

ORIGINATOR: Assistant Chief Officer

PAPER NO: AP22/13

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 18 MARCH 2022

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 31 JANUARY 2022

SUMMARY:

1. This report covers the financial overview of the PCC Budget, Constabulary Revenue Budget, Capital Budget and Investments and Reserves as at 31 January 2022.
2. The Group is forecasting a revenue underspend of £0.930m, comprising of underspends within the Constabulary of £0.875m and within OPCC of £0.055m.
3. The forecast capital position is currently forecasting an underspend of £1.966m.
4. This is a month 10 report presenting outturn year-end forecasts that are subject to change during the remainder of the financial year.

RECOMMENDATION:

1. Members of APP are invited to consider the contents of this report.

1. OVERVIEW

1.1 Based on the position as at 31 January 2022, the Suffolk Group Revenue Budget is forecast to underspend by £0.930m at year end (Appendix A) and its capital budget is forecast to be underspent by £1.966m at year end.

1.2 The high-level summary is as follows:

	Budget 2021/22 £000	Forecast Outturn £000	(Over)/ Under spend £000
Officer of the Police and Crime Commissioner for Suffolk	875	820	55
PCC Commissioning	949	949	0
Chief Constable Operational Spending	138,404	137,528	875
Transfer from Reserves (Constabulary)	(732)	(732)	0
Chief Constable Operational Spending (net)	137,672	136,796	875
Capital Financing	3,201	3,201	0
Transfer from Reserves	657	657	0
Capital Financing (net)	3,858	3,858	0
Specific Grants	(5,748)	(5,748)	0
Transfer from Reserves	1,953	1,953	0
Total Revenue	139,558	138,628	930
Capital Expenditure	8,154	6,188	1,966

2 PCC REVENUE BUDGET

2.1 The Office of the PCC Budget for 2021-22 is £0.875m (Appendix A (i)). The year-end position is forecast to be £0.055m underspent.

2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £2.2m which includes a grant of £0.958m from the Ministry of Justice (Appendix A (ii)) for victim services. The Ministry of Justice grant will be used for victim services including Norfolk and Suffolk Victim Care, the Independent Domestic Violence Advice (IDVA) service and grants to support victims of child sexual abuse. Additionally, the MOJ have provided one year 'uplift' funding of £143k for domestic abuse and sexual violence, £224k for additional ISVAs and IDVAs. The PCC has secured a further £20k through the Critical Support Fund for domestic abuse services to add to the original funding of £38k.

- 2.3 As in previous years, £300,000 has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £0.875m as at month 10 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2021/22 £000	Full Year Forecast £000	(Over)/Under spend £000
Pay Related Costs	115,355	114,804	552
Other Employee Costs	1,215	1,184	32
Property Related Costs	9,591	9,843	(252)
Transport	2,601	2,517	84
Supplies and Services	11,891	12,096	(205)
Third Party Payments	2,135	2,203	(68)
Corporate including contingency and inflation	876	876	0
Income	(5,260)	(5,994)	733
Total	138,404	137,528	875

3.2 Pay Related Costs

The forecast underspend of £0.552m primarily relates to reduced officer costs based on the average officer FTE for the year, based on the planned recruitment and leavers profile, together with an underspend in police staff pay due to vacancies.

This forecast includes costs to uplift officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have confirmed in-year funding of £0.901m to cover the additional costs for an uplift of a further 53 officers for Suffolk Constabulary in 2021-22.

3.3 Other Non-Pay Costs

The forecast overspend of £0.409m includes additional costs in public liability insurance, medical costs, property (rent and consultant estate fees), ICT software licensing and partnership payments, offset by lower anticipated costs in transport (fuel, travel costs and insurance).

3.4 Income

The forecast surplus of £0.733m includes additional income as a result of mutual aid in excess of expenditure, recovery of costs and additional court fees, together with income loss recovery from the Home Office, following the final reconciliation of the reimbursement of funds received in 2020/21.

4 SAVINGS

- 4.1 The total planned savings requirement for 2021/22 is £3.158m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5 TRANSFER FROM RESERVES

- 5.1 The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
	£000	£000	£000
Capital Programme Funding to Reserves	657	657	0
Constabulary:			
7 Force Collaboration Contribution	(127)	(127)	0
Council Tax Deficit Funding	(203)	(203)	0
Carry Forward from 2019/20	(495)	(495)	0
Transfer from Reserves (Constabulary)	(831)	(831)	0
Change Reserve	800	800	0
General Reserve	300	300	0
Local Council Tax Support Grant	952	952	0
Transfer to Reserves	2,052	2,052	0
Total transfer to / (from) Reserves	1,878	1,878	0

