

ORIGINATOR: Assistant Chief Officer

PAPER NO: AP22/02

SUBMITTED TO: ACCOUNTABILITY AND PERFORMANCE PANEL – 14 JANUARY 2022

SUBJECT: REVENUE AND CAPITAL MONITORING AS AT 30 NOVEMBER 2021

SUMMARY:

1. This report covers the financial overview of the PCC Budget, Constabulary Revenue Budget, Capital Budget and Investments and Reserves as at 30 November 2021.
2. The Group is forecasting a revenue underspend of £0.822m, comprising of underspends within the Constabulary of £0.802m and within OPCC of £0.020m.
3. The forecast capital position is currently forecasting an underspend of £1.267m.
4. This is a month 8 report presenting outturn year-end forecasts that are subject to change during the financial year.

RECOMMENDATION:

1. Members of APP are invited to consider the contents of this report.

1. OVERVIEW

1.1 Based on the position as at 30 November 2021, the Suffolk Group Revenue Budget is forecast to underspend by £0.822m at year end (Appendix A) and its capital budget is forecast to be underspent by £1.267m at year end.

1.2 The high level summary is as follows:

	Budget 2021/22 £000	Forecast Outturn £000	(Over)/ Under spend £000
Officer of the Police and Crime Commissioner for Suffolk	875	855	20
PCC Commissioning	949	949	0
Chief Constable Operational Spending	138,344	137,542	802
Transfer from Reserves (Constabulary)	(732)	(732)	0
Chief Constable Operational Spending (net)	137,612	136,810	802
Capital Financing	3,260	3,260	0
Transfer from Reserves	657	657	0
Capital Financing (net)	3,917	3,917	0
Specific Grants	(5,748)	(5,748)	0
Transfer from Reserves	2,052	2,052	0
Total Revenue	139,657	138,835	822
Capital Expenditure	7,838	6,571	1,267

1.3 It should be noted that the constabulary is undertaking a detailed review of all forecast spending in advance of the expected 3 year Comprehensive Spending Review (CSR) by government. This will allow the constabulary to make in-year decisions that help reduce the potential funding risks from the CSR.

2 PCC REVENUE BUDGET

2.1 The Office of the PCC Budget for 2021-22 is £0.875m (Appendix A (i)). The year-end position is forecast to be £0.020m underspent.

2.2 The Police and Crime Commissioner's (PCC) Commissioning budget is £2.2m which includes a grant of £0.958m from the Ministry of Justice (Appendix A (ii)) for victim services. The Ministry of Justice grant will be used for victim services including Norfolk and Suffolk Victim Care, the

Independent Domestic Violence Advice (IDVA) service and grants to support victims of child sexual abuse. Additionally, the MOJ have provided one year 'uplift' funding of £143k for domestic abuse and sexual violence, £224k for additional ISVAs and IDVAs and have recently awarded £38k through the Critical Support Fund.

- 2.3 As in previous years, £300,000 has been allocated to the PCC Fund, providing small grants to charities and voluntary sector organisations for crime and disorder reduction purposes.

3 CONSTABULARY REVENUE BUDGET

- 3.1 The total Constabulary Revenue Budget forecasts a year-end underspend of £0.802m as at month 8 (see detail in Appendix A (iii)). The main variances from budget producing the current forecast underspend are explained below.

	Budget 2021/22 £000	Full Year Forecast £000	(Over)/Under spend £000
Pay Related Costs	114,651	114,179	472
Other Employee Costs	1,188	1,276	(88)
Property Related Costs	9,444	9,608	(164)
Transport	2,528	2,473	56
Supplies and Services	11,772	11,781	(9)
Third Party Payments	2,146	2,095	51
Corporate including contingency and inflation	1,271	1,272	0
Income	(4,657)	(5,140)	483
Total	138,344	137,542	802

3.2 Pay Related Costs

The forecast underspend of £0.472m primarily relates to reduced officer costs based on the average officer FTE for the year, based on the planned recruitment and leavers profile, together with an underspend in police staff pay due to vacancies.

