



ORIGINATOR: CHIEF EXECUTIVE

DECISION NUMBER: 4 - 2021

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

SUBJECT: CORPORATE GOVERNANCE – SCHEME OF GOVERNANCE AND CONSENT – CONTRACT STANDING ORDERS

**SUMMARY:**

- 1 The Scheme of Governance and Consent requires amendment to accommodate a review of Contract Standing Orders undertaken at 7Forces level and agreed in principle by the 7Forces Summit on 14 January 2021.
- 2 Approval is now sought to the revised Contract Standing Orders and thereby the Scheme of Governance and Consent.

**RECOMMENDATION:**

The PCC is invited to adopt the revised Contract Standing Orders (at Appendix B) to apply with immediate effect.

**APPROVAL BY: PCC**

The recommendation set out above is agreed.

Signature

Date 20.01.21

## **DETAIL OF THE SUBMISSION**

### **1. INTRODUCTION:**

- 1.1 The Police and Crime Commissioner (PCC) has adopted a number of key corporate governance documents that help contribute to the good governance of the two corporations sole that operate in policing locally, namely the PCC and the Chief Constable. These corporate governance documents include a Scheme of Governance and Consent (the Scheme).
- 1.2 The Scheme has a number of constituent parts, one of which is the Contract Standing Orders. These Contract Standing Orders, common across the seven police areas, and introduced by the Seven Force Collaboration Agreement for Procurement in 2019, are reviewed on a regular basis.
- 1.3 It is now proposed following such a review to adopt revised Contract Standing Orders. Observations by the Suffolk Office for the PCC have been accommodated. The proposed changes have been considered by the Strategic Procurement Governance Board (attended by the PCC, PCC Chief Executive and Chief Constable's Chief Finance Officer) and latterly agreed in principle by the 7Force Summit Meeting on 14 January 2021. Both the PCC and the Chief Constable who were present at the Summit agreed to the revised Contract Standing Orders.
- 1.4 The tracked changes to the Contract Standing Orders are shown at Appendix A. The new Contract Standing Orders accommodating the tracked changes are shown at Appendix B.

### **2. FINANCIAL IMPLICATIONS:**

- 2.1 There are no direct financial implications arising from consideration of the paper.

### **3. OTHER IMPLICATIONS AND RISKS:**

- 3.1 There are no other material implications or risks associated with consideration of this paper.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	YES – Originator is a solicitor and the PCC's Monitoring Officer
Has the PCC's Chief Finance Officer been consulted?	YES
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	YES – although not directly applicable
Have human resource implications been considered?	YES – although not directly applicable
Is the recommendation consistent with the objectives in the Police and Crime Plan?	YES
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	YES – the Chief Finance Officers for the PCC and Chief Constable have been consulted
Has communications advice been sought on areas of likely media interest and how they might be managed?	NO – no media interest expected
Have all relevant ethical factors been taken into consideration in developing this submission?	YES

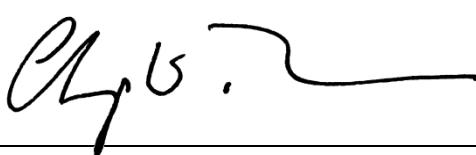
In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

#### APPROVAL TO SUBMIT TO THE DECISION-MAKER

##### Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

Signature:



Date 20.01.21