

ORIGINATOR: POLICY OFFICER (LH)

DECISION NUMBER: 5 - 2017

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

SUBJECT: AWARD OF GRANT – PHOEBE CENTRE

SUMMARY:

1. The Police and Crime Commissioner can commission services that:
 - a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
2. Following discussions between the OPCC and PHOEBE this report seeks approval to award a grant to PHOEBE for the amount of £1,334 to support the organisation in their delivery of services to women who have experienced domestic abuse.
3. The funding will enable an effective service to victims of domestic abuse and to support the Police and Crime Plan objective to tackle domestic abuse.

RECOMMENDATION:

1. It is recommended that the PCC approves a grant of £1,334 to PHOEBE for the period 1 December 2016 to 31 March 2017.

APPROVAL BY: PCC

The recommendation set out is agreed.

Signature



Date 3/2/2017

DETAIL OF THE SUBMISSION

1. INTRODUCTION

- 1.1 The Police and Crime Commissioner can commission services that:
- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014. In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2013 – 2017.
- 1.2 The PCC has previously provided grants to PHOEBE through the Ministry of Justice Competed Fund and the PCC's Safer Suffolk Fund.
- 1.3 The purpose of this paper is to recommend that a grant of up to £1,334 be made to PHOEBE for the period 1 December 2016 to 31 March 2017.

2. PHOEBE

- 2.1 Established in 2008, PHOEBE (Promotion of Health, Opportunity, Equality, Benevolence and Empowerment) is an Ipswich-based registered charity that offers specialist advice, information, casework, advocacy and support and counselling services to black and minority ethnic (BME) women and children who have experienced domestic abuse.
- 2.2 The organisation provides education to women about their rights within an abusive relationship and supports women to live free from violence, by: assisting them to access safe temporary accommodation and domestic violence counselling, apply for visas in their own name, and through providing support to resettle and live independent lives.
- 2.3 The PHOEBE centre is run by qualified social workers, volunteer solicitors, counsellors, and a volunteer female doctor, as well as a number of student social workers from University Campus Suffolk and University of East Anglia. The organisation is part of the local Domestic Violence Partnership and contributes to the Multi-agency Risk Assessment Conference (MARAC).
- 2.4 The Safelives 'Insights Data Report' for the PHOEBE centre provides data on 46 referrals in the 12 months to October 2016, 91% of whom were new referrals to the service. All the clients were female (although male clients had been seen in the previous year) and 80% had children in the household. An interpreter was required in 20% of cases, 37% of clients had no recourse to public funds and 26% were judged to require an application for Indefinite Leave to Remain (not dependent on perpetrator).
- 2.5 Exit data from the service shows that the average length of support PHOEBE provides to clients is 3.8 months. The service predominantly supports clients with safety planning, housing and health and wellbeing (including access to counselling). On exit from the service 93% of clients felt somewhat or much safer and 93% report their quality of life had improved.
- 2.6 Services provided by the PHOEBE centre include weekly individual crisis counselling, safety planning; translation services; English language courses; free family law legal clinics and immigration referrals; support groups; court and medical accompaniments; and help with securing temporary shelter for safety from violence.

- 2.7 This grant supports the objectives in the Police and Crime Plan to care about our victims and protect our most vulnerable victims and victims of hidden harm.

3. OUTPUTS/OUTCOMES

- 3.1 This grant award is made on the basis of financial and activity data being made available to the PCC. PHOEBE use the Safelives data insight tool to provide their clients with the opportunity to contribute to the evaluation of the impact of the service in helping them cope and recover.

