

ORIGINATOR: HEAD OF COMMISSIONING

DECISION NO. 31 - 2020

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

**SUBJECT: INDEPENDENT DOMESTIC VIOLENCE ADVISOR (IDVA) SERVICE FOR
SUFFOLK – CONTRACT EXTENSION**

SUMMARY:

1. The Police and Crime Commissioner awarded a contract to Leeway Domestic Violence and Abuse Services in July 2018 for the provision of the Suffolk IDVA services for an initial period of three years, with an option to extend the contract for a further two years.
2. Leeway Domestic Violence and Abuse Services have provided the IDVA service in Suffolk since 1 October 2018. The three year contract period will end on 30 September 2021.
3. The service has been successfully delivered to date and, having reviewed contract performance and considered efficiency savings and service improvements, it is recommended that the PCC approves the contract extension for a further two years.
4. The value of the contract extension for the additional period is £1,052,057.

RECOMMENDATION:

1. It is recommended that the PCC approves an extension of two years to the contract with Leeway Domestic Violence and Abuse Services to provide the Independent Domestic Violence Advisory Service (IDVA service) covering the county of Suffolk.

APPROVAL BY THE POLICE AND CRIME COMMISSIONER

The recommendation set out is agreed.

Signature



Date

18 December 2020

DETAIL OF THE SUBMISSION

1. KEY ISSUES FOR CONSIDERATION

- 1.1 Following a European Union tendering process the decision was taken for the PCC to enter in to a contract with to award a contract to Leeway Domestic Violence and Abuse Services for provision of the Independent Domestic Violence Advisor (IDVA) Service For Suffolk in July 2018. See decision C16-2018 for further detail.
- 1.2 The contract was for an initial period of three years from 1 October 2018 with an option to extend the contract for a further two years.
- 1.3 The IDVA service supports the delivery of Objectives 2 and 3 in the Police and Crime Plan 2017-2021 and in particular:
 - Commissioning services which support victims to cope and recover;
 - Ensuring that the most vulnerable victims receive appropriate high quality support from commissioned victims' services in accordance with the Code of Practice for Victims of Crime;
 - Raising awareness of crime that is hidden from sight, so that our most vulnerable victims have the trust and confidence to report crimes;
 - Monitoring the experience and satisfaction of victims of domestic abuse to ensure they receive appropriate high-quality support from commissioned victims' services in accordance with the Code of Practice for Victims of Crime;
 - Work with other commissioners to understand services available, identify duplication and gaps and commission services in the most efficient and effective manner in order to improve the whole system for victims.
- 1.4 Leeway Domestic Violence and Abuse Services provide monthly reports on service delivery against the service specification including a narrative, risks to the service, financial overview, data and service user feedback as required in the specification.
- 1.5 Quarterly monitoring meetings are held to review progress, led by the PCC's Head of Commissioning and attended by Leeway Domestic Violence and Abuse Services, the Detective Superintendent Suffolk Constabulary (Crime Safeguarding and Incident Management), the PCC CFO and 7F procurement Business & Local Commissioning Partner. Suffolk County Council's DA commissioning lead is also invited to observe meetings in order to progress effective commissioning across the whole system.
- 1.6 The service has been successfully delivered to date and, having reviewed contract performance quarterly and considered efficiency savings and service improvements, it is recommended that the PCC approves the contract extension of a further two years.

2. FINANCIAL IMPLICATIONS

- 2.1 At the point of tendering, the five year average cost of the service was £524,911 per annum which is within the budget envelope provided by the PCC.
- 2.2 As part of the process to consider a contract extension Leeway Domestic Violence and Abuse Services were asked to consider whether any efficiency savings could be made, as allowed for in sections 3 and 4 of the contract covering pricing and efficiencies.

- 2.3 A revised budget was submitted which reduced some elements of the budget in years 4 and 5. The cost of training in Year 4 was reduced in light of current and future workforce requirements and improved use of technology by the service has reduced the need to travel as much, again reducing the budget. The budget for years 4 and 5 now reflects the need for translation costs and for a service user contingency fund to improve the service for victims and increase productivity.
- 2.4 Overall a 1% efficiency saving was proposed. The budget for Year 4 is £520,015 and year 5 £532,042 bringing the total contract extension value to £1,052,056.
- 2.5 It is recommended that the PCC continues to utilise a combination of the Ministry of Justice Victim Services Grant with the PCC and the PCC's commissioning budget to fund the IDVA service.

3. OTHER IMPLICATIONS AND RISKS

- 3.1 Risk assessment in delivery of the service is reported by Leeway Domestic Violence and Abuse Services monthly and considered quarterly at the contract management meeting. This will continue in the contract extension period.
- 3.2 7 Forces procurement have been consulted on the process of extending the contract.

4. RECOMMENDATIONS

- 4.1 It is recommended that the PCC approves an extension of two years to the contract with Leeway Domestic Violence and Abuse Services to provide the Independent Domestic Violence Advisory Service (IDVA service) covering the county of Suffolk.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	Yes
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media interest and how they might be managed?	Yes
Have all relevant ethical factors been taken into consideration in developing this submission?	Yes

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

APPROVAL TO SUBMIT TO THE DECISION-MAKER

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.



Signature:

Date 17 December 2020