This forecast includes costs to uplift officer numbers as part of the government's commitment to increase police officers nationally by twenty thousand. The Home Office have confirmed in-year funding of £0.901m to cover the additional costs for an uplift of a further 53 officers for Suffolk Constabulary in 2021-22.

3.3 Other Non-Pay Costs

The forecast overspend of £0.153m includes additional costs in medical costs, property (rent and consultant estate fees) and partnership payments, offset by lower anticipated costs in transport (fuel and travel costs).

3.4 Income

The forecast surplus of £0.483m includes additional income as a result of recent mutual aid, recovery of costs and additional court fees, together with income loss recovery from the Home Office, following the final reconciliation of the reimbursement of funds received in 2020/21.

4 SAVINGS

4.1 The total planned savings requirement for 2021/22 is £3.158m with budgets having been reduced in line with the agreed savings profiles set out in the MTFP. Delivery of these savings is on target.

5 TRANSFER FROM RESERVES

5.1 The budgeted transfer from reserves is summarised in the table below.

Use of Reserves	Budget	Actual	Variance
	£000	£000	£000
Capital Programme Funding to Reserves	657	657	0
Constabulary:			
7 Force Collaboration Contribution	(127)	(127)	0
Council Tax Deficit Funding	(203)	(203)	0
Carry Forward from 2019/20	(396)	(396)	0
Transfer from Reserves (Constabulary)	(732)	(732)	0
Change Reserve	800	800	0
General Reserve	300	300	0
Local Council Tax Support Grant	952	952	0
Transfer to Reserves	2,052	2,052	0
Total transfer to / (from) Reserves	1,977	1,977	0

6. CAPITAL PROGRAMME

6.1 The capital budget for 2021/22 is £7.770m, comprising the current programme of approved schemes of £4.918m, slippage from 2020/21 of £1.808m, increase of £0.589m in relation to Body Worn Video (£0.306m), additional uplift related vehicles (£0.183m) and Carbon Management (£0.100m), inclusion of Athena £0.037m and transfer of £0.485m from Table B to Table A. A summary of capital schemes is provided at Appendix B.

6.2 The forecast position at year end is currently underspent by £1.267m primarily in Estates, due to the timing of construction in relation to the new Police and Fire Station in Stowmarket (£0.777m) and the Sudbury Police Station scheme (£0.050m). Underspends have also been identified against the Ipswich NE SNT project (£0.092m) and joint ICT schemes (£0.178m).

	Budget	Forecast Outturn	(Over)/ Under spend
	£000	£000	£000
Slippage from 2020/21	1,808		
Table A – schemes approved for immediate start 1 April 2021	6,030		
Total Capital Programme	7,838	6,571	1,267
Table B – schemes requiring a business case or further report to PCC(s) for approval	2,578		
Table C – Longer term, provisional schemes requiring further reports	-		
Total	10,416		

7. INVESTMENTS

7.1 At the end of November, investments totalled £23.9m, the breakdown of which is provided below.

OUTSTANDING AMOUNTS BY GROUP			
LIMITS		BALANCE	RATE
£10,000,000	Lloyds Bank	£2,886,700	0.01%
£10,000,000	Barclays Bank	£0	0.00%
£10,000,000	Santander UK	£7,000,000	0.17%
£10,000,000	Nationwide BS	£1,000,000	0.15%
£10,000,000	Coventry BS	£1,000,000	0.07%
£10,000,000	Goldman Sachs	£5,000,000	0.125%
	Goldman Sachs	£2,000,000	0.32%
£10,000,000	DBS Bank Ltd	£0	
£10,000,000 per LA	Local Authority	0	
£10,000,000	CCLA	£5,000,000	0.04%
		£23,886,700	

