

ORIGINATOR: POLICY OFFICER (LH)

DECISION NO. 28-2017

REASON FOR SUBMISSION: FOR DECISION

SUBMITTED TO: POLICE AND CRIME COMMISSIONER

SUBJECT: AWARD OF GRANT – PRINCE'S TRUST: SUPPORTING YOUNG PEOPLE WITH PATHWAYS TO EMPLOYMENT 2017-18

SUMMARY:

1. In accordance with the provisions in the Anti-social Behaviour, Crime and Policing Act 2014 the Police and Crime Commissioner can commission services that:
 - a) secure, or contribute to securing crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour. In applying this provision, the PCC will ensure that the services commissioned are consistent with the Suffolk Police and Crime Plan 2017-2021.
2. Discussions recently took place between the PCC and the Prince's Trust to consider the services that could help to deliver the Police and Crime Plan objectives. It is proposed to award a grant to the Prince's Trust for the amount of £15,000 to support unemployed young people into positive pathways to employment between 1 September 2017 and 31 August 2018.
3. The funding will support delivery of the Police and Crime Plan objective 'Caring about victims, communities, the local economy and our people' delivering specifically on the themes of caring about young people and the local economy.

RECOMMENDATION:

1. It is recommended that the PCC approves a grant of £15,000 to The Prince's Trust for the period to 1 September 2017 and 31 August 2018.

APPROVAL BY THE POLICE AND CRIME COMMISSIONER

The recommendation set out is agreed.

Signature

Tim Parnore

Date

18th October
2017

DETAIL OF THE SUBMISSION

1. INTRODUCTION

- 1.1 In accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014 the Police and Crime Commissioner can commission services that:
- a) secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - b) are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- 1.2 In applying this provision, the PCC will ensure that the services commissioned are also consistent with the Suffolk Police and Crime Plan 2017 –2021.
- 1.3 This report seeks approval to award a grant of £15,000 to the Prince's Trust to support unemployed young people into positive pathways to employment.

2. POLICE AND CRIME PLAN OBJECTIVES

- 2.1 Following the issue of the Police and Crime Plan 2017-2021 work has been on-going to deliver against the Police and Crime Plan.
- 2.2 The PCC has engaged extensively to pursue the ambitions set out within the Police and Crime Plan.
- 2.3 The proposed grant is intended to support the development of unemployed local young people into positive pathways to employment and deliver on themes in the Police and Crime Plan through working with disadvantaged young people and those on the edge of criminality.

3. PRINCE'S TRUST

- 3.1 The Prince's Trust is a youth charity supporting disadvantaged 13 to 30 year olds. In Suffolk, The Prince's Trust continues to engage with those young people, considered the 'hardest to reach' whether they are educational underachievers, 'looked-after' children, ex-offenders, disabled, homeless, mental health needs or substance misusers.
- 3.2 The PCC funded The Prince's Trust in 2014 to deliver support to over 20 young people, providing mentoring services and two 'Get Into' programmes (Hospital Services and Retail). Five young people were supported into Apprenticeships. In 2015 the PCC funded the Princes Trust to support 12 young people from disadvantaged backgrounds through 'Get into Hospitality'. In 2016/17 the PCC contributed £10,000 to the 'Get into Construction' programme providing four weeks training for 12 young people to assist them to progress into employment, education, training or volunteering opportunities.
- 3.3 The Get Into programme is a practical, sector specific employability programme designed to give young people the opportunity to develop qualifications and the practical experience they need to enter employment. The programmes are short courses providing industry specific training and employability skills followed by work experience placement with a relevant organisation. Employers can go on to recruit young people from the work placements into apprenticeships or other appropriate entry level employment opportunities.

3.4 The Prince's Trust has approached the PCC for funding for two programmes, 'Get into Retail' and 'Get into Leisure'. The project will support at least 24 young people from the Prince's Trust targeted backgrounds. The Prince's Trust are working with a leading high street retailer in Ipswich to deliver 'Get into Retail' and with Job Centre Plus in Waveney to deliver 'Get into Leisure' on the basis of annual demand from the local Leisure and Tourism sector. Participants are entitled to up to six months mentoring support following the programme.

4. OUTCOMES

4.1 The PCC's policy for determining grants is that there must be a robust business case which clearly sets out the success criteria (e.g. intended outcomes, milestones, risks, etc.) and how the initiative for which funding is sought will deliver clear and measurable outcomes against the Police and Crime Plan objectives.