6. CAPITAL PROGRAMME

- 6.1 The capital budget for 2021/22 is £8.154m, comprising the current programme of approved schemes of £4.918m, slippage from 2020/21 of £1.808m, increases of £0.906m in relation to Body Worn Video (£0.306m), Mobile Devices (£0.317m) additional uplift related vehicles (£0.183m) and Carbon Management (£0.100m), inclusion of Athena £0.037m and transfer of £0.485m from Table B to Table A. A summary of capital schemes is provided at Appendix B.
- 6.2 The forecast position at year end is currently underspent by £1.966m primarily in Estates, due to the timing of construction in relation to the new Police and Fire Station in Stowmarket (£0.777m), Mildenhall Hub (£0.368m) and the Sudbury Police Station scheme (£0.050m). Underspends have also been identified against the Ipswich NE SNT project (£0.227m) and joint ICT schemes (£0.519m).

	Budget	Forecast Outturn	(Over)/ Under spend
	£000	£000	£000
Slippage from 2020/21	1,808		
Table A – schemes approved for immediate start 1 April 2021	6,346		
Total Capital Programme	8,154	6,188	1,966
Table B – schemes requiring a business case or further report to PCC(s) for approval	2,579		
Table C – Longer term, provisional schemes requiring further reports	-		
Total	10,733		

7. INVESTMENTS

7.1 At the end of January, investments totalled £23.8m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP			
LIMITS		BALANCE	RATE
£10,000,000	Lloyds Bank	£2,820,682	0.16%
£10,000,000	Barclays Bank	£0	0.05%
£10,000,000	Santander UK	£7,000,000	0.17%
£10,000,000	Nationwide BS	£1,000,000	0.15%
£10,000,000	Coventry BS	£1,000,000	0.07%
£10,000,000	Goldman Sachs	£5,000,000	0.615%
	Goldman Sachs	£2,000,000	0.32%
£10,000,000	DBS Bank Ltd	£0	
£10,000,000 per LA	Local Authority	0	
£10,000,000	CCLA	£5,000,000	0.18%
		£23,820,682	

8. FINANCIAL IMPLICATIONS

8.1 As per the report.

9. OTHER IMPLICATIONS AND RISK

9.1 There are no other implications and risks. No changes are required to the PCC risk register.

Corporate Monitoring Report at 31st January 2022 SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	116,079	95,011	115,510	570
Other Employee Costs	1,219	788	1,186	33
Property Related	9,593	8,422	9,844	(251)
Transport Related	2,612	2,116	2,519	93
Supplies and Services	14,352	11,846	14,542	(190)
Third Party Payments	2,135	1,578	2,203	(68)
Capital Financing	3,201	203	3,201	0
Contingencies	885	0	876	9
Movement to / from Reserves	1,878	0	1,878	0
TOTAL EXPENDITURE	151,955	119,964	151,758	197
Grant, Trading and Reimb Income	(12,397)	(10,183)	(13,130)	733
TOTAL INCOME	(12,397)	(10,183)	(13,130)	733
NET INCOME/EXPENDITURE	139,558	109,781	138,628	930

Corporate Monitoring Report at 31 st January 2022 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	724	594	706	18
Other Employee Costs	4	0	2	2
Property Related	2	0	1	1
Transport Related	11	1	2	9
Supplies and Services	124	80	109	15
Contingencies	10	0	0	10
Total OPCC	875	676	820	55
Movement to / from Reserves	1,878	0	1,878	0
TOTAL EXPENDITURE	2,753	676	2,698	55
TOTAL INCOME	(5,748)	(4,418)	(5,748)	0
NET INCOME/EXPENDITURE	(2,995)	(3,742)	(3,050)	55

Corporate Monitoring Report at 31 st January 2022 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Supplies and Services	2,337	1,349	2,337	0
TOTAL EXPENDITURE	2,337	1,546	2,337	0
TOTAL INCOME	(1,388)	(1,398)	(1,388)	0
NET INCOME/EXPENDITURE	949	148	949	0

Corporate Monitoring Report at 31 st January 2022 Suffolk Constabulary				
CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	115,355	94,417	114,804	552
Other Employee Costs	1,215	788	1,184	32
Property Related	9,591	8,421	9,843	(252)
Transport Related	2,601	2,115	2,517	84
Supplies and Services	11,891	10,220	12,096	(205)
Third Party Payments	2,135	1,578	2,203	(68)
Capital Financing	3,201	203	3,201	0
Contingencies	876	0	876	(0)
Movement to / from Reserves	0	0	0	0
TOTAL EXPENDITURE	146,865	117,742	146,723	142
Grant, Trading and Reimb Income	(5,260)	(4,367)	(5,994)	733
TOTAL INCOME	(5,260)	(4,367)	(5,994)	733
NET INCOME/EXPENDITURE	141,604	113,375	140,729	875