8. FINANCIAL IMPLICATIONS

8.1 As per the report.

9. OTHER IMPLICATIONS AND RISK

9.1 There are no other implications and risks. No changes are required to the PCC risk register.

Corporate Monitoring Report at 30th November 2021				
SUFFOLK GROUP				
FULL SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	115,375	75,114	114,897	478
Other Employee Costs	1,192	554	1,278	(86)
Property Related	9,446	6,583	9,609	(163)
Transport Related	2,539	1,826	2,478	61
Supplies and Services	14,234	9,897	14,246	(12)
Third Party Payments	2,146	1,032	2,095	51
Capital Financing	3,260	187	3,260	0
Contingencies	1,281	0	1,272	9
Movement to / from Reserves	1,878	0	1,878	0
TOTAL EXPENDITURE	151,352	95,193	151,013	339
Grant, Trading and Reimb Income	(11,793)	(8,230)	(12,277)	483
TOTAL INCOME	(11,793)	(8,230)	(12,277)	483
NET INCOME/EXPENDITURE	139,558	86,963	138,736	822

Corporate Monitoring Report at 30 th November 2021 SUFFOLK PCC				
OPCC SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	724	478	718	6
Other Employee Costs	4	0	2	2
Property Related	2	0	1	1
Transport Related	11	1	6	6
Supplies and Services	124	39	128	(4)
Contingencies	10	0	0	10
Total OPCC	875	519	855	20
Movement to / from Reserves	1,878	0	1,878	0
TOTAL EXPENDITURE	2,753	519	2,733	20
TOTAL INCOME	(5,748)	(3,735)	(5,748)	0
NET INCOME/EXPENDITURE	(2,995)	(3,216)	(3,015)	20

Corporate Monitoring Report at 30 th November 2021 SUFFOLK PCC				
COMMISSIONING SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Supplies and Services	2,337	1,298	2,337	0
TOTAL EXPENDITURE	2,337	1,298	2,299	0
TOTAL INCOME	(1,388)	(716)	(1,388)	0
NET INCOME/EXPENDITURE	949	582	949	0

Corporate Monitoring Report at 30th November 2021				
Suffolk Constabulary				
CONSTABULARY SUMMARY OF INCOME AND EXPENDITURE				
	Budget 2021/22	Actual Year to Date	Forecast Outturn	(Over)/Under spend
	£000	£000	£000	£000
Pay and Employment Costs	114,651	74,635	114,179	472
Other Employee Costs	1,188	554	1,276	(88)
Property Related	9,444	6,583	9,608	(164)
Transport Related	2,528	1,825	2,473	56
Supplies and Services	11,772	8,559	11,781	(9)
Third Party Payments	2,146	1,032	2,095	51
Capital Financing	3,260	187	3,260	0
Contingencies	1,271	0	1,272	(0)
Movement to / from Reserves	0	0	0	0
TOTAL EXPENDITURE	146,261	93,376	145,942	319
Grant, Trading and Reimb Income	(4,657)	(3,779)	(5,140)	483
TOTAL INCOME	(4,657)	(3,779)	(5,140)	483
NET INCOME/EXPENDITURE	141,604	89,597	140,802	802

CONSTABULARY SUMMARY OF CAPITAL EXPENDITURE
Monitoring Summary 2021/22

	Slippage from 2020/21	Current Budget - Table A	Total Budget	Forecast Outturn	(Over)/ Under spend
	£000	£000	£000	£000	£000
Estates	694	2,592	3,287	2,198	1,089
Information, Communication and Technology	57	380	437	437	0
Vehicles and Equipment	154	1,061	1,215	1,215	0
Joint Schemes	903	1,996	2,899	2,721	178
Total	1,808	6,029	7,838	6,571	1,267