4.2 The intended outputs and outcomes for the programme are set out below.

- 24 young people from targeted backgrounds supported through the two Get Into programmes.
- 60% positive progression into employment, education and training within 3 to 6 months of course completion.
- 20 young people will develop their personal and social skills to become more work ready (using a measure of change in reliability, confidence and communication skills).
- 70% of young people will increase their employment opportunities
- 70% of young people will increase their education or training opportunities.
- 60% of young people will gain a nationally recognised qualification.
- End of programme events.
- Production of 4 case studies to demonstrate progress of the young people participating in the programmes.
- Feedback from employers involved in delivery of the programme and work experience.

5. FINANCIAL IMPLICATIONS

5.1 Overall the cost of the programme is £50,000 of which £15,000 is being requested from the Suffolk PCC.

5.2 The Princes Trust have secured an in kind contribution from Marks and Spencer to run the Get into Retail programme covering delivery partner costs, venue and catering. The Prince's Trust will be applying to the Department for Work and Pensions for a contribution to the Get into Leisure programme. The Prince's Trust will fund the remainder of the programme.

5.3 The PCC contribution will support Outreach, Programme Delivery, Volunteer management staff costs for the Get into Retail programme and additionally, the delivery partner costs, venue, travel and learning materials for participants on the Get into Leisure programme.

5.4 There will be no additional costs to the PCC beyond the £15,000 awarded through the grant.

6. OTHER IMPLICATIONS AND RISKS

- 6.1 There are no major implications or risks associated with this decision paper.
- 6.2 An assessment of risk in delivery of the service has been undertaken. This assessment has considered the value of the grant sought, the duration of delivery and the grant recipient's history of delivery and ability to deliver. The monitoring arrangements outlined in the conditions of award reflect the fact that The Prince's Trust delivered similar programmes in 2015, 2016 and 2017. Should there be any risk to the service being delivered, The Prince's Trust are required to notify the PCC.
- 6.3 Full conditions of award can be found in Appendix A.

7. RECOMMENDATIONS

- 7.1 It is recommended that the PCC approves a grant of £15,000 to The Prince's Trust for the period to 1 September 2017 to 31 August 2018.

ORIGINATOR CHECKLIST (MUST BE COMPLETED)	PLEASE STATE 'YES' OR 'NO'
Has legal advice been sought on this submission?	Yes
Has the PCC's Chief Finance Officer been consulted?	Yes
Have equality, diversity and human rights implications been considered including equality analysis, as appropriate?	Yes
Have human resource implications been considered?	N/A
Is the recommendation consistent with the objectives in the Police and Crime Plan?	Yes
Has consultation been undertaken with people or agencies likely to be affected by the recommendation?	Yes
Has communications advice been sought on areas of likely media interest and how they might be managed?	Yes
Have all relevant ethical factors been taken into consideration in developing this submission?	Yes

In relation to the above, please ensure that all relevant issues have been highlighted in the 'other implications and risks' section of the submission.

APPROVAL TO SUBMIT TO THE DECISION-MAKER

Chief Executive	
I am satisfied that relevant advice has been taken into account in the preparation of the report and that this is an appropriate request to be submitted to the Police and Crime Commissioner.	
Signature:	Date 18 October 2017



AWARD OF GRANT TO THE PRINCES TRUST

CONDITIONS OF GRANT

1. Police and Crime Commissioner's Grant

- 1.1 In accordance with the provisions in the Anti-Social Behaviour, Crime and Policing Act 2014 the Police and Crime Commissioner can commission services that:
- secure, or contribute to securing, crime and disorder reduction in Suffolk;
 - are intended to help victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- 1.2 Commissioning decisions will be made on the basis of the extent to which the initiative is considered to be able to deliver outcomes, in terms of:
- securing, or contribute to securing, crime and disorder reduction in Suffolk, or
 - helping victims or witnesses of, or other persons affected by, offences and anti-social behaviour.
- 1.3 The decision to award a grant also takes account the following:
- Innovation - an innovative approach;
 - Partnership/collaboration - working with other service services;
 - Hard to reach/hear groups – Services aimed at supporting victims from hard to reach/hear groups;
 - Gaps in services – services that will address an unmet need/gap in services.

2. Conditions of Award

- 2.1 The Police and Crime Commissioner for Suffolk will award a grant of £15,000 to the Prince's Trust for the period 1 September 2017 to 31 August 2018.
- 2.2 This award is one-off award is made on the basis of delivering the service above. The agreement of this award is based on the service a) supporting increased demand, and b) improving its sustainability and does not place any ongoing responsibility on the PCC to fund the service beyond the period of this grant.
- 2.3 The award is also made on the basis that the grant recipient uses the grant for the proposed service. In the event that the grant is not used for these purposes the monies must be repaid to the PCC.
- 2.3.1 Where the grant is used to provide services for victims of crime those services must be free of charge.
- 2.4 The following costs are not Eligible Expenditure: Payments that support activity intended to influence or attempt to influence Parliament, government or political parties, or attempting to influence awarding or renewal of contracts and grants, or attempting to influence legislative or regulatory action.
- 2.5 The grant recipient must be able to evidence appropriate safeguarding procedures for those using their services and have due regard for the Local Children and Adult Safeguarding

Boards' policies and guidance. The grant recipient must provide evidence that its services, policies, training, recruitment, vetting and referral processes appropriately safeguard children and vulnerable adults.