- 3.2 Monitoring of outputs will include data on:

- Number of victims/clients supported and proportion of clients/victims who have presented previously (i.e. repeat users)
- Abuse profile e.g. physical, emotional, sexual, HBV, FGM
- Demographics (gender/ethnicity/sexual orientation/age/children)
- Geographical spread/location of clients
- Number of victims who had/had not presented to the police at engagement
- Numbers of referrals from other agencies and which agencies, and self-referrals
- Number of sessions with clients/hours
- Number of victims who were supported to report to the police following engagement
- Number referred on to other services agencies and which agencies/type of support (e.g. including referrals of high risk cases to the IDVA service, specialist service, counselling, MARAC)
- Details of work with other partners to deliver services
- Number of safeguarding referrals – Women/children

- 3.3 Intended outcomes to be monitored on exit from the service include:

- Client satisfaction, circumstances at exit and changes in their feelings of safety, quality of life and confidence in accessing support as well as their reported physical and mental health.
- Circumstances at exit will be captured including entry to employment/education as a result of the support received in providing employment advice, support, basic skills and language classes to empower women to be able to live safely and build a life away from abuse.

4. FINANCIAL IMPLICATIONS:

- 4.1 Funding of £1,334 is being applied for to cover rent and rates for the period 1 December 2016 to March 2017.

5. OTHER IMPLICATIONS AND RISKS

- 5.1 There are no risks flowing from the consideration of this report.
- 5.2 The PCC acknowledges that the PHOEBE centre manager is a Safelives accredited IDVA, however as the PCC already funds the county-wide IDVA service (PCC Decision C13-2014) the proposed grant is to be used to support the operation of the PHOEBE centre in its delivery of support services not the IDVA function.
- 5.3 An assessment of risk in delivery of the service has been undertaken. This assessment has considered the value of the grant sought, the duration of delivery and the grant recipient's history of delivery and ability to deliver. The monitoring arrangements outlined in the conditions of award reflect the fact that PHOEBE have previously has previously provided satisfactory monitoring information to the PCC.
- 5.4 Full conditions of award are contained in Appendix A.

6. RECOMMENDATION

6.1 It is recommended that the PCC approves a grant of £1,334 to PHOEBE for the period 1 December 2016 to 31 March 2017.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	N/A
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media interest and how they might be managed?	Yes
Have all relevant ethical factors been taken into consideration in developing this submission?	Yes

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

APPROVAL TO SUBMIT TO THE DECISION-MAKER

Chief Executive

I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the PCC.

Signature:



Date 3 February 2017

VICTIMS' SERVICES GRANT 2016/17

CONDITIONS OF AWARD

1. Victims' Services Grant – background information
 - 1.1 The Police and Crime Commissioner can commission services that:
 - a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.

This is in accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014.
 - 1.2 The PCC's victims commissioning approach will prioritise grant applications which:
 - (a) fulfil the requirement to provide services for victims who are entitled to enhanced services, and
 - (b) address gaps in service provision.
 - 1.3 Commissioning decisions will be made on the basis of those which are considered to have the greatest likelihood of delivering the best possible outcome, in terms of helping victims to cope and recover from their experience and take into account the following:
 - Innovation - an innovative approach to delivering victims' services;
 - Working in partnership/collaboration - working in partnership or collaboration with one or more additional victims' services providers;
 - Hard to reach/hear groups – services that are aimed at supporting victims from hard to reach/hear groups;
 - Gaps in services – services that will address an unmet need/gap in services.
 - 1.4 The Police and Crime Commissioner for Suffolk will award a grant of £1,334 to PHEOBE between 1 December 2016 and 31 March 2017.
2. Conditions of Award
 - 2.1 This award is a one-off award. The agreement of this award is based on the service
 - a) supporting increased demands and b) improving its sustainability and does not place any ongoing responsibility on the PCC to fund the service beyond the period of this grant. Should the service wish to apply to the PCC for funding in future it will be through a competitive process.
 - 2.2 The award is also made on the basis that the grant recipient uses the grant for the service (as defined at paragraph 1.4 above). In the event that the grant is not used for these purposes the monies must be repaid to the PCC.

- 2.3 The grant must be used to provide services which are free of charge to victims of crime who are entitled to enhanced services.
- 2.4 The following costs are not Eligible Expenditure: Payments that support activity intended to influence or attempt to influence Parliament, government or political parties, or attempting to influence the awarding or renewal of contracts and grants, or attempting to influence legislative or regulatory action.
- 2.5 The grant recipient must be able to evidence appropriate safeguarding procedures for those using their services and have due regard for the Local Children Safeguarding Board policies and guidance. The grant recipient must ensure that its services, policies, training, recruitment, vetting and referral processes appropriately safeguard children and vulnerable adults.