SUFFOLK ONLY											
PROJECT	Requested Slippage (20/21)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage	Table B Slippage	Approved Business Case
Estates Downsizing - General	0	0	0	0	0	-2,101	0	0	-	-	
Carbon Management	0	100,000	0	100,000	0	37,393	65,000	35,000	35,000	-	0
PHQ Site	0	0	0	0	0	0	0	0	-	-	0
Halesworth Server Room	0	0	0	0	-9,288	24,798	0	0	-	-	0
Estates Downsizing - Stowmarket	349,230	1,785,000	0	2,134,230	198,040	0	1,357,072	777,158	386,344	-	0
Estates Downsizing - Mildenhall Hub	103,664	372,087	0	475,751	36,297	99,579	475,751	0	-	-	700,000
Estates Downsizing - Sudbury	50,000	0	0	50,000	0	0	0	50,000	50,000	-	0
Estates Downsizing - Haverhill	0	0	111,572	0	0	0	0	0	-	111,572	0
Ipswich NE SNT - Heath Road and Gainsborough Clinic to Ransomes Fire	191,757	50,000	0	241,757	0	0	15,000	226,757	135,000	-	0
Ipswich Town Centre SNT (Fire Station)	0	0	941,757	0	0	0	0	0	-	941,757	950,000
Martlesham PHQ - L&D Accommodation	0	100,000	300,000	100,000	53,277	36,002	100,000	0	-	300,000	0
Bury St Edmunds Car Park Extension	0	185,000	0	185,000	0	183,002	185,000	0	-	-	0
Bury St Edmunds Various	0	0	45,000	0	0	0	0	0	-	45,000	0
	694,651	2,592,087	1,398,329	3,286,738	278,326	378,672	2,197,823	1,088,915	606,344	1,398,329	1,650,000
ICT Replacements - Desktop Services	0	256,500	0	256,500	72,682	65,822	256,500	0	0	-	0
ICT Replacements - Communications	47,226	74,000	0	121,226	57,337	0	121,226	0	0	-	0
Thin Client Replacement	0	0	0	0	0	0	0	0	0	-	0
ANPR Vehicle Kit Refresh	9,372	50,000	0	59,372	0	0	59,372	0	0	-	0
Suffolk ESN (Emergency Services Network)	0	0	0	0	0	0	0	0	0	-	0
	56,598	380,500	0	437,098	130,019	65,822	437,098	0	0	0	0
Athena	0	36,895	0	36,895	18,434	0	36,895	0	0	-	0
Cameras- Static/Dual lane/Fixed site	76,760	0	0	76,760	0	53,463	76,760	0	0	-	0
Vehicle Replacements	77,000	1,024,000	0	1,101,000	368,987	641,461	1,101,000	0	0	-	0
	153,760	1,060,895	0	1,214,655	387,421	694,925	1,214,655	0	0	0	0
Equipment Revenue Funded	0	0	0	0	0	12,850	0	0	0	-	0
ANPR Camera Suffolk Drugs Fund	0	0	0	0	-4,120	4,120	0	0	0	-	0
Grant Funded FCIU - Laser Scanners	0	0	0	0	4,641	0	0	0	0	-	0
	0	0	0	0	521	16,970	0	0	0	0	0
	905,009	4,033,482	1,398,329	4,938,491	796,287	1,156,389	3,849,576	1,088,915	606,344	1,398,329	1,650,000
Suffolk Capital Projects	905,009	4,033,482	1,398,329	4,938,491	796,287	1,156,389	3,849,576	1,088,915	606,344	1,398,329	
Suffolk Share of Joint Projects	903,406	1,995,712	1,180,259	2,899,118	326,644	454,587	2,721,190	177,928	165,406	-	
	1,808,415	6,029,194	2,578,588	7,837,609	1,122,932	1,610,977	6,570,766	1,266,843	771,750	1,398,329	
		10,416,197									