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE Monitoring Summary 2021/22					
	Slippage from 2020/21	Current Budget - Table A	Total Budget	Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000	£000
Estates	694	2,592	3,286	1,834	1,452
Information, Communication and Technology	57	380	437	378	59
Vehicles and Equipment	154	1,061	1,215	1,279	(64)
Joint Schemes	903	2,313	3,216	2,697	519
Total	1,808	6,346	8,154	6,188	1,966

SUFFOLK ONLY											
PROJECT	Requested Slippage (20/21)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Table B Slippage	Approved Business Case
Estates Downsizing - General	0	0	0	0	0	-2,101	0	0	-	-	
Carbon Management	0	100,000	0	100,000	0	37,393	65,000	35,000	35,000	-	0
PHQ Site	0	0	0	0	0	0	0	0	-	-	0
Halesworth Server Room	0	0	0	0	-9,288	24,798	0	0	-	-	0
Estates Downsizing - Stowmarket	349,230	1,785,000	0	2,134,230	198,040	0	1,357,072	777,158	386,344	-	0
Estates Downsizing - Mildenhall Hub	103,664	372,087	0	475,751	37,824	99,459	107,794	367,957	-	-	700,000
Estates Downsizing - Sudbury	50,000	0	0	50,000	0	0	0	50,000	50,000	-	0
Estates Downsizing - Haverhill	0	0	111,572	0	0	0	0	0	-	111,572	0
Ipswich NE SNT - Heath Road and Gainsborough Clinic to Ransomes Fire Station.	191,757	50,000	0	241,757	0	0	15,000	226,757	135,000	-	0
Ipswich Town Centre SNT (Fire Station)	0	0	941,757	0	0	0	0	0	-	941,757	950,000
Martlesham PHQ - L&D Accommodation	0	100,000	300,000	100,000	63,728	36,765	104,000	-4,000	-	300,000	0
Bury St Edmunds Car Park Extension	0	185,000	0	185,000	96,589	86,413	185,000	0	-	-	0
Bury St Edmunds Various	0	0	45,000	0	0	0	0	0	-	45,000	0
	694,651	2,592,087	1,398,329	3,286,738	386,894	282,727	1,833,866	1,452,872	606,344	1,398,329	1,650,000
ICT Replacements - Desktop Services	0	256,500	0	256,500	138,221	96,549	256,500	0	0	-	0
ICT Replacements - Communications	47,226	74,000	0	121,226	59,735	21,750	121,226	0	0	-	0
Thin Client Replacement	0	0	0	0	0	0	0	0	0	-	0
ANPR Vehicle Kit Refresh	9,372	50,000	0	59,372	0	0	0	59,372	59,372	-	0
Suffolk ESN (Emergency Services Network)	0	0	0	0	0	0	0	0	0	-	0
	56,598	380,500	0	437,098	197,956	118,299	377,726	59,372	59,372	0	0
Athena	0	36,895	0	36,895	27,647	0	36,895	0	0	-	0
Cameras- Static/Dual lane/Fixed site	76,760	0	0	76,760	0	53,463	76,760	0	0	-	0
Vehicle Replacements	77,000	1,024,000	0	1,101,000	469,701	855,842	1,165,543	-64,543	0	-	0
	153,760	1,060,895	0	1,214,655	497,348	909,306	1,279,198	-64,543	0	0	0
Equipment Revenue Funded	0	0	0	0	12,850	0	0	0	0	-	
Grant Funded FCIU - Laser Scanners	0	0	0	0	4,641	0	0	0	0	-	
	0	0	0	0	17,491	0	0	0	0	0	0
	905,009	4,033,482	1,398,329	4,938,491	1,099,689	1,310,331	3,490,790	1,447,701	665,716	1,398,329	1,650,000
Suffolk Capital Projects	905,009	4,033,482	1,398,329	4,938,491	1,099,689	1,310,331	3,490,790	1,447,701	665,716	1,398,329	
Suffolk Share of Joint Projects	903,406	2,312,360	1,180,259	3,215,766	815,183	322,521	2,696,985	518,781	446,622	-	
	1,808,415	6,345,842	2,578,588	8,154,257	1,914,872	1,632,852	6,187,775	1,966,482	1,112,338	1,398,329	
	10,732,845										

Appendix B (ii)