3. Bureaucracy

- 3.1 The grant recipient must be able to demonstrate that they are managing the grant in an efficient and effective manner, and are actively seeking to minimise bureaucracy and streamline processes in order to deliver the best possible outcomes.

4. Transfer of funds

- 4.1 The grant recipient will invoice the PCC for the grant after which transfer of funds will be arranged within 21 working days of receipt of the invoice.
- 4.2 In order for any payment to be released, the PCC will require the grant recipient to:
- have accepted these conditions by signing and returning a copy of this Conditions of Award agreement,
 - have provided a communications plan;
 - have provided appropriate bank details, and
 - be in compliance of the terms of award.

5 Monitoring

- 5.1 The grant recipient will report on the specified output and outcome measures and on financial expenditure by 14 April 2017.
- 5.2 The PCC may require attendance at a public meeting of the PCC's Accountability and Performance Panel, on dates as determined by the PCC's Chief Executive. If this is the case the Chief Executive will advise the recipient.
- 5.3 The grant recipient must notify the PCC as soon as reasonably practicable if the organisation ceases operation, the project does not proceed or if an underspend is forecast. Any underspend must be returned to the PCC.

6. Commissioning Principles

- 6.1 In the circumstances where the grant recipient commissions services from other bodies applications must be assessed (by the grant recipient) with good practice commissioning principles in mind (e.g. guidance on commissioning issued by the Association of Policing and Crime Chief Executives), and having due regard to equality, diversity and human rights issues.

7. Publicity and Marketing

- 7.1 By accepting the award from the PCC the grant recipient makes a commitment to acknowledge the PCC's support publicly and must acknowledge their funding from the PCC in all their promotional work. Any recipients of funding via the grant recipient must display the PCC's logo in all publicity for the life of the initiative. Logo artwork can be provided upon request. Any exceptions must be agreed with the PCC.
- 7.2 The grant recipient will liaise with the PCC's Communications Manager to agree a communications plan.

8. Access to Information

- 8.1 The PCC expects reasonable access to any records and information held by the grant recipient for purposes associated with the award.
- 8.2 The PCC reserves the right to withhold all or any payments of the award if the PCC has reasonably requested information/documentation from the grant recipient and this has not been received by the PCC in the timescales reasonably required.

9. Miscellaneous

- 9.1 The award may not be used to support or promote religious activity. This will not include inter-faith activity.
- 9.2 The grant recipient must ensure that all reasonable steps have been taken to ensure that it and anyone acting on its behalf complies with any applicable law for the time being in force (so far as binding on the recipient).
- 9.3 The grant recipient, and its employees, shall be careful not to be subject to conflicts of interest.
- 9.4 The grant recipient shall ensure that third party recipients have adequate insurance coverage (including but not limited to public liability insurance) in place and shall provide evidence of such insurance to the PCC on request.
- 9.5 The PCC accepts no liability to the grant recipient or third party recipients for any costs, claims, damage or losses, however they are incurred, except for to the extent that they arise from personal injury or death which is caused by the PCC's negligence.

9.6 The grant recipient agrees to indemnify the PCC for any costs, claims, damages or losses which arise as a result of negligence by the grant recipient or out of any breach by grant recipient of any of the conditions of award.

10. Termination

10.1 This agreement may be terminated by either party giving the other at least three months' notice in writing.

ACCEPTANCE OF VICTIMS SERVICES GRANT

PHOEBE accept the offer of an award of £1,334 and agrees to comply with the terms and conditions of the Grant on which the offer is made.

On behalf of PHOEBE:

Signature	
Name:	
Position:	
Date:	

Bank details for grant payment:

Bank name:	
Branch name:	
Sort Code:	
Account name:	
Account number:	
Address:	
Postcode:	

Signed on behalf of the Police and Crime Commissioner for Suffolk:

Signature	
Name:	
Position:	
Date:	