JOINT									
PROJECT	Requested Slippage (20/21)	Budget (Table A)	Budget (Table B)	Current Budget (Slippage & Table A)	Actual	Commitments	Outturn	Under/Over(-)	Table A Slippage
ICT									
Joint ICT Replacements - Servers	223,796	982,000	0	1,205,796	219,380	61,650	1,205,796	0	0
ICT Replacements - Network	270,979	950,000	0	1,220,979	101,370	408,921	838,979	382,000	382,000
Microwave Refresh	11,900	40,700	0	52,600	580	29,290	52,600	0	0
ANPR Cameras	-	115,000	0	115,000	0	91,989	115,000	0	0
Telematics	10,866	35,000	0	45,866	12,216	2,250	12,216	33,650	0
ERP Change Control	-	0	0	0	-62,297	31,900	0	0	0
CCR Telephony	145,698	0	0	145,698	125	123,971	145,698	0	0
Digital Strategy -Frontline Mobile Devices	32,383	0	0	32,383	13,574	10,047	32,383	0	0
Genie/Clearcore	-	0	100,000	0	450	450	0	0	0
GIS Replacement	-	0	0	0	0	1	0	0	0
Video Conferencing	56,356	0	0	56,356	-64,535	64,237	56,356	0	0
PROMAT3	-	0	33,730	0	0	0	0	0	0
Digital Recording/Streaming	118,734	0	0	118,734	0	31,639	118,734	0	0
Mobile Device Replacement Programme	42,081	293,000	0	335,081	19,477	848,846	335,081	0	0
BVV Device Replacement Programme	-	906,000	0	906,000	200,000	705,748	906,000	0	0
Windows 10	-	0	0	0	-1,000	1,000	0	0	0
Mobile Workflow	127,521	0	200,000	127,521	97,542	126,429	127,521	0	0
Digital Public Contact	-	0	73,827	0	0	0	0	0	0
DAMS (Digital Asset Management)	-	0	790,626	0	0	0	0	0	0
Airwave Handset Replacement	-	0	0	0	4,861	180,508	0	0	0
Covert Airwave Upgrade	-	0	0	0	5,087	12,120	0	0	0
ERP Upgrade Project	595,149	0	0	595,149	323,738	106,832	595,149	0	0
Sailpoint ERP	51,738	80,000	0	131,738	7,560	0	131,738	0	0
OPAS OH Case Management System	8,216	0	0	8,216	0	0	0	8,216	0
DMS Upgrade	100,000	0	0	100,000	0	20,585	100,000	0	0
Next Generation Computing Trial	39,791	0	0	39,791	38,836	0	39,791	0	0
ERP - Skills Module	-	24,000	0	24,000	28,900	0	24,000	0	0
ESN	-	285,000	0	285,000	30,192	179,925	285,000	0	0
eRecruitment Oleo	-	135,850	0	135,850	0	0	135,850	0	0
Modern Workplace	-	0	100,000	0	0	0	0	0	0
ERP Projects Various	-	0	206,000	0	0	0	0	0	0
HTCU - Data Centre	-	0	279,214	0	0	0	0	0	0
ICT Modernisation Programme	-	0	390,000	0	0	0	0	0	0
Equipment & Other									
Joint X2 Taser Upgrade Programme	-	741,860	0	741,860	741,860	0	741,860	0	0
Website Upgrade Project	74,703	0	0	74,703	75,445	0	81,142	-6,439	0
LACHS Upgrade	7,500	0	0	7,500	7,500	0	7,500	0	0
RAPT ANPR Vehicle Equipment	115,000	0	0	115,000	121,508	0	121,508	-6,508	0
Speed Detection Device Replacement	23,970	0	0	23,970	23,370	0	23,970	0	0
FCIU Accelerometers	30,000	0	0	30,000	67,847	0	30,000	0	0
Firearms Tactical Illuminators	-	20,626	0	20,626	0	0	20,626	0	0
Radio Frequency Capacity	-	0	237,000	0	0	0	0	0	0
Firearms Various	-	0	49,374	0	0	0	0	0	0
PSU Training Premises	-	0	100,000	0	0	0	0	0	0
Forensic Case Management System	-	0	166,000	0	0	0	0	0	0
Grant & Additional Revenue Funding									
ESN ICCS Upgrade	-	0	0	0	0	3,085	0	0	0
TOTAL	2,086,381	4,609,036	2,725,771	6,695,417	2,013,585	3,041,423	6,284,498	410,919	382,000
Joint Capital Projects Norfolk	1,182,975	2,613,324	1,545,512	3,796,299	1,686,940	2,586,835	3,563,308	232,991	216,594
Joint Capital Projects Suffolk	903,406	1,995,712	1,180,259	2,899,118	326,644	454,587	2,721,190	177,928	165,406
	2,086,381	4,609,036	2,725,771	6,695,417	2,013,585	3,041,423	6,284,498	410,919	382,000
			6,695,417						