JOINT										
PROJECT	Requested Slippage (20/21)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Approved Business Case
ICT										
Joint ICT Replacements - Servers	223,796	982,000	0	1,205,796	621,489	592,813	1,180,272	25,524	25,524	0
ICT Replacements - Network	270,979	950,000	0	1,220,979	315,799	634,272	472,000	748,979	550,839	0
Microwave Refresh	11,900	40,700	0	52,600	1,655	50,290	31,600	21,000	21,000	0
ANPR Cameras	-	115,000	0	115,000	0	91,989	91,989	23,011	0	0
Telematics	10,866	35,000	0	45,866	12,216	2,250	14,466	31,400	0	0
ERP Change Control	-	0	0	0	-62,297	31,900	0	0	0	0
CCR Telephony	145,698	0	0	145,698	20,125	103,971	145,698	0	0	0
Digital Strategy -Frontline Mobile Devices	32,383	0	0	32,383	13,574	10,047	32,383	0	0	0
Genie/Clearcore	-	0	100,000	0	450	450	0	0	0	0
Video Conferencing	56,356	0	0	56,356	-64,535	65,645	56,356	0	0	0
PROMAT3	-	0	33,730	0	0	0	0	0	0	0
Digital Recording/Streaming	118,734	0	0	118,734	0	31,639	118,734	0	0	0
Mobile Device Replacement Programme	42,081	1,024,288	0	1,066,369	858,427	23,846	882,273	184,096	184,096	0
BWV Device Replacement Programme	-	906,000	0	906,000	674,559	235,249	909,808	-3,808	0	0
Windows 10	-	0	0	0	-1,000	1,000	0	0	0	0
Mobile Workflow	127,521	0	200,000	127,521	144,649	148,073	127,521	0	0	0
Digital Public Contact	-	0	73,827	0	0	0	0	0	0	0
DAMS (Digital Asset Management)	-	0	790,626	0	0	0	0	0	0	0
Airwave Handset Replacement	-	0	0	0	27,486	71,165	27,486	-27,486	0	0
Covert Airwave Upgrade	-	0	0	0	7,727	9,480	7,727	-7,727	0	0
ERP Upgrade Project	595,149	0	0	595,149	325,074	105,600	445,149	150,000	150,000	0
Sailpoint ERP	51,738	80,000	0	131,738	7,560	0	131,738	0	0	0
OPAS OH Case Management System	8,216	0	0	8,216	0	0	0	8,216	0	0
DMS Upgrade	100,000	0	0	100,000	0	33,193	0	100,000	100,000	0
Next Generation Computing Trial	39,791	0	0	39,791	38,836	0	39,791	0	0	0
ERP - Skills Module	-	24,000	0	24,000	28,900	0	28,900	-4,900	0	0
ESN	-	285,000	0	285,000	100,890	129,324	285,000	0	0	0
eRecruitment Oleo	-	135,850	0	135,850	15,360	15,360	135,850	0	0	0
Modern Workplace	-	0	100,000	0	0	0	0	0	0	0
ERP Projects Various	-	0	206,000	0	0	0	0	0	0	0
HTCU - Data Centre	-	0	279,214	0	0	0	0	0	0	0
ICT Modernisation Programme	-	0	390,000	0	0	0	0	0	0	0
National Enablers Programme (NEP)	-	0	0	0	0	0	0	0	0	0
Equipment & Other										
Joint X2 Taser Upgrade Programme	-	741,860	0	741,860	741,860	0	741,860	0	0	0
Website Upgrade Project	74,703	0	0	74,703	81,145	0	81,145	-6,442	0	0
LACHS Upgrade	7,500	0	0	7,500	7,500	0	7,500	0	0	0
RAPT ANPR Vehicle Equipment	115,000	0	0	115,000	121,508	0	121,508	-6,508	0	0
Speed Detection Device Replacement	23,970	0	0	23,970	23,370	0	23,370	600	0	0
FCIU Accelerometers	30,000	0	0	30,000	67,847	0	67,847	-37,847	0	0
Firearms Tactical Illuminators	-	20,626	0	20,626	25,782	0	20,626	0	0	0
Radio Frequency Capacity	-	0	237,000	0	0	0	0	0	0	0
Firearms Various	-	0	49,374	0	0	0	0	0	0	0
PSU Training Premises	-	0	100,000	0	0	0	0	0	0	0
Forensic Case Management System	-	0	166,000	0	0	0	0	0	0	0
Grant & Additional Revenue Funding										
ESN ICCS Upgrade	-	0	0	0	0	3,085	0	0	0	0
Cubic EROS (Safecam)	-	0	0	0	57,033	0	0	0	0	0
TOTAL	2,086,381	5,340,324	2,725,771	7,426,705	4,212,988	2,390,641	6,228,597	1,198,108	1,031,459	0
Joint Capital Projects Norfolk	1,182,975	3,027,964	1,545,512	4,210,939	3,397,805	2,068,120	3,531,612	679,327	584,837	
Joint Capital Projects Suffolk	903,406	2,312,360	1,180,259	3,215,766	815,183	322,521	2,696,985	518,781	446,622	
	2,086,381	5,340,324	2,725,771	7,426,705	4,212,988	2,390,641	6,228,597	1,198,108	1,031,459	
	7,426,705									