NO. 7 - 2013

REASON FOR SUBMISSION: For Decision

SUBMITTED TO: Police and Crime Commissioner

SUBJECT: Police and Crime Commissioner's Vetting Policy

SUMMARY:

1. This paper proposes a Vetting Policy for the Office of the Police and Crime Commissioner.
2. The Policy follows the general principles of the Norfolk and Suffolk Constabularies' Interim Guidance on Vetting and the ACPO and ACPOS National Vetting Policy. The Policy has been the subject of consultation with the Vetting Manager (Norfolk and Suffolk) and the PCC's staff.

RECOMMENDATION:

It is recommended that the PCC adopts the Vetting Policy at Appendix A.

OUTCOME/APPROVAL BY: PCC

The recommendation above is approved.

Signature

A handwritten signature in blue ink that appears to read "Elin Parnowe".

Date 17/1/2013

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION:

- 1.1 The police community is committed to maintaining the highest levels of honesty and integrity and the prevention of corrupt, dishonest, unethical or unprofessional behaviour.
- 1.2 The Norfolk and Suffolk Constabularies have adopted a procedure for the vetting of police officers, police staff and non-police personnel in accordance with the National Vetting Policy of the Association of Chief Police Officers (ACPO) and the Association of Chief Police Officers Scotland (ACPOS).
- 1.3 Parliament has determined that police and crime commissioners (PCCs) and their deputies will be designated as Crown Servants for the purposes of the Official Secrets Act 1984 and will not be subject to police vetting processes. However, the PCC's staff that transferred from the former Police Authority and volunteers are subject to police vetting processes.
- 1.4 This paper proposes a Vetting Policy for the Office of the Police and Crime Commissioner. The Authority's vetting arrangements have been reviewed against the Norfolk and Suffolk Constabularies' Interim Guidance on Vetting and the ACPO/ACPOS National Vetting Policy. The Vetting Manager (Norfolk and Suffolk) has been involved in developing the Policy. The levels of vetting set by the Authority remain valid for the PCC's staff, Custody Visitors and Independent Advisory Group members. Other aspects, for example, appeals and reviews of clearance refusals, have been revised to reflect the general principles of the aforementioned guidance.
- 1.5 The attached PCC Vetting Policy (Appendix A) has been the subject of consultation with the PCC's staff and no concerns have been raised.

2. FINANCIAL IMPLICATIONS:

- 2.1 There are no direct financial implications arising from this paper.

3. OTHER IMPLICATIONS AND RISKS:

- 3.1 There are no relevant other implications and risks.

PUBLIC ACCESS TO INFORMATION: *Information contained within this submission is subject to the Freedom of Information Act 2000 and wherever possible will be made available on the Police and Crime Commissioner's website. Submissions should be labelled as 'Not Protectively Marked' unless any of the material is 'restricted' or 'confidential'. Where information contained within the submission is 'restricted' or 'confidential' it should be highlighted, along with the reason why.*

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	No – the originator is the Solicitor and Monitoring Officer
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes – there are no such implications
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Not applicable
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes, see paragraph 1.4 above
Has communications advice been sought on areas of likely media interest and how they might be managed?	No – assessed as very unlikely
In relation to the above, have all relevant issues been highlighted in the 'other implications and risks' section of the submission?	Yes

APPROVAL TO SUBMIT TO THE DECISION-MAKER (this approval is required only for submissions to the PCC).

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

Signature:

Date