3. Bureaucracy

3.1 The grant recipient must be able to demonstrate that they are managing the grant in an efficient and effective manner, and are actively seeking to minimise bureaucracy and streamline processes in order to deliver the best possible outcomes. For these reasons funds may not be used towards any overheads/costs associated with the administration of The Princes Trust.

4. Transfer of funds

4.1 Payment will be made quarterly following the receipt of an invoice/payment request, and must be accompanied by the appropriate monitoring information.

4.2 The grant recipient will invoice the PCC for the grant after which transfer of funds will be arranged within 21 working days of receipt of the invoice.

4.3 The PCC will not pay in advance of need. If the PCC reasonably believes that payment is being made in advance of need, the PCC may change the timing and/or the amount of any payments.

4.4 In order for any payment to be released, the PCC will require the grant recipient to:

- have accepted these conditions by signing and returning a copy of this Conditions of Award agreement,
- have provided a communications plan and agreed publicity for this decision;
- have provided appropriate bank details, and
- be in compliance of the terms of award

5 Monitoring and Reporting

5.1 A final report on the grant will be submitted to the PCC by 31 August 2018 reporting on the outcomes agreed in section 4 of the PCC decision.

5.2 The PCC may require the attendance of any grant recipient at a public meeting of the PCC's Accountability and Performance Panel, on dates as determined by the PCC's Chief Executive. If this is the case the Chief Executive will advise the recipient.

5.3 The grant recipient must notify the PCC immediately if the organisation ceases to operate, the project does not proceed or if any underspend is forecast. Any underspend must be returned to the PCC.

6. Commissioning Principles

6.1 In the circumstances where the grant recipient commissions services from other bodies applications must be assessed (by the grant recipient) with good practice commissioning principles in mind (e.g. guidance on commissioning issued by the Association of Policing and Crime Chief Executives) and the PCC's Contract Regulations, and will have due regard for equality, diversity and human rights issues.

7. Publicity and Marketing

7.1 By accepting the award from the PCC the grant recipient makes a commitment to acknowledge the PCC's support publicly and must acknowledge their funding from the PCC in all their promotional work. Any recipients of funding via the grant recipient must display the PCC's logo in all publicity for the life of the initiative. Logo artwork can be provided upon request. Any exceptions must be agreed with the PCC.

7.2 The grant recipient will liaise with the PCC's Communications Manager to agree a communications plan, including publicising this funding decision.

8. Access to Information

8.1 The PCC expects reasonable access to any records and information held by the grant recipient for purposes associated with the award.

8.2 The PCC reserves the right to withhold all or any payments of the award if the PCC has reasonably requested information/documentation from the grant recipient and this has not been received by the PCC in the timescales reasonably required.

9. Miscellaneous

9.1 The award may not be used to support or promote religious activity. This will not include inter-faith activity.

9.2 The grant recipient must ensure that all reasonable steps have been taken to ensure that it and anyone acting on its behalf complies with any applicable law for the time being in force (so far as binding on the recipient).

9.3 The grant recipient, and its employees, shall be careful not to be subject to conflicts of interest.

9.4 The grant recipient shall ensure that third party recipients have comprehensive insurance cover (including, but not limited to, public liability insurance) in place and shall provide evidence of such insurance to the PCC on request.

9.5 The PCC accepts no liability to the grant recipient or third party recipients for any costs, claims, damage or losses, however they are incurred, except for to the extent that they arise from personal injury or death which is caused by the PCC's negligence.

9.6 The grant recipient agrees to indemnify the PCC for any costs, claims, damages or losses which arise as a result of negligence by the grant recipient or out of any breach by grant recipient of any of the conditions of award.

10. Termination

10.1 This agreement may be terminated by either party giving the other at least three months' notice in writing.

ACCEPTANCE OF GRANT

The Princes Trust accepts the offer of an award of £15,000 and agrees to comply with the terms and conditions of the Grant on which the offer is made.

On behalf of Prince's Trust:

Signature	
Name:	
Position:	
Date:	

Bank details for grant payment:

Bank name:	
Branch name:	
Sort Code:	
Account name:	
Account number:	
Address:	
Postcode:	

Signed on behalf of the Police and Crime Commissioner for Suffolk:

Signature	
Name:	
Position:	
Date